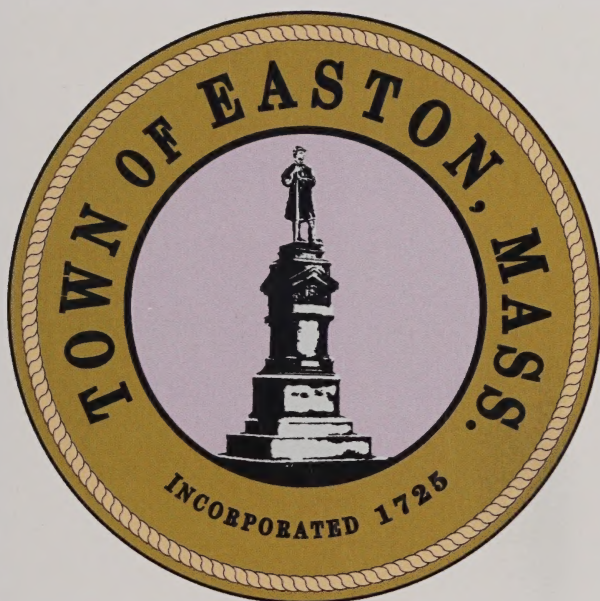
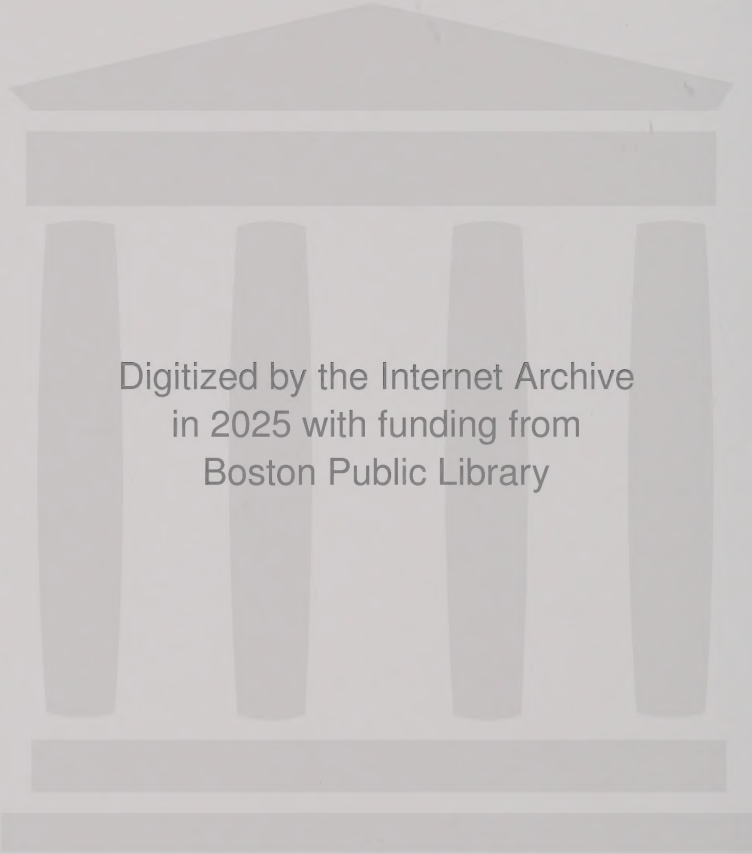


2019

ANNUAL REPORT

TOWN OF EASTON





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TOWN OF EASTON 2019

www.easton.ma.us

Incorporated	1725
Area of Town	29.04 Square Miles
Population	23,112 (2010 Federal Census) 22,880 (2019 Town Census)
Form of Government	Open Town Meeting
Total Assessed Real and Personal Property	
Valuation as of Jan 1, 2019	\$ 3,825,523,297
Annual Town Meeting	Third Monday in May May 20, 2019
Annual Town Election	Fourth Tuesday in April April 23, 2019

REPRESENTATIVES FOR EASTON 2019

CONGRESSMEN

Elizabeth Warren, US Senator

Edward Markey, US Senator

Joseph Kennedy III, Representative in Congress, 4th Congressional District

STATE SENATORS

Michael D. Brady, (D-Brockton) - 2nd Plymouth & Bristol (Precincts 1 & 2)

Walter F. Timilty (D-Milton) - Norfolk, Bristol & Plymouth (Precincts 3, 4, 5, 6)

REPRESENTATIVES IN GENERAL COURT

Claire D. Cronin (D-Easton) - 11th Plymouth District (Precincts 1, 2, 3, 4, 5)

Shaunna L. O'Connell (R-Taunton) – 3rd Bristol District (Precinct 6)

GOVERNOR'S COUNCIL

Robert Jubinville (D-Milton) - 2nd District (Precincts 3, 4, 5, 6)

Christopher A Iannella, Jr. (D-Boston) - 4th District (Precincts 1 & 2)

**TOWN OF EASTON
APPOINTED BOARDS & COMMITTEES
(as of December 31, 2019)**

524 DEPOT ST MASTER PLAN DEV TEAM

Tana M Babbitt	2019
Robert W Benton	2019
Thomas W Brussard	2019
Anne Daley	Exofficio
Stephanie Danielson	Exofficio
Michael Ganshirt	2019
John Homer	2019
Rory Kallfelz	2019
Catherine Kidd	2019
James Lee	2019
Colleen A Less	2019
Vacancy	2019
Vacancy	2019

AFFORDABLE HOUSING TRUST

Stephanie Alves	2020
Nikki Dostoomian	2021
Samantha Hill	2020
Charles P King	2020
Amy Rodrigues	2020
Krisanne Sheedy	2021
Vacancy	2021

AGRICULTURAL COMMISSION

Bridget Lawrence-Meigs	2021
Michael Luke	2021
Kathryn O'Dwyer	2020
Rory O'Dwyer	2022
Eric J Silverman	2020

AUDIT COMMITTEE

Leonard Berkowitz	2021
Charles P King	2020
Steven Marsh	2020
Jennifer Starr	2020
Roberta A Verville	2020

BOARD OF REGISTRARS

Benjamin T Carroll	2021
Barbara M Lerner	2022
Patricia Locke	2020

BUDGET SUBCOMMITTEE

Craig B Barger	2020
Thomas W Brussard	2020
Lisha Cabral	Exofficio
Michael Dipietro	2020
Caroline S O'Neill	2020
Connor Read	Exofficio
Jennifer Stacy	2020
Jacqueline Weisman	2020

CABLE ADVISORY COMMITTEE

Harris Bloomwald	2022
Adam Crowley	2020
Stuart Schoenfeld	2021

CANOE RIVER AQUIFER ADVISORY COM

Janice Fowler	2020
Andrew Howarth	2021
Vacancy	2022

CAPITAL PLANNING COMMITTEE

Harris Bloomwald	2022
James Condon	2021
Davis Allan Healy	2020
Colin McCarthy	2023
Wendy Nightingale	ExOfficio
Gregory Strange	2020
Christopher Veale	2020

CEMETERY COMMISSION

Fairis Bliss	2021
Timothy V Hurley	2022
Katherine Minsky	2020

COMMISSION ON DISABILITIES

Antal Basa Jr	2021
Paul Decouto	2021
William J McAuley	2022
Adam Riveiro	2022
Jason T Sutton	2020
Vacancy	2021
Vacancy	2020

COMMUNITY PRESERVATION COM.

Amanda Buck Varella	2022
Edmund Hands	2020
Meredith Keach	2020
James Lee	2021
Carol Lundeen	2020
Dennis Sheedy	2020
Gregory Strange	2020
John Ventresco	2020
Avery Lee Williams	2020

CONSERVATION COMMISSION

Stefan Cautino	2021
Rory Kallfelz	2020
Carol Lundeen	2022
Michael Spadea	2022
Vacancy (William T Humphrey)	2020
Jonathan D Chace	Associate Member
Christopher Patrick	Associate Member

CONSTABLES

Robert Bishop	2020
James Carey	2020
Margaret Carey	2020
Brian James Flavin, Jr	2020
Peter E Gutierrez	2020
James T Hartford	2021
Adam P Loomis	2021
Matthew Anthony Lupica	2021
Harold L March	2022
David Martel	2020
Matthew Thomas Pauliks	2021
Brent Michael Peterson	2021
William E Scharnick	2021

COUNCIL ON AGING

Lynn Cleveland	2022
Gladys Donovan	2022
Marie Graca	2021
Kathleen Heery	2020
Jean Shearing	2020
Frank Spillane	2020
Donna Welch	2021

CULTURAL COUNCIL

Pamela Borbely	2022
Michael Dipietro	2020
Beth Goldman Galer	2022
Debra Lally	2021
Patrick Lally	2020
Majorie Liew	2022
Michelle McGee	2022
Douglas O'Roak	2020
Linda Paolucci	2021
Catherine Sutton	2021
Vacancy	2020

EASTON SHOVEL TOWN CULTURAL DISTRICT MANAGEMENT PARTNERSHIP TEAM

Jonathan Blake	2021
Pamela Borbely	2022
Suzanne Bump	2022
Jonathan J Coe	2022
Carolyn Cole	2022
Jason Daniels	2021
Dottie Fulginiti	2020
Rosa Galeno	2020
Joan Lundgren	2021
Francis B Smith Jr	2020
Ines Smrz	2021
Kristen Stone	2022

ECONOMIC DEVELOPMENT COUNCIL

Bruce Boyer	2020
Krystyna Ciaglo	2021
Stephanie Danielson	Exofficio
Daniel Farren	2020
Dottie Fulginiti	2020
Jon Holbrook	2020
Marc Lamb	2020
Timothy Mccaul	2021
Keith Mclaughlin	2020

GREEN COMMUNITIES COMMITTEE

Craig B Barger	2020
Valerie Frank	2022
Sherraine Glover	2021
Nicholas Mollo	2021
Christina Refford	2020

HISTORICAL COMMISSION

Robert Bishop	2022
Timothy V Hurley	2022
Amy Spencer	2020
Gregory Strange	2020
John Ventresco	2021
Mikaela Wolfe	2020
Vacancy	2021

HUMAN RESOURCES BOARD

Mahsa Khanbabai	2022
Robert MacLennan	2021
Jennifer Toone Campanella	2020

HUMAN RIGHTS COMMITTEE

Matthew Badoud	Exofficio
Craig B Barger	2020
Ilisabeth S Bornstein	2020
Karen Chan	2020
Irene Deane	2020
Beth Devonshire	2021
Michelle P. Durrance	2020
Katherine Foster	2022
Amy Gershman	2022
Alikki Kiniklis	2021
Alison Urciuoli	2022
Vacancy	2021

LIBRARY BOARD OF DIRECTORS

William Ames	
Kelly S Bressette	2021
Nancy Donahue	2022
James Fowler	
Karen Hays	
Kevin Kidd	
Gerard Marsan	
Donna Richman	
Hazel Varella	2022

MUNICIPAL BUILDING COMMITTEE

Albert H. Benson	2020
Lisha Cabral	ExOfficio
Kenneth Carlson	2020
Nancy DeLuca	2020
David Field	ExOfficio
Colleen A Less	2021
Jane Martin	2020
Larry Mowatt	2022
Andrew Williams	2022

PLANNING AND ZONING BOARD

Christopher Andersen	2024
Deborah Balcarek	2023
Peter Deschenes	2020
Amos Keddem	2020
Robert Stetson	2021
Gregory Strange	2022

PUBLIC SPACES COMMITTEE

Cynthia Boyce	2020
Cheryl Morrison	2020
Francis Murphy, Jr.	2021
William Palmer	2021
Vacancy	2022

RECREATION COMMISSION

Tana M Babbitt	2020
Robert W Benton	2020
Krystyna Ciaglo	2022
Michelle P. Durrance	2022
Steven Gaito	2022
Charles Hammond	2021
Meredith Keach	2021

RENT CONTROL BOARD

See *Board of Selectmen*

SCHOOL PLANNING COMMITTEE

Lisha Cabral
Kenneth Carlson
David Field
Dottie Fulginiti
Patrick C Hellen
Jane Martin
Caroline S O'Neill
Connor Read
William Sobieraj
James Stebbins
David Twombly
Ann Weintrob
Jacqueline Weisman

ZONING BOARD OF APPEALS

Ryan Cook	2022
John Curran	2024
Jeremy Kay	2020
Timothy McCaul	2020
Steve Merlin	2023
Michael Spillane	2021
Edward C Watson	2024

**OWN OF EASTON
ELECTED OFFICIALS
(as of December 31, 2019)**

BOARD OF ASSESSORS

Michael J McKenna	2022
Raymen A Morrell	2020
Scott Timulty	2021

BOARD OF HEALTH

Lynne A Leblanc	2020
Christopher A Mills	2022
Aria L Zayas	2021

FINANCE COMMITTEE

Michael DiPietro	2021
John Williams Giraldes	2022
Davis Allan Healy	2021
Patrick C Hellen	2020
Jennifer Stacy	2020
James Stebbins	2022
Timothy Vamosi	2021
Roberta A Verville	2020
Jeremy Tammelleo*	

HOUSING AUTHORITY

Thomas Thibeault (State Appointee)	2019
John Evan Sharpe	2020
Dennis Sheedy	2022
Krisanne Sheedy	2023
Pamela M Widdop	2021

REGIONAL SCHOOL COMMITTEE

Michael Pietrowski	2022
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SCHOOL COMMITTEE

Nancy Deluca	2022
Michelle Durrance	2020
Caroline S O'Neill	2020
Jennifer Starr	2022
Jacqueline Weisman	2021

SELECT BOARD

Craig B Barger	2020
Thomas W Brussard	2021
Dottie Fulginiti	2022
Charles P King	2021
Marc Lamb	2022

TOWN MODERATOR

Kate Welch	2021
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*appointed to fill vacancy until 4/28/20
election – position due to expire 2022

**TOWN OF EASTON
DEPARTMENT HEADS
(as of December 31, 2019)**

Town Administrator
Assistant Town Administrator
Chief Assessor
Chief of Police
Collector / Treasurer
Dir. Health & Community Services
Inspector of Buildings
Director Planning & Economic Development
Assist. Planning Director / Environmental Planner
Director of Public Works / Town Engineer
Finance Director / Town Accountant
Fire Chief
Information Systems Manager
Library Executive Director
Recreation Program Director
School Superintendent
School Superintendent Assistant
Town Clerk
Water Division Operations Manager

Connor Read
Michael Blanchard
Robert Alford
Gary Sullivan
Linda Hawkes
Kristin Kennedy
Kevin Greiner
Stephanie Danielson
Andrea Langhauser
David Field
Wendy Nightingale
Kevin Partridge
Michael Deltano
Uma Hiremath
Anne Daley
Dr. Lisha Cabral
Christine Pruitt
Danielle M. Sicard
John J. Marsh

Town Counsel

Mead, Talerman & Costa, LLC

Town Labor Counsel

Mirick, O'Connell, DeMallie &
Lougee, LLP

2019 ANNUAL REPORT OF THE EASTON SELECT BOARD

The people of Easton came together in 2019 to support and advance several crucial projects that will catalyze new opportunities for economic development, housing, education and quality of life improvements for all ages. This was also the year that the town voted to approve the Board renaming from Selectman to Select Board.

The Queset Sewer project was substantially completed and tie in connections are underway. The Five Corners Sewer Phase II and associated water works project has begun, kicking off the largest non-building infrastructure project in our history. The community came together to support a District Improvement Finance (DIF) program that will dramatically reduce the betterment costs for the businesses and residents being served by access to public sewer. These infrastructure improvements are already attracting new business and the word is spreading – *Easton is a great place to do business.*

There are major roadway improvements in process at the intersection of Union Street and Washington Street, and Town Meeting approved a critical next-step to advance a roadway improvement project for Depot Street from Washington to Newell Circle in 2021. When completed, the intersection of Union and Washington will be widened with dedicated turn lanes, sidewalks and traffic lights. At times, it felt like the whole town was under construction and we appreciate the patience and cooperation of our residents and businesses as we make these beneficial improvements that will serve our community for years to come.

The Select Board had the opportunity to attend many ribbon cuttings and ground breaking celebrations welcoming new businesses and growing civic institutions including the opening of the Leo J. Meehan School of Business at Stonehill College, the kick off of the redevelopment of the former Correia's Plaza and the renovation of Fire Station 2 on Depot Street.

The community made it known that they care about our older residents, environment and climate challenges. Town meeting voted to create a Senior and Disabled Taxation relief fund as well as instituting a town-wide single use plastic bag ban. Residents, Department Heads, Board and Committee members and town staff began assessing the impacts of climate change with several workshops resulting in a Municipal Vulnerability Assessment. The next step will be to create an action plan to address these issues.

The Annual Town Meeting in May saw the highest turnout in years with nearly 800 voters in attendance yet the most memorable town meeting may have been in October when the Special Town Meeting took place at Stonehill College bringing more than 1000 people out to vote YES to build a new pre-K to grade 2 school that will consolidate the aging Moreau Hall, Center and Parkview Schools. Voters then overwhelmingly approved the debt-exclusion override to fund this critical project on November 5, 2019. We are so excited for the thousands of students and families that will benefit by this \$95M investment from our taxpayers and the Massachusetts School Building Authority, who will cover approximately \$36M of the project cost with a state grant. The Board appreciates the tremendous work of the School Planning Committee for years leading up to these approvals, as well as the broader community for your support of education in Easton.

Each budget year is a challenge but we are committed to looking for ways to find cost efficiencies while looking for new revenue opportunities. The Board remains committed to building the Town's reserves and cutting reserve use in the budget and adopted policies in 2016 setting out standards to support that effort. The current fiscal year budget – FY2020 – uses the fewest general reserve fund dollars in the budget since FY2009. As of the November 2019 Special Town Meeting the Town's stabilization fund has grown to \$3,274,448 – an increase of \$1.9M (+ 138%) since 2015 and the highest balance in over twenty years. We appreciate the continued creativity and effort by all town and school departments to shrewdly manage their accounts to help make this conservative fiscal strategy possible.

We thank our department heads for their work in securing the following grants:

- \$36M Massachusetts School Building Authority (MSBA) grant for the Early Elementary School Project.
- \$1.5M MassWorks grant from the Executive Office of Housing and Economic Development to fund Phase 2 of the **Five Corners** Sewer Project.
- \$218,000 Department of Energy Resources/Green Communities grant to support energy efficiency upgrades for the Frothingham Hall Community Center.
- \$136,376 MassDOT Complete Streets - improving and standardizing crosswalk signage throughout town, installing two bicycle rack and repair stations.
- \$47,366 in MIIA insurance rewards earned by the Executive Loss Control Committee.
- \$40,000 from the Executive Office of Elder Affairs which will help the COA continue to provide transportation, fitness classes, newsletters and staff/volunteer training.
- \$38,000 from the Massachusetts Department of Environmental Protection which will allow the DPW to complete an Asset Management Plan that will enhance the long-term operation and maintenance of our wastewater systems.
- \$1,000 grant from the Easton Lions Club to the Easton Community Emergency Response Team (CERT) for the purchase of radio equipment, consisting of ten (10) Motorola Talkabout Radio packs for use at Easton's shelter providing communication and safety for members.
- Executive Office of Technology Services and Security – Municipal Cybersecurity Award for technical assistance to assist with the development of best management practices and testing our existing capacities.
- Regional Emergency Management Planning Grant (EMPG) from FEMA for the purchase of four (4) GTR8000 radio repeaters for the Fire Department.

Easton is a vibrant community rich in culture with exceptional schools, open space, historic treasures and outstanding employees and volunteers that are essential in keeping our town a desirable place to live. The Board would like to express our sincere thanks to all those that dedicate their time and talent as we continue to lead the way in technology and service improvements.

We thank David Mills for serving three years on the Select Board and welcome Marc Lamb who was elected in April. We look forward to Marc's contributions to the Board.

The Select Board would like to thank Town Administrator Connor Read for his leadership and vision as he guides us through this exciting time of change. We appreciate the hard work of Michael Blanchard, Lisa Florio, Mary Southworth and all our department heads for all they have done to support the Select Board and the residents of the community. We couldn't do what we do without your ongoing support.

We would also like to express our gratitude to the employees of the Town of Easton for their hard work, and all the volunteers, both elected and appointed, who serve our community every day. Your service makes our community strong, and we truly appreciate it.

It is an honor and privilege to serve the residents of Easton.

Respectfully submitted

Dottie Fulginiti, Chair
 Craig Barger, Vice Chair/Clerk
 Tom Brussard
 Chuck King
 Marc Lamb

2019 Annual Report of the Finance Committee

The Finance Committee's goal is to provide accurate and objective information about financial decisions facing the Town to the citizenry of Easton in a straightforward fashion so the citizens can make informed decisions and vote accordingly during Annual Town Meeting and at any Special Town Meeting. The independent recommendations of the Committee are included and published in the Town Warrant along with those of the Select Board or other Boards, as appropriate. From time to time during the year, the Committee will consider any or all municipal questions for the purposes of making reports or recommendations to the Town, including fund transfers when needed.

The Finance Committee is responsible to complete a detailed review and make recommendations on all Town Departments and the School Department budgets, reviewing financial impacts of any, and all Town projects, and making recommendations on all Town Meeting warrant articles. Budget review also includes the Town's many off-budget accounts, looking for opportunities to use the account when appropriate, in an effort to most efficiently stretch the citizenry's tax dollars.

Finance Committee is made up of 9 elected members and each year 3 members' three-year terms expire. The Committee has a usual meeting schedule of the second Wednesday of every month. During the fiscal year budget and Annual Town meeting season of March – May, and as needed for Special Town Meetings, and other items as they arise, meetings may be needed more frequent and agenda and minutes are posted according to rules of the Open Meeting Law. The Committee has an obligation as unbiased overseers of the taxpayer's money, and makes recommendations on how and where that money should and could be best spent through recommendations made to the Town at Town Meeting.

Continuing on with the process introduced in 2017, the Committee, in collaboration with and with the assistance of the Town Administrator, proactively reached out to the various town departments early in the budget cycle. Each Committee member is assigned a subset of assigned departments for which that member serves as a liaison between the Department and the Committee. This ongoing practice allows for timely exchange of information for enhanced understanding of the financial and operational needs of the Town, enabling members as more informed advocates for the Town. The Committee, with cooperation and assistance of the Town Administrator, the Superintendent of the Schools, and all department heads, now conducts ongoing reviews of the current fiscal year budget while being involved sooner in the next budget's development. With a fiscally sound set of Financial Management Guidelines (Policy #52 A) adopted by the Board of Selectmen in August of 2016 to guide the Committee's oversight of the budgeting process, combined with application of 3 tenets approved by the Committee in 2017, budget items and projects are assessed and recommendations proffered using objective measures. The three tenets include an assessment as to whether the recommendation will replenish and fortify reserves, whether the recommendation will enable additional revenues for the Town, and whether the recommended action or expenditure is required to maintain or improve upon vital services the Town has come to need and expect.

As stated above, the Finance Committee makes its recommendations known at Town Meeting. To allow for visibility into how those recommendations are made, all the Committee's meetings are televised on ECAT. The goal of airing and recording the meetings is to reflect the transparency of inquiry, deliberation, and decision-making. We encourage open debate during our meetings and ensure that all sides of a given issue are presented before a final vote is taken. Input from the community is always welcome and we encourage citizens to attend our meetings if they have a concern or question about a financial issue of importance to the Town.

Members of the Committee hold seats on a variety of other committees in the Town throughout the year, including (but not limited to) Budget, Capital Planning, and Audit. Since 2017, two members of the Committee volunteered and were appointed to serve on the School Planning Committee to represent financial interests of the citizenry during the Center School repair/replacement project. The Committee also attempts to have a member in attendance (or view the recorded/broadcast) at every Select Board's meeting so when matters need discussion at Finance Committee meetings, the Committee will be best prepared.

During the 2019-2020 Budget development process that was initiated by Town Administrator, C. Reed late in 2018 and continued through the spring of 2019, the Finance Committee's ongoing representation in subcommittees (described above) coupled with dynamic engagement with the town's Departmental leadership and its thoughtful deliberation and participation was instrumental for the Committee members in understanding the financial challenges facing Easton. This appreciation of the deficit and the machinations that were necessary to achieve a level funded budget was the basis for the recommendations offered by the Finance Committee during the Town Meeting held in May to approve the Town Budget, as presented.

Consistent with years past, the Town Administrator's memo has advised about the structural deficit that exists between all that the Town needs to maintain services and preserve infrastructure. The Town is still committed to a level funded budget adhering to the Financial Management guidelines and augmenting the stabilization and reserve fund balances. This commitment is in order to meet the service expectations we as a community have come to expect, and in spite of reduced State funding and an unwillingness to rely on free cash to fund budget deficits, and despite rising uncontrolled and contractual costs. Most publicly recognized in 2019 was the reduction of services in the School Committee budget for the Easton Public Schools music program. While neither the Finance Committee or the Select Board or the Town Administrator controls the allocation of line item budgeting as approved by the School Committee, and no member of the Finance Committee was not concerned about the reduction, a staunch position to financial prudence was held by the Committee and thus recommended acceptance of the budget for it so determined to be in the best interests of the Town at large. With the ongoing structural deficits that will continue in the near future without changes to State Aid or Easton's budgetary reliance on taxes to fund the vast majority of the town's financial needs, financial prudence will be the most often recommended path going forward. The Committee would also like to recognize the highly engaged public discussions that came out of this unwanted reduction, as the engagement helped bring these real difficult decisions to the forefront. We welcome that additional engagement in this budget year, to have a better understanding of the town's opinions on the latest budgetary measures.

The Committee would like to thank the Select Board, Town Administrator, the Town Accountant, the School Committee, and the Superintendent of Schools for their cooperation and continued civil working relationships. The Committee would like to acknowledge all the Town's department heads who make time for Committee members during the budget season to review individual budgets and for working with the Committee throughout the year whenever questions arise. The sense of collaboration and cooperation throughout the Town is applauded.

The Committee welcomed its newest members, John Giraldes, and Emily Wren in 2019, as well as Jamie Stebbins who were each elected to a three-year term. Jamie Stebbins had been appointed by the Finance Committee and the Select Board previously.

We also thank Emily Wren for her service and dedication to the Committee and to the Town; Emily Wren vacated her seat in the Fall of 2019 and Jeremy Tammelleo was subsequently vetted and appointed to membership (term expires April 2020). Committee members whose terms are also set to expire in 2020 include Patrick Hellen, Roberta Verville and Jennifer Stacy. Lastly, the Committee thanks Stacey Lincoln for her continued diligence and dedication as the Committee's secretary.

Respectfully Submitted,

The Finance Committee
Patrick Hellen (Chair)
Davis Healy (Vice Chair)
Roberta Verville
John Giraldes
Jeremy Tammelleo
Michael DiPietro
Jennifer Stacy
Jamie Stebbins
Tim Vamosi

2019 ANNUAL REPORT OF THE EASTON BOARD OF HEALTH

The Board of Health is comprised of three elected members. Chair, Elizabeth Reichman, did not seek reelection in 2019. Christopher Mills, was elected to the Board in April, 2019. During the reorganization of the Board of Health, Lynne Leblanc, was voted Chair, Aria Zayas was voted Vice Chair.

The Board of Health is part of the Department of Health and Community Services. Under the direction of Kristin Kennedy, REHS/RS, the Board of Health is supported by Health Inspectors Mark Taylor, RHES/RS, and Timothy Meyers. The Board is also supported by Kit Minsky, Assistant to Inspectional Services and the Board of Health. Animal Inspector, Jordan Holbrook, enforces state and local bylaws, and works with the Board of Health on animal-related issues.

Public health nursing services were provided by Ms. Maureen Cardarelli, a contractor with Health Care Options, Inc., an affiliate of Community Visiting Nurse Agency (CVNA) of Attleboro for the first six months of 2019. The Town entered into an agreement directly with Maureen Cardarelli to provide nursing services for the remainder of 2019. Ms. Cardarelli, R.N., provided the Board and the residents of Easton with excellent service and professional advice.

The Board of Health is required by law to perform many critical duties essential to protecting the public health. These include public health control and prevention responsibilities such as:

- Disease surveillance
- Promotion of sanitary housing units, recreational facilities, and food establishments
- Elimination of nuisances
- The protection of the environment by regulating and overseeing the proper disposition of waste (sewage and solid waste)

The Board of Health met an average of once a month in a public meeting forum. Meetings include the consideration of variance requests from state and local regulations as well as consideration of emergent Public Health concerns. In 2019 the Board of Health considered the following topics:

- Issues related to Arbovirus - Eastern Equine Encephalitis (EEE), Lyme, Zika and West Nile Virus (WNV).
- Restriction of mint and menthol tobacco products to retail tobacco stores
- Vaping and other nicotine delivery products
- Marijuana
- Cannabidiol (CBD) products
- Polystyrene – Plastic Bags ban
- Sewer Tie In agreements as related to the 5 corners Sewer project
- Facility Aggregation plans for proposed developments within Aquifer Protection Districts including Credit Land Purchases

The Board of Health took the following actions to help further the health of its citizens:

- The Board of Health voted to restrict outdoor activities on August 7th, pursuant to the Code of the Town of Easton, Chapter 332, on all public property and all private property that is used for locally sponsored youth activities, from dusk to dawn until a hard frost occurred due to Eastern Equine Encephalitis (EEE). The Board of Health additionally required a management plan from private businesses and organizations that had patrons or participants that could be affected by mosquito borne diseases.
- The Board of Health assisted in enforcing the state September 24th ban on all vaping products in retail establishments.
- Local Upgrade Approvals were processed by staff, furthering our efforts of streamlining and expediting the issuance of Disposal Septic Construction permits.

The Board appreciates the cooperation of the various town boards and departments and continues to work closely with the Department of Public Health and the Department of Environmental Protection and other agencies of the Commonwealth.

Respectfully submitted,

EASTON BOARD OF HEALTH

Lynne LeBlanc, Chair

Aria Zayas, Vice Chair

Christopher Mills, Member

2019 ANNUAL REPORT OF THE BOARD OF ASSESSORS

Department of Revenue regulations now require assessors to review assessments on a yearly basis to see if they meet the statistical criteria contained in the Massachusetts General Laws. Median assessments must be at least 90% of market value and not exceed 110% as determined by analysis of the previous year's sales. Assessments must also meet uniform criteria that show all similar properties are being assessed by the same methodology. The results of analyzing the 2018 valid or "arm's length" sales showed that residential values based on the average single family home increased by 7%. Condos increased by 4% in value and two families 6-7%.

Prior to setting the tax rate, the assessors are responsible for putting together information to aid the Board of Selectmen in its decision concerning classification. The Selectmen make the decision on whether to have a single or split tax rate.

Real estate overvaluation applications are reviewed by the Board of Assessors. The time frame for filing an overvaluation application is from late December when the actual bill comes out through the following February 1st. A postmark on or before February 1st from the US Post Office is a timely filing. The filing time period is set in the General Laws and late applications cannot be considered. Decisions on all applications are made by the assessors within three months of the filing date. Assessors can only look at the assessed value (not taxes) to determine if abatement is warranted. Decisions of the Board of Assessors can be appealed to the Appellate Tax Board within that Board's filing period.

The office works with the Council on Aging and the Veterans' Agent to alert elderly and veterans to changes in the laws governing statutory exemptions. Assessing staff spend a good deal of time on the phone and in the office helping our homeowners fill out applications.

Motor vehicle excise bill inquiries concerning abatements, place of garaging issues, and overvaluation of the vehicle are handled in this office. Staff is in constant contact with the Registry of Motor Vehicles trying to resolve issues for the taxpayers.

The Community Preservation Act Surcharge is assessed through this office and the Board processes exemptions to this surcharge.

Many reports for other departments and state agencies are generated from the assessors' data base. The report that is most requested is the abutters' list for public hearings.

The assessors' data is on the Internet. The Assessing staff is always working on upgrading the Assessing website to have more information and forms online. Exemptions and motor vehicle information are also on the website.

Vision, the assessing software was upgraded to Vision 8. Although there are many enhancements there has also been many bugs.

The triennial revaluation was completed this year. This was the last 3 year revaluation. Now we are going to be every 5 years. We review sales every year and make updates, when needed. A revaluation year is when we take a more in depth look into sales and our tables.

The 10 year re-cyclical program was also completed. This is a program where the assessing department must try to do a complete inspection of every property in town. The Department of Revenue verifies that this is completed before allowing the town to set a tax rate.

New septic betterments were added to tax bills.

Senior Work off staff continue to help with mailings, filings and office coverage for lunch or training.

A SUMMARY OF THE RECAPITULATION SHEET FOR FISCAL YEAR 2020 IS AS FOLLOWS:

Assessed Value of Real Estate	\$ 3,748,421,500
Assessed Value of Personal Property	\$ 77,101,797
Total Assessed Value of Real & Personal Property	\$ 3,825,523,297

EXPENDITURES:

Appropriations	\$ 89,721,466.00
Cherry Sheet Offsets & Misc. Charges	31,737.00
State & County Charges	1,258,280.00
Overlay Account	449,688.31
Total Expenditures	\$ 91,461,171.31

ESTIMATED RECEIPTS AND AVAILABLE FUNDS:

State Receipts	\$ 12,955,189.00
Local Receipts	7,773,747.00
Enterprise Funds	6,328,827.00
Free Cash/Other Available Funds	3,392,623.00
Community Preservation Funds	2,174,317.00
Total Receipts & Available Funds	\$ 32,624,623.00

NET AMOUNT TO BE RAISED BY TAXATION	\$ 58,836,548.31
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Tax Rate = $58,836,548.31 / 3,825,523,297 \times 1000 = \15.38

The assessment date for fiscal year 2020 values is January 1, 2019. The Town now has 5,669 single-family homes, 1455 condominiums, 159 two-family homes and 22 three-family homes. The average single family value for fiscal year 2020 is \$ 477,200. New Growth was \$865,141.

We would like to thank Patricia Howe-DiRenzo, Ellen Weene and Robert Alford II for all their hard work.

Significant Dates for Taxpayers and Citizens regarding the Assessors' Office:

January 1 st	Property Tax Assessment Date.
June 30 th	Property Tax Assessment Date for building permits. The Town adopted Chapter 653 of the MA. General Laws at the Special Town Meeting in January, 2004. This changed the date from January 1 st to June 30 th for succeeding fiscal years.
February 1 st	Payment of third quarterly tax bill and deadline for accepting appeals. The only time taxpayers can appeal assessments due to overvaluation or disproportionate assessment is from the time the actual bill is mailed in December through February 1 st (or the next work day if February 1 st falls on a weekend.)
March 1 st	Date for submission of Forms of List. This is a listing of all business personal property and must be filed every year by anyone doing business in Town.
April 1 st	Exemption applications for elderly (over 65), blind persons, and disabled veterans with a rating from the VA and Community Preservation Act are due. Applications are mailed in August to anyone qualifying in the previous year. Contact the office for exemption forms.

- May 1st Payment of fourth quarter tax bill.
- August 1st Payment of the 1st preliminary tax bill. Preliminary bills are based on at least one quarter of the taxes from the previous fiscal year. If significant changes have taken place such as subdivision of land or new construction taxes will be estimated accordingly. New construction will be based on whatever is complete on the previous June 30th.
- November 1st Payment of the 2nd preliminary tax bill.
- December Setting of the tax rate and mailing of the third quarter bill that is the actual tax bill for the current fiscal year.

Telephone number for questions or information: 508-230-0520

RAYMEN MORRELL Chairman
SCOTT TIMULTY Vice-Chairman
MICHAEL MCKENNA Clerk

2019 Annual Report of the Easton School Committee

The School Committee is pleased to submit the following report to the citizens of Easton.

In her third year as Superintendent, Dr. Lisha Cabral, alongside Assistant Superintendent Christine Pruitt and the Administrative Team, developed an updated District Strategic Plan. The Strategic Objectives include Student Achievement, Student and Educator Wellness, Curriculum Development, and Educator Excellence. The year 2019 was busy and successful as the Easton Public Schools continue to strive to serve the youngest citizens of Easton to the best of our abilities.

The highlight of 2019 was approval for a new Early Elementary School. There were two votes taken in 2019. The first vote was at a Special Town Meeting on October 28th held at Stonehill College to approve the Scope and Budget of a new early elementary school and the next vote was a ballot vote on November 5th to authorize a debt exclusion override for the Town to build the new school. The voters approved both measures and the School Department and the Town are moving forward to build a new Pk-2 school on the site behind the current Parkview School. This new school will house students from Center School, Moreau Hall School, and Parkview School. The project is \$94.8 million and the MSBA will cover 56% of the eligible costs. The proposed opening of the new school will be in January of 2023. The School Committee is appreciative of all of the people who put so much time and effort to get the information out about the new school project and to the voters of Easton for approving such an exciting new project.

During the academic year 2018-2019, the School Committee membership remained the same until the April election. The Committee was reorganized and Nancy De Luca was voted Chair of the Committee and Jacqueline Weisman was voted Vice Chair of the Committee. Michelle Durrance, Caroline O'Neill, and Jennifer Starr are the current members of the Committee.

The budget continues to be a significant challenge. The \$42,363,566 operating budget was a 2.5% increase over the previous year's budget. In addition, we had a slight increase in Title I funding. However, it is anticipated that many of our federal and state funding grants will be diminishing in upcoming years. Dr. Cabral and Mrs. Pruitt have met with our State Legislators to find a way to make the Foundation Formula work better for Easton. At this time, we are funding a "Regressive" budget that allows us to provide a minimum level of service to our students and address only the most critical needs. There has been a rapidly increasing incidence of social and emotional difficulties experienced by students at every grade level. Addressing these problems has put more of a strain on our budget because more funding needs to be used for programs and personnel to address these issues. There were no new personnel changes this year and some positions had to be eliminated. We are now renting three classrooms at the Richardson Olmsted School to the North River Collaborative, but this is also anticipated to end.

The District's capital needs are extensive. However, in 2019, we requested capital funds for the replacement of the turf field and resurfacing of the track at Muscato Stadium, the partial roof replacement at the Richardson Olmsted School, and for the replacement of technology (computers, projectors, iPads and smart boards).

Many thanks are given for the donations the District received this year: An anonymous donation of \$9,984 to EMS for Breakout Bundles and 30 Chromecarts; Harvard Medical School for twelve microphones valued at \$24,000 to be used in the OA Auditorium; a \$100 donation from Dr. Thomas Herlihy for bus transportation for the OA Science Team; James and Tristan Swanick from the Swanick Company for Swanick Blue Light Blocking Glasses for use at OA; and Easton Wings of Hope for \$1,000 to the EMS Wellness Club, \$1,000 to OA Wellness Club, and 13 HALO Smart Sensors for OA bathrooms. In addition, we continue to be grateful for the contributions made each year by FEEE. In 2019, FEEE's generous donations allowed the District to be able to purchase additional Chromebooks and Chromecarts for student use.

The safety and security of our children and all staff continue to be a top priority. The Easton School Department, Fire Department, and Police Department have been working together to be sure that the

facilities, procedures, and policies we have in place are reviewed and updated regularly. In addition, in 2019, all Easton Public School buses and vans were equipped with surveillance cameras for the protection of our children and bus drivers. This security measure is being provided free of charge from Lucini Bus Lines.

During 2019, we brought new programming into the District. At the Richardson Olmsted School, we introduced a new science program called “Know Atom” upon the recommendation of the Science Committee.

This year, grades 3-10 took the Next Generation MCAS in ELA, Math, and Science. The Next Generation MCAS is an updated version of the 20-year old assessment. The new assessment focuses on students’ critical thinking abilities, application of knowledge, and ability to make connections between reading and writing. The new assessment should give a clearer signal of readiness for the next grade level and is given on a computer. Our students continue to perform above the state average.

We continue to strive to provide our students with academic opportunities despite our budgetary constraints. This year our students self-funded travel to China, Italy, Quebec City, Peru and Iceland. We thank our administrators and our teachers for providing these incredible opportunities for our children.

STEAM (Science, Technology, Engineering, Art, and Math) initiatives continue as we strive to foster an interest in our students in those disciplines that will prepare them for the jobs of the future. Across all grades, in the classroom, in clubs, and in the community, STEAM opportunities continue. On October 19th, for the second straight year, a STEM Discovery Conference for middle school students was organized and run by a student at Oliver Ames High School. This conference brought in speakers working in the fields of math, engineering, medicine, computer science, and space. In October, STEM Week took place for five days for all EPS students. At the Easton Middle School and the Richardson Olmsted School, all students worked in cooperative groups to accomplish tasks. Fifth graders investigated ecosystems, sixth graders explored lunar colonies, seventh graders worked on kinetic sculptures, and eighth graders practiced surgical techniques. It was a very successful and extraordinary week.

Easton athletics, under the direction of Athletic Director Bill Matthews, continues to be a vital part of the Easton Public School System. Twenty-nine varsity sports were offered at OA this year. Seventy-five students were selected as Hockomock League All-Stars. The Girls’ Swim and Dive Team won the Kelly Rex Division Championship and for the first time in program history, were Hockomock League Champions. The Wrestling Team finished third in the sectionals and third in the state dual meet championship. Girls’ Basketball and Boys’ Ice Hockey each advanced to the South Sectional Quarterfinals. The OA Baseball Team advanced to the South Sectional semifinals. Boys’ Lacrosse qualified for the state tournament. Boys’ Spring Track earned the MSTCA State Decathlon Title. The golf team tied for the Hockomock League Kelly Rex Division Championship. The Girls’ Volleyball team advanced to the South Sectional Quarterfinals. The Muscato Stadium project to replace the turf field and resurface the track was completed in September. We are thankful for the support of the community for both public and private funding.

Our students continue to bring home awards. Some highlights include the following. Oliver Ames students received 9 gold keys, 5 silver keys and 14 honorable mentions at the Alliance for Young Artists and Writers Scholastic Art Competition. In the Congressional Art Competition for the 4th District, 8 students received awards. One student’s artwork will be displayed in the Capitol Building in Washington, D.C. for the whole year. OA students also received awards at the Legacy Art Show and The Beauty of Easton Photography Competition. Students in Grades 3 through 6 continue to participate in the International Lions’ Club Peace Poster Contest and the Easton Water Department “Drinking Water Week” Poster Contest. Twelve students were recognized for their outstanding artwork. The Oliver Ames Jazz Ensemble received three Gold Medals and the Show Choir received one Gold Medal and three Silver Medals at the Massachusetts Association for Jazz Education State finals. At the SEMSBA Festival, nine students represented OA. The OA Chamber Orchestra received a Silver Rating at the MICCA Festival. In April, the OA Marching Band, Concert Band, Show Choir, Concert Choir, and Orchestra performed at Walt Disney World in Orlando, Florida. The EMS Concert Band, Jazz Band, Orchestra, and Chorus

received Gold and Platinum Ratings at the Annual Great East Festival. The OA Iron Tigers won the Safety Award at the Rhode Island District Championship at Bryant University and at the WPI Battlecry.

Assistant Superintendent Crissy Pruitt was invited by the Global K-12 Education Research Association to travel to China (free of charge) to present at the International Conference. The topic this year was "Empowering Learning." Joining her were Easton educators Gary Erickson, Tim Harrington, and Cindy Olson. Educators and administrators from 20 countries were in attendance.

This year, the following teachers have obtained professional status, having completed their third year of teaching in the Easton Public Schools with great success: Michael Cahill, Christopher Carey, Ashleigh Drew, Liana Gerstein, Matt Huberman, Sarah Hurley, Casey Kerner, Tasanee Lolonga, Katelyn O'Malley, Stephen Souza, Rosana de la Torre, Nicole Warren, and Lindsay Whalen. The Easton Public Schools are grateful to count so many talented teachers as part of our community.

During 2018-2019, the following teachers and staff members retired: Nancy Curtin, Science Teacher; Carole Goldenberg, Speech and Language Pathologist; Susan Hadge, English Teacher; Lisa Hadley, Food Service; Barbara Haynes, Paraprofessional; Kathy Kelly, Health Teacher; Christina Lopez, Special Education Teacher; Michelle McParland, Grade 4 Teacher; Donna MacDonald, Grade 6 Teacher; and Janice Narsasian, Kindergarten Teacher. We thank these dedicated members of our school community for their years of service and wish them well with their future plans.

The School Department Administration Offices are located at 50 Oliver Street, North Easton. The main phone number is 508-230-3200. The District website is www.easton.k12.ma.us. We welcome your comments and suggestions.

On behalf of all the students in the District, we thank the townspeople of Easton for their support and look forward to serving our children together.

Respectfully Submitted,

Nancy De Luca, Chair
Jacqueline Weisman, Vice Chair
Michelle Durrance
Caroline O'Neill
Jennifer Starr

2018-2019 ANNUAL REPORT OF THE EASTON PUBLIC SCHOOLS SUPERINTENDENT OF SCHOOLS

Introduction

As the Superintendent of the Easton Public Schools, it is an honor to submit this Annual Report for the 2018-2019 academic year. The District is proud of its many accomplishments, particularly toward attaining the goals outlined in the 2016-2018 District Strategic Plan. Significant gains across the district were made in all four Strategic Objectives. These included:

Family and Community Engagement: Build transparency through improved communication, better use of technology, establishment of a Family and Community University, and strengthening of relationships with community partners.

Ensuring the Social and Emotional and Physical Wellbeing of All Easton Students Grades Pk to 12: Deepen our focus on student well-being both social-emotionally and physically and ensure program enhancements, curriculum development and improvement, and faculty support in these areas.

Resource Efficiency and Attainment: Evaluate district practices and protocols for managing human and capital resources and secure funding to ensure that all students are receiving the educational services they need in the most efficient and productive manner possible.

Advancing Student Achievement: Provide an unyielding commitment to meeting the unique needs of all students through the strengthening and expansion of programs and offerings that will prepare *all* of our young people for life in the 21st century.

Any goal that is still in progress has been included in the new, five-year Plan which can be accessed via the Easton Public Schools' website (<http://www.easton.k12.ma.us>). The 2018-2024 Plan, to be officially launched in the 2019-2020 school year, contains the Vision, Theory of Action, Core Values, Strategic Objectives, and Strategic Priorities of the school system. It is a structured document that provides each and every stakeholder in the district with a roadmap to the future of the schools. It further includes the Foundational Goals developed by the District Curricular Leadership Team and incorporated into practice by all staff and students from Pk to 12.

The updated **District Strategic Plan** includes:

Vision: The vision of EPS is to provide a relevant, rigorous learning experience in a safe, supportive, and inclusive environment which empowers students and educators to embrace curiosity, think critically, develop positive relationships, and exhibit resilience.

Theory of Action: If EPS provides a safe and supportive environment in which all students are engaged with a rigorous and relevant curriculum that meets the unique needs of each student provided by educators who are highly qualified and well-trained *then* students will demonstrate the skills to become well-adjusted, successful, and contributing members of society.

Strategic Objectives:

Student Achievement: We will provide opportunities and equitable access to programs that meet all students' individual needs so that they will demonstrate optimal growth.

Student and Educator Wellness: We will provide a safe and supportive environment that will improve the social, emotional and physical well-being of students and staff to promote academic, professional and personal success.

Curriculum Development: We will develop rigorous curricula with high-quality assessments to enhance student centered, personalized, and self-directed learning.

Educator Excellence: We will recruit, develop and continuously support high quality educators who are exemplars of best practice, collaboration, and investment in the whole child.

Core Values (and Beliefs):

Students are at the center of our decision making; therefore, we value:

Continuous Growth

- We hold high expectations for ourselves and others
- We know that learning never ends
- We understand that valuable learning can come from mistakes or failure
- We must persevere to reach our goals

Safety and Respect

- We deserve the safest and most supportive learning environment
- We expect positive interactions with one another
- We are diverse learners, and all learners can thrive
- We embrace and honor our differences with empathy and understanding

Communication and Collaboration

- We clearly communicate our questions and concerns
- We share our views with respect and with the appropriate source
- We know teamwork is not always easy, but it is worth the effort
- We have a collective responsibility for the education of all children

Leading by Example

- We understand that others are watching and learning from us
- We are all models of integrity and respect
- We are accountable for our own actions and decisions
- We value what we can learn from others

Foundational Transfer Goals:

Demonstrate Character

Build positive relationships and make responsible choices that are physically, socially, emotionally, and intellectually sound.

Exhibit Resilience

Persevere when facing challenges and taking risks.

Communicate & Collaborate

Express ideas in a variety of ways and work responsibly with others.

Embrace Curiosity

Investigate to seek knowledge and truth.

Engage Locally & Globally

Act with respect, empathy and responsibility in a local and global community.

Think Critically & Innovate

Generate new ideas, make informed decisions, draw conclusions, and solve problems.

The following is a status report and compilation of the key events taking place within the Easton Public Schools over the course of the 2018-2019 school year. As in previous years, it is not intended to be an all-inclusive listing of the many accomplishments of the school system; rather it is a sampling of achievements. In each section, you will see the reflection of and connection to the District's Strategic Plan as we work to incorporate its use into all aspects of the school community and accomplish the goals set forth within it.

Statistical Information

During the 2018-2019 school year, we had 3,632 students enrolled. Of that population, 1,824 were male and 1,808 were female. Students with special needs represented 18.2%, and 1.7% were identified as English Learners (EL). Of Oliver Ames graduates, 36.2% planned to attend private colleges/universities, 46%, state colleges/universities, 7.7% planned to attend 2-year college programs, 3.4% planned to work,

and .3% planned to join the military. Two different state assessments were given to students in grades 3-12 throughout the Commonwealth. Students in grade 10 participated in the Legacy MCAS assessment for Science and the Next Generation MCAS for English Language Arts and Math. Students in grades 3-8 participated in the Next Generation MCAS in English Language Arts and Math. Students in grades 5 and 8 participated in the Next Generation MCAS in Science.

Legacy MCAS- Grade 10

2019	% Advanced		% Proficient		% Needs Improvement		% Warning	
	Easton	State	Easton	State	Easton	State	Easton	State
Science	37	30	46	44	14	20	3	5

Next Generation MCAS- Grade 10

2019	% Exceeding Expectations		% Meeting Expectations		% Partially Meeting Expectations		% Not Meeting Expectations	
	Easton	State	Easton	State	Easton	State	Easton	State
English Language Arts	19	13	57	48	23	31	2	8
Math	17	13	58	45	22	33	3	9

Next Generation MCAS- Grade 3- Grade 8

2019	% Exceeding Expectations		% Meeting Expectations		% Partially Meeting Expectations		% Not Meeting Expectations	
	Easton	State	Easton	State	Easton	State	Easton	State
English Language Arts	15	10	53	42	28	37	4	11
Math	15	9	54	40	27	39	4	12
Science	11	8	59	39	27	40	3	12

Professional Development

Professional educators rely on continual training to stay current in their practice. Easton Public Schools encourages this mindset and has placed great emphasis on ensuring that this work remains a top priority. It is important to provide time to collaborate with colleagues within the district as well as outside the district to remain abreast of the latest research and best practices within education. In fact, the Massachusetts Department of Elementary and Secondary Education mandates evidence of high quality professional development for all educators.

This year, the Easton Public Schools had two extremely successful full day professional development days. The first day focused on Unit Design and Transfer Goals and was entitled “Curriculum Renewal with Understanding by Design.” The keynote was delivered by an educational consultant from McTighe and Associates that has been working with the district. The district’s Transfer Goals were then presented by representatives from the district’s Curriculum Leadership Team. The breakout sessions in the afternoon were presented collaboratively with Curriculum Leaders and Administrators. The sessions provided a more in-depth understanding of Transfer Goals and their role in curriculum design. The second professional development day was focused on Social/Emotional Learning and Safety & Security. This topic was vetted through the staff as there have been rising needs throughout all schools. Dr. Julia Martin Burch from McLean Hospital provided the keynote entitled “The Anxiety Epidemic: Focusing on What Works.” The day continued with a focus on Safety & Security as the Easton Police and Fire Departments provided safety professional development and a review of protocols.

Easton University is in its sixth year of implementation. Course offerings are put out four times a year for all staff. This internal professional development program provides graduate level courses, workshops,

seminars, book studies, film screenings, and more that allow teachers and other staff to work collaboratively and primarily within the district to improve their understandings, share their best practices, and hone their craft. Each offering is designed to align with the goals identified in the District and individual School Improvement Plans. They are convenient for staff, less expensive than individual, off-campus sessions, and free to all personnel.

Along with Easton University, Easton Community University was offered for the fourth year. This program provides educational opportunities for parents and community members on topics that range from understanding the implications of Vaping to understanding Google and more. It is important to the district that it provides quality opportunities for community partners. This is reflected under the goal of Family and Community Engagement in the District Strategic Plan.

Easton Public Schools continues to find importance in using the “train the trainer” model. This model is used to build capacity and knowledge within our own staff while educating their peers through replication of what was learned. This model also allows the district to then have on-staff instructors available for multiple trainings over time. Having the instructor in-district also allows for a higher quality of implementation as well as built-in supports are present should any staff member have difficulty with implementation or require further support. This form of training provides lasting opportunities for learning and growth at a far more affordable cost to the district.

Facilities

By far, the most important facilities project in the district in the 2018-2019 school year was the MSBA early elementary school proposal. Despite years of preventative maintenance and excellent custodial upkeep, the three Pk-2 elementary buildings are simply operating past their useful lives. A comprehensive grant application was presented and accepted by the MSBA. The Town of Easton then rallied behind this critical project and generously approved both the project and a debt-exclusion override to fund it. The estimated completion of this school is the 2022-2023 school year.

Several projects were completed in the Easton Public Schools’ facilities, and continued preventative maintenance was completed. Among the larger projects, were at Oliver Ames: Installed Trane 25 Ton Packaged Unitary Gas/Electric Rooftop Unit, installed synthetic Turf (Muscato Stadium), installed Lochinvar High Efficiency Armor 600 hot water boiler, painted 2nd floor classrooms, installed SCRM curtain (Charlene Dalrymple Auditorium), and installed lighting company switch (Charlene Dalrymple Auditorium); Easton Middle School: Replaced several gym doors and purchased snow rator; Richardson Olmsted: installed flat rubber roof, installed cafeteria floor, and replaced several classroom carpets; Center School: combined replacement and repair of 5 boiler sections.

The following maintenance was also completed at each school: performed inspections and preventative maintenance on all eye-wash stations, performed preventative maintenance on all mechanical systems, repaired and replaced custodial cleaning equipment, inspected and repaired gym equipment, inspected and repaired fire suppression systems, performed preventive maintenance on elevators and lifts, updated Integrated Pest Management Plans and performed monthly pest inspections, inspected and repaired school boilers and generators, performed preventative maintenance on the energy management system, and inspected and cleaned kitchen hoods.

Special Services Department

The Special Services Department oversees the provision of special education for approximately 700 students aged 3-21 and 504 Accommodation Plans for approximately 190 students. Federal law (Individuals with Disabilities Education Act 2004) and Section 504 of the Rehabilitation Act of 1973 require that, to the maximum extent possible, students with disabilities are educated with non-disabled peers and have equal access to activities and programs. The district is committed to providing a free, appropriate, public education (FAPE) in the least restrictive environment to eligible students. The goal of special education is to ensure that specific, targeted interventions that are directly related to the child’s

disability are provided so that students can access the general education curriculum and make effective progress toward IEP goals. Students who are eligible for a 504 plan are provided appropriate accommodations that will allow them to access the general education curriculum.

Given the range of disabilities, it is important to improve and develop programs that will effectively meet the needs of eligible students, minimize the impact of their disability, and keep students in their home community. The current Special Education district-wide programs are the Foundations Program (PK-12+), the Language Based Program (3-8), the Therapeutic Learning Center/Bridge Program (K-12) and the Skills Program (K-2 and 6-12+).

The development of programs is also aligned with the District's Vision, Core Values, and Strategic Objectives. Resources are allocated to ensure the district effectively serves students with disabilities.

The goals of the Special Services Department:

To analyze use of allocated funds to ensure effective and efficient use of resources

To provide effective staff training and development

To develop programs to better meet the academic, social, emotional, and physical needs of students with disabilities and to plan for vertical articulation of programs

To clarify processes and procedures relative to Special Education laws and regulations

PreK-2: Center School, Moreau Hall, and Parkview School

The three Easton primary schools, Center, Moreau Hall, and Parkview, have a shared School Improvement Plan. Our common goals and action plans promote the pillars of our school district's Strategic Plan: Student Achievement, Student and Educator Wellness, Curriculum Development, and Educator Excellence.

Our teachers work collaboratively to support all students in reaching their full potential. Center School, Moreau Hall, and Parkview teachers participated in curriculum development through unit planning. All teachers are members of a content, grade level team. Our Curriculum Leaders are facilitating these small groups of teachers to complete our English Language Arts and Math units. Our School Councils worked collaboratively this year to create Homework Guidelines for the primary school grades. We collected data from teachers on the current practices and considered parent input in order to develop consistency in our homework practices across the district.

Due to the increased social/emotional needs of our students, we focused on increasing staff knowledge and instructional skills to support Social Emotional Learning as well as the consistent implementation of Social Emotional Learning standards. Staff participated in various professional development opportunities to learn strategies to support students struggling with social skills and regulating their emotions. We have partnered with UMass Boston to provide our staff with an overview of Positive Behavior Support systems and to conduct a Needs Assessment survey of our current reality. A district-wide Positive Behavior Supports Committee has been formed to ensure consistency throughout the district. The primary schools' PBS Committee discussed current practices at the elementary level and our need for common resources in each school. We understand that in order for our students to perform to their greatest potential, they must be fully ready to learn.

All three schools had a shared year-long theme of "Choose Kind." Through this shared theme, students and staff participated in enrichment activities with a focus on kindness. Students, staff, and families had many opportunities to be purposeful in the choices they made regarding how we treat others. Students and staff were encouraged to find time and reasons to show kindness whenever possible. This positive school climate provided our school communities with a safe, nurturing environment for all learners to grow.

Richardson Olmsted School

The Richardson Olmsted School (RO) supports approximately 850 of Easton's students in grades three, four, and five. This generally translates to 12 classrooms per grade level with class sizes ranging from 21 students to 25 students per class. Richardson Olmsted is a relatively large elementary school and our staff have been creatively working to make RO feel smaller to our students and staff. In particular, we are

actively developing systems that enhance the collaborative efforts of our teachers (classroom teachers, specialists, interventionists, special education teachers, paraprofessionals), so that our students receive consistently high expectations and are all appropriately challenged academically and socially.

During the 2018 - 2019 school year our classrooms were divided into “pods.” There were four classrooms assigned to a pod, all adjacent to one another. Each pod had four classroom teachers, a special education teacher, consistent interventionists and paraprofessionals. In other words, each pod of approximately 80 - 90 students had their own dedicated staff. This system enhanced the frequency of collaboration between all staff that worked with the same group of students; it made our large school feel smaller to everyone. Pod teams met a minimum of once per week to review student data and progress. Data drives instruction and we continually monitor student progress to ensure all students are getting what they need to grow.

Another initiative that is developing more consistency in expectations is the writing of our units of study using the Understanding By Design methodology. Each grade level has teacher leaders that are writing this curriculum. Our curriculum is fully aligned with the Massachusetts Learning Standards and is designed specifically for Easton’s students, written by Easton’s teachers. These units will be taught in every classroom, in every grade level. We are developing common assessments and common rubrics to be sure that the learning expectations are consistent in each classroom across a grade level. These units are currently in the revision stage and will be released to the public upon completion.

RO has also created shared homework expectations for grades 3, 4 and 5. Each grade level team spent hours developing these common homework expectations to ensure equity in homework expectations across all classrooms, per grade level. Critical skills are included, such as independent reading and responding critically to reading in writing, mathematics computation and problem solving and writing. This is another way we are developing consistency and equity across our large school, making our school feel smaller.

Moving forward, we are continuing to analyze our systems of support to best meet the needs of all learners in an inclusive classroom setting. We are continuing to explore ways to support our students socially and emotionally including working with the district’s Positive Behavioral Support Team. RO continues to strive toward the new vision of the Easton Public Schools: to provide a relevant, rigorous learning experience in a safe, supportive, and inclusive environment which empowers students and educators to embrace curiosity, think critically, develop positive relationships, and exhibit resilience.

Easton Middle School

In February, we hosted Ms. Huang and her students from Shijiazhuang, China as part of a cultural exchange program with our school. This exchange and partnership with Ms. Huang’s school was an amazing cultural experience for our entire school family, who all look forward to a continued international friendship. Chinese cultural experiences shared with EMS included student presentations, making traditional dumplings, Chinese writing, a Spring Festival celebration, paper-cutting artwork, traditional Chinese calligraphy and the artistic creation of an embroidered card.

As part of our School Improvement Plan, we have created a community service award. This award recognizes a student who makes an outstanding contribution, whether to the school community or to the world, in the spirit of community service. Stella Zachos was recognized with the 2019 “Make Your Mark” Community Service Award for her efforts to *Save the Whales*.

In 2018-2019, 72 students were recognized as EMS “*Students of the Month*,” each having “Made Their Mark” of excellence and embodying the EMS core values. This special honor is given monthly to two students from each team. In addition, the National Junior Honor Society welcomed 105 new members into the organization, and these students undertook a number of individualized community service projects. The Easton Middle School continues to seek new ways to encourage our students’ success.

Oliver Ames High School **Art Department**

Several students received art awards in the Alliance for Young Artists and Writers Scholastic Art Competition. A total of twenty eight pieces were recognized by Massachusetts and awarded in the competition with nine gold keys, five silver keys and 14 honorable mentions. These awards are the highest honor received by high school artists in the state of Massachusetts. Regional gold key works compete at the national level for national gold, silver and honorable mention. Over 300,000 works of art were submitted and less than 1% were recognized nationally. Oliver Ames received 2 national silver keys. Massachusetts Gold Key Recipients included: Cameron Bourne (2), Cormac Ganshirt (2), Erika Mekler, Katie Mills (2), Rebecca Needleman, and Aprille Gangi.

National Silver Key Recipients included: Cameron Bourne and Cormac Ganshirt.

In the 20th Annual Congressional Art Competition for the 4th District, Oliver Ames students placed in the following categories: Best in Show Winner, Chloe Carvalho (whose work was displayed in the Capitol Building in Washington D.C. for the year), and 3rd Runner up, Katie Mills; Painting Category 1st Place, Cameron Bourne; Drawing Category 1st Place in Colored Pencil, Anna Fakhri, 1st Place in Charcoal, Sarah Barron, 2nd Place in Charcoal, Erika Mekler, 1st Place in Graphite, Cormac Ganshirt, and 2nd Place in Graphite, Claire Cummings.

Students who placed in the Legacy Art Show at the Ames Estate included Cormac Ganshirt, 1st Place, Joseph Looney, 2nd Place, Julianne Aviles, 3rd Place, and Heather Morecock, Honorable Mention.

In the Beauty of Easton Photography Competition Hosted by the Easton Historical Society, OA students placed in the following categories: Natural Beauty of Easton Category to Heather Morecock, 2nd Place, Heather Morecock Honorable Mention, and Sarah Barron, Honorable Mention; Animals and Pets of Easton Category to Madeleine Taylor, 2nd Place, Sarah Cathie, Honorable Mention; and the People of Easton Category, Kaytee Marsh, 1st Place, and Olivia Piazza – 2nd Place.

The Class of 2019 Recipients of the Art Department Book Awards were Cameron Bourne, Hannah Cahill, and Katie Mills. The International Lions Club Peace Poster Contest winners were EMS Grade 6 students Olivia Palm, 1st Place, Anthony Rhodes, and 2nd Place, Andrew Whiteside, 3rd Place.

In the Easton Water Department's Annual "Drinking Water Week" Poster Contest, 24 third, fourth, and fifth graders were recognized for their posters in 1st, 2nd, 3rd and honorable mention. These students included: First Place, Soula Iosifidis (3rd grade), Travor Nguyen (4th grade), and Eden Clewer (5th grade); Second Place, Ana McNeil (3rd grade), Greta Teravainen (4th grade), and Caroline Bowers (5th grade); Third Place, Katie Martin (3rd grade), Yeimilys Rivera (4th grade), and Abby Livingstone (5th grade).

Art Exhibits and Special Events held throughout the 2018-2019 school year: the Moreau Hall Art Show was held on October 26th, the Oliver Ames Art levels 2, 3, and 4 exhibited at the Artists Studio and Gallery at Patriots Place at Foxboro in February, the elementary art students participated in the Square 1 art fundraiser in January and February, the EMS 1st Annual Night of the Arts Show on April 4th, the OA Advanced Art Classes (Art 3 and 4), visited the Museum of Fine Arts in Boston on a field trip with the English and Industrial Arts departments on April 26th, the Oliver Ames Art Show was held on May 3rd, the grade 5 Art Show was held at Richardson-Olmsted School on May 16th, the Center School Art Show was held on May 24th, and the entire K-12 art staff attended the National Art Educators Association Annual Conference in Boston from March 14-16th.

Athletic Department

Oliver Ames offered 29 varsity sports this past year fielding 29 varsity teams, 22 junior varsity teams, five freshmen teams and six middle school teams. Of OA students, 690 (60%) participated in at least one athletic activity. Participation across all three seasons totaled 1,142 active team members.

In total, 13 teams qualified for post season competition. Seventy-five OA student athletes were selected as Hockomock League All Stars. Kyle Gray was named boys' swim and Morgan O'Hara girls' swim Hockomock League MVPs.

Fall: The golf team tied for the Hockomock League Kelly Rex Division championship, making them divisional champions for the 7th straight year. They also won the South Sectional Championship for the 3rd straight year and have won it 5 out of the last 7 years. Volleyball advanced to the South Sectional quarterfinals.

Winter: Girls' swim & dive went undefeated in the regular season and won the League Kelly Rex Division Championship, were Hockomock League meet champions (1st time in program history), finished 2nd in the sectionals, and 5th in the state. Wrestling finished 3rd in the sectionals and in the state dual meet championship. Girls' basketball and boys' ice hockey each advanced to the South Sectional quarterfinals. Kyle Gray won the 100 freestyle South Sectional Champion and Morgan O'Hara won the South Sectional 100 backstroke; and finished 2nd in the 100 freestyle at sectionals and states. Standout wrestler, Dean Pacini won the South Sectional Championship in the 195 lb. weight class and earned 135 career wins, an OA record.

Spring: Boys' lacrosse and baseball qualified for the sectional tournament. Baseball advanced to the South Sectional semifinal. Boys' spring track earned the MSTCA state decathlon title.

A major project to replace the turf field and resurface the track at Muscato Stadium was completed in September 2019. Thanks to the support of the community for both private and public funding, the project was funded and completed in time for the fall 2019 sports season.

Business/Family Consumer Science Department

A record 17 students qualified for competition at the International DECA Conference in Orlando, Florida. Hanna Houser, David Fiedorczyk, and Madeline Peckham received top 20 honors for their Financial Literacy Project "Fortune 4 Friends." We continue to provide career connection opportunities through our Credit for Life Fair, ECAT Partnership, "Is Accounting for Me?" Conferences and our Senior Internship Program. Hockomock Film Festival Honorable Mention winners were Hannah Cahill for her Art Department documentary and Jonathan Tolub, Shane Murphy, Rachel Hamilton, and Sophia Zecco for their Anti-Smoking PSA. Matt Saba, Heather Mileika, and Sean O'Brien received the Business Department Book Awards.

Betti Almedia, Family Consumer Science teacher, applied to the NASA HUNCH High School Program and Oliver Ames was accepted to be a NASA HUNCH school. Mrs. Almeida traveled to the Johnson Space Center in Texas for training and our Fashion Design and Construction class is constructing third generation cargo transfer bags (CTB units) used for training the astronauts. Another successful Family Consumer Science Industrial Arts Show was held in the spring and Grace Chang received the Family Consumer Science Book Award at Class Night.

English Department

Brendan Morrison received the Charlene Howarth Award, and Stephanie Fletcher, Zuleica Montiero, Samantha Millman, Molly Pike, and Julianna Santos-McElroy won the English Department book awards. Jaela Horton received the Erica Fuld and Jesse Hanawalt Award. Aeden Marcus won the school wide Poetry Out Loud contest and Zuleica Monteiro won the district Poetry Out Loud contest.

Mrs. Marani and Mr. Schussler took their 11th grade classes to Borderland State Park to partake in a Transcendental Day observing nature without technology. The Law and the Legal System and Journalism courses participated in the OA Governor race. Once again, Mrs. Hadge's Humanities class visited the Gardner Museum on a field trip with the Art and Industrial Arts departments.

Guidance Department

The Guidance Department is pleased to announce that the Class of 2019 had 80% of its members enroll in a 4-year college and 8% enroll in a 2-year or technical college. Students were accepted to colleges across 33 states, the District of Columbia, and Canada. Acceptance schools included Boston College, Carnegie Mellon University, Colgate University, Cornell University, Harvard University, Rhode Island School of

Design, Texas A&M University, The Citadel, University of Michigan, University of Toronto, Virginia Tech, and Villanova University.

The department continues to offer the Virtual High School program and students took courses in areas such as American Sign Language, The Human Body, Investing in the Stock Market, Astronomy Principles, Criminology, and AP Physics C. In October 2018, a combined 284 sophomores and juniors completed the PSAT and 269 students took the AP exams in May 2019 across 20 subject areas.

The department continues to provide services and opportunities to families including Senior Parent Night, Junior Parent Night, College Admissions Panel Workshop, Common Application Workshop for students, and a College Fair co-sponsored with Brockton High School. The department also conducts classroom presentations with each grade level completing college and career exploration through the Naviance program. Easton Middle School also utilized Naviance for its third year, completing career exploration assessments with students. The EMS guidance department also played an integral role in implementing the school's new rotating schedule.

Industrial Arts Department

The Industrial Arts Department continued to offer differential learning opportunities to OA students through their studies and work in the technical drawing/graphics classes and the shops. The department ran Wood Shop, Metal Shop, Small Engine Repair, Construction Technology and 2 levels of both Engineering and Architectural drafting/design. The department is committed to the ideals of STEM education and provides students with hands-on opportunities to apply aspects of their academic coursework. Through STEM education projects and methods, students learn to refine and apply their problem solving and critical thinking skills while making connections to academic lessons and reinforcing those skills learned in their academic classes.

Power Tech students studied and worked on rebuilding and repairing small engine systems, new environmentally friendly methods of transportation, made and launched two-stage reaction engine rockets, and learned to repair small engine components and equipment. Power Tech students completed repairs for their own power equipment, the school's equipment as well as servicing equipment for several community members.

The advanced Wood 2 Shop students' lessons included a more intense study of tension and compression stresses that occur when steam-bending ring-porous hardwoods. Students furthered their math knowledge through the use of shop methods by applying geometry not used in the traditional math classroom. The Wood 2 students then brought what they learned to the Math Department which included shop-made training aids that were given to OA math teachers for their classes.

The Metal Shop students continued to work in three areas of metals technology; sheet metal fabrication, welding technologies, and general metal fabrication. Standard curriculum-based projects included an updated and refined version of the OA Kindling Cracker and a classic wrought iron shoe scraper project as well as several sheet metal developments. Metal Shop students also completed several Community Service projects and helped to repair school equipment including welding repairs to school furniture and fabricating replacement parts for cafeteria tables. The metal Shop students fabricated a 12" x 6" x 48" copper box for hot water bending in the Wood Shop. Other community service projects made by students included manufacturing mass production of ice melt scoops fabricated from reclaimed materials and distributed to community members and the school department custodial and maintenance staff.

Architectural and Engineering Graphics students learned manufacturing industry standards through basic and advanced methods of technical drawing. In addition to CADD and drawing board work, scale models and 3D printed prototypes were built by the students. Building models of their designs challenged students and allowed a better understanding of their designs. Scale models included a scale model of a knock down solar powered wood kiln (shed) that could be built on the school grounds to dry lumber straight from the sawmill. A solar kiln would provide OA shop students with hardwood lumber at much lower than market cost. The culminating event of the 2018-2019 school year was the Combined Industrial Arts and Family

Consumer Science Show where students from every Industrial Arts class displayed their projects alongside the FCS students' work for parents and community members.

Library Department

The goal of the library is to provide resources for students so they can become critical thinkers and effective, ethical, and productive users and producers of ideas and information in order for them to operate in a global society. Throughout the year the library hosted a variety of events at Oliver Ames including Poetry Out Loud and Senior Seminar Posters. There was also a field trip to the Ames Free Library with one of the English Language Learners classes.

Mathematics Department

The Math Department is committed to ensuring that all students have a foundation in algebra, geometry, and Algebra 2. Beyond this, a range of opportunities exist for students to broaden and advance their mathematical understanding through a variety of courses and clubs. Independent study opportunities to extend and to enhance student learning in robotics and computer science provide an additional means for students to pursue their interests.

Seniors Prithika Ganesh and Grace Chang were the recipients of the Mathematics Achievement Awards. Fourteen Oliver Ames students participated in the Girls' Statewide STEM Summit at Wentworth Institute of Technology along with teachers Kathryn Walker and Mary Romans. The Iron Tigers Robotics Team competed in the FIRST Robotics challenge, ending their competitive season with an event at Worcester Polytechnic Institute. As part of their community outreach to engage Easton children in robotics and STEM, the Iron Tigers sponsored robotics camps and volunteered at STEAM night. Under the leadership of Amanda Schleicher, the OA Math Team participated in a variety of competitions. A team of four seniors participated in the WPI Math Meet, the competitive Math Team competed in the Southern Massachusetts Math League alongside other Hockomock schools, and the overall team continued to compete in the Atlantic-Pacific Mathematics League, placing third overall in the New England/New York division. As part of their community outreach, the Math Team continued to volunteer at STEAM events and offer tutoring to younger students.

Music Department

Many entertaining performances were held throughout the year. These included: Marching Band performed at the Thanksgiving game, Veteran's Day Parade, Brockton Holiday Parade, and the Easton Lion's Reindog Parade, Concert Choir and Chamber Orchestra presented a concert at the Immaculate Conception Church, Show Choir held the 32nd Annual Baystate Festival, OA String Quartet played at the VA Memorial Service in West Roxbury for families of veterans, Concert Ensembles and Guitar classes presented the Winter Concert in December, and Chamber Orchestra and Concert Choir presented the Messiah Sing. Twenty students represented Oliver Ames in the Southeast District. The OA Musical "Cinderella" was presented in March, and nine students represented OA in the SEMSBA Festival.

The OA Music Department (Marching Band, Concert Band, Orchestra, Choir, and Show Choir) traveled to Walt Disney World to perform at various venues including OAMB down Main Street USA, Magic Kingdom. EPS Music also hosted/performed String Night, Evening of Jazz, Vocal Night, OA Spring Concert, EMS 7th Spring Concert, EMS 6th Grade Concert, Grade 4th Orchestra/Chorus Concert, Grade 4th Band Concert, Queset Gardens Chamber Night, Taste of Easton, EEA Retirement Party, OA Class Night, and OA Graduation.

The Jazz Combo also played at several community events including Lions' Weekend, BSA pancake breakfast, Easton Chamber of Commerce, Taste of Easton, Mother's Day Brunch, Holiday Carols at Nursing Homes, Lions' Awards, Friends of the Library Fundraiser, and EEA Fundraiser. Tri-M students caroled and performed at local rehabilitation centers and nursing homes, BrSO ushers, and OAMB Craft Fair Volunteers.

The Oliver Ames Concert Choir, Orchestra, and Concert Band presented their Spring Scholarship Concerts raising funds to award twelve Senior Music Scholarships.

Several outstanding awards were received in competitions. These included: The Marching Band earned four 5-Star (Gold) ratings and the State Championship MICCA, Show Choir received three Silver Medals and one Gold Medal, Jazz Ensemble received 3 three Gold Medals at MAJE including State Finals and earned a performance at the Hatch Memorial Shell in Boston, and Chamber orchestra received MICCA Festival Silver Rating.

Eight students represented Easton Middle School in the Junior District, three sixth grade students were chosen for the Treble Chorus in Allstate, and 12 students represented EMS in the SEMSBA Festival. Students were also awarded the following: 6th Grade Jazz, Gold Medal-MAJE; Thursday Jazz, Gold Medal-MAJE; Tuesday Jazz, Gold Medal-MAJE; 7/8 Concert Band, Gold Rating, and in the Great East, 7/8 Jazz Band and Orchestra received a Platinum Rating and 7/8 Chorus and IMAGE received a Gold rating.

EMS Instrumental program (B and O) has grown to over 350 total participants, and the Chorus increased to 130 participants. All students in grade five are receiving instruction in Chorus, Band, or Orchestra ensemble. These groups present two concerts per year. Grade 4 students also receive instruction in Band and Orchestra and join the 5th graders in the Spring Concert in June.

The following events took place in the elementary schools: Memorial Day program for Moreau Hall, Parkview, and RO on May 22nd, 2nd Grade Concert at Moreau Hall (65 students) in June, 2nd Grade Concert at Center School (80 students) in June, 3rd Grade Concerts at Parkview in January and June, Veterans Day program, Center School and Parkview on November 9th, Holiday Sing-along, Moreau Hall (300 students) on December 19th, and Holiday Sing-along, Center School (330 students) on December 21st.

Physical Education, Health, and Wellness Department

The Physical Education, Health and Wellness Department enhanced our program with the addition of a Health Teacher being added to the Oliver Ames High School. We now have two full-time health teachers on our staff. Together we continue to increase fitness levels and health concept knowledge in our K-12 program. *Fitnessgram* scores continue to improve at Richardson-Olmsted, Easton Middle School and Oliver Ames High School.

With the addition of a health teacher, grade 9 and 10 students were provided with a term of health as part of a full year of Physical Education. The health curriculum had been developed using the data from the Youth Health Survey Results from 2017; the survey indicated a need for more education around Mental Health, Sexual Health and Safety, and Electronic Vapor Products.

OA and EMS received additional heart rate monitors to provide more access to technology in PE. Each school was issued two sets of 30 monitors. The monitors gave students immediate feedback as to how much effort was being output during physical activity time. Cardiovascular concepts were practiced and monitored in class. PE teachers gave heart rate target zone goals to each class to help gauge participation and performance levels.

Richardson Olmsted School participated in the American Heart Challenge fundraiser sponsored by the American Heart Association. Students learned basketball skills and concepts while voluntarily raising money for The American Heart Association. The PE department continues to help plan and organize field days at each grade level. Field days are always a joyous, active day each year. The Fun Run fundraiser sponsored by the PTA was a huge success. Although this event is sponsored by the PTA, physical education teachers continue to help and support the program.

Moreau Hall, Center School, and Parkview schools participated in the American Heart Challenge fundraiser for the American Heart Association. Students at each school participated in lessons around heart

health, cardiovascular types of exercise, and even some “Ninja Warrior” obstacle courses. Parkview hosted PMC Kids’ Ride in April and all schools were invited to participate in the fundraising and activities. This is a wonderful school/community event which benefits a great cause. All grade 2 students participated in the Water Wise Swim Safe Program at the Old Colony YMCA. These students continue to be taught very important water survival skills. Lastly, each elementary school also participates in fun field day activities. Field days are planned and organized by the school PTOs and PE Staff. Field days are always fun filled days for our PK-2 students.

Science Department

In February, Michelle Marro and Helen van Riel led 21 students on a trip to South Africa. The trip provided students with knowledge of the origin of man as they visited the World Heritage Site Cradle of Humankind. Students also gained insight into the life and work of Nelson Mandela and his role in ending apartheid, as well as the struggles the country faced during this time. Students went on safari and observed animals in their natural habitat including the big five which is rarely seen in one trip.

Chemistry and Science Design Teacher Laura Ayasse ran another successful Science Olympiad at the Richardson Olmsted School. Science Design students and honors Chemistry students led RO students in numerous scientific and engineering events. This yearly event is an excellent example of STEAM programming in the Easton Public Schools. Fifth grade students continued to visit OA to receive coaching from high school students on the design of mousetrap cars.

The Science Team competed in Regional competitions as well as the State Science Competition.

The Envirothon Team participated in the State Envirothon Competition in May where students presented a Community Research Project based on waste water, water resource management in Easton, and the effects of everyday activities and farming on local watersheds. Students got in touch with local environmentalists, farmers, and leaders to talk about how the Town preserves the quality and availability of fresh, clean water. Students ranked ninth overall at competition out of 28 total teams.

In September, the mission of the Green Team was expanded from a focus on recycling at OA to include raising awareness about environmental issues, fundraising, and the development of a native plant garden in front of the OA welcome sign on Lothrop Street.

Senior recipients of the Science Achievement Award were Lindsey Gilson and Benjamin Melz.

Social Studies Department

The Social Studies Department is committed to ensuring all students are given a foundation in historical thinking skills and an understanding of local, national, and world history. We are also committed to a robust program that allows students to pursue more specialized study in the social sciences.

Students at Oliver Ames had a number of opportunities to extend learning beyond the classroom. The Mock Trial program, run by Mr. Gotsell, allows students to gain an insight into law and the legal system through competition against other schools in local courtrooms. OA students elected two seniors, Jackson Stanley and Molly Pike, to Student Government Day at the Massachusetts State House. The OA Hockomock Model Senate program, run by Mr. Goldberg, hosted the annual two day event at OA this year where students presented their bills to over 100 students from the other schools in the Hockomock League for debate, compromise, and voting.

The Local History class, taught by Mr. Darling, visited historic Easton sites in October. Included on the trip were the Borderland Mansion, Oakes Ames Hall, Queset House, Unity Church, North Easton Railroad Station, the V.F.W., and Simpson Spring. The Law & Legal System class, taught by Mr. Gotsell, travelled

to the John Adams Courthouse in Boston for a tour of the Massachusetts Supreme Judicial Court in January. The Senior Project class, taught by Mr. Goldberg, had a successful year with Community Night in October and final presentations in April. Caitlyn Joyce's submission in the annual Veterans of Foreign Wars' Voice of Democracy speech contest won at the school and district levels.

Mrs. Kenney and Mr. Goldberg brought 25 students to Washington, D.C. in February as part of the CloseUp program. These students spent a week learning how our government works, participating in conversations and debates with experts and fellow students from around the country, and having the opportunity to see our government in action.

The Social Studies Book Award recipients from the class of 2019 were Jackson Stanley, Quinn Proudler, Shanelle Fahkri, and Gabi McLaughlin. The recipient of the 2019 Hazel Varella Leadership Award was Cam Bourne.

World Language Department

The World Language Department has several opportunities for students to showcase their abilities in language study.

All Latin students participated in the National Latin Exam in March. The following students earned distinction: Gold Medal, Brendan Morrison; Silver Medal, Mark Davis and Bryan Young; Magna Cum Laude, Addie Clifford, Nate Goddard, Owen Nipoti, Sean Tammelleo, and Riley Wesson; and Cum Laude, Alexis Cora, Gina Daigle, Evan Hamlin, Alyssa Kiff, Katelyn McGarry, and Christopher Mills.

Mr. Sharkey's French students participated in the National French Exam in March of 2019. The following students earned distinction: Gold Medal, Raphael Vache; Silver Medal Winners, Kayla Hudson, Gabrielle Jacobs, Caitlyn Joyce, and Jacob Nipoti; and Bronze Medal Winners, Sarah Barron, Lovedine Compere, Olivia Pierce, and Kathleen Truong.

The department continues to encourage and coordinate travel opportunities for language students to take their learning outside the classroom. As part of our International Travel program, students came from France to stay with host families from the French sector of the OA World Language Department in October. They joined OA students throughout their school days, participated in family activities, and took group excursions around the local New England area. A group of Latin students traveled to Italy in April to learn about ancient Roman culture firsthand. Also in April, a group of Spanish students traveled to Peru to explore the ancient Incan civilization of Machu Picchu and engage in the local culture by participating in a service-learning project.

In June, the following seniors were awarded for achievement in language study at Senior Class Night: Prithika Ganesh and Zuleica Monteiro for Spanish, Emmett Hamilton for French, and Kaleigh Walsh for Latin.

The Easton Middle School World Language Department, during National Foreign Language week in March, sponsored a Multicultural Evening in which students' families were invited to present and share their cultures in the greater school community. The event highlighted the department's and school's efforts to recognize all cultures and maintain an inclusive school culture. In April, French 1B students traveled to Quebec, Canada to use their French in an authentic setting and explore the history and culture they have studied in class. The World Language Department is dedicated to bringing languages to life for all language students and encourages everyone to use their skills both inside and outside of the classroom.

Conclusion

The community of Easton can and should be extremely proud of the Easton Public Schools. Not only does the system consistently rank among the highest performing districts in the state in a number of areas, but it does so in a fiscally responsible manner.

We are currently facing financial challenges as the state and federal contributions traditionally received by Easton are changing, and legislative priorities are shifting. However, the dedicated staff and administrators, and the talented children of this Town are continuing the course toward continual improvement and growth. This work is not possible without the continued support of all stakeholders. Therefore, we wish to thank the School Committee, Town Administration, elected officials, parents, and citizens of Easton for their continued belief in the importance of the elementary school project and the work being done in the Easton Public Schools and for their humbling support of our efforts. We are honored to serve the young learners of Easton.

Respectfully submitted,

Lisha Cabral, EdD
Superintendent of Schools

2019 ANNUAL REPORT OF THE DEPARTMENT OF HEALTH & COMMUNITY SERVICES

The Department of Health & Community Services (HCS) is comprised of the Council on Aging, Health Department, Recreation and Veterans' services. This format leverages the strengths of each of these departments as they work cooperatively in achieving their similar goals of promoting health, wellness and community engagement.

The Department provides staff support to the Council on Aging, Board of Health and Recreation Commission.

The Department continues to lead the AARP Age Friendly designation initiative. The Town was fortunate to work with Boston University's MetroBridge program, which begin the process of engaging the community in the discussion of what would make Easton more Age Friendly. This partnership will continue in 2020 as we move forward with the required formal survey.

This year we welcomed Nicole Falcon to our team as an Administrative Assistant serving both Recreation and Council on Aging, affording even more opportunity for us to expand our services and offerings.

Staff attended trainings together to increase their ability to identify resources and continue conversations on issues beyond their respective specialty areas. Topics included Elder Abuse, hoarding, as well as financial resources.

The department has continued its efforts to capitalize on opportunities to collaborate within the department and beyond. The department led an effort to form a Task Force with key departments to plan and provide comprehensive approaches to complex issues such as hoarding. Collaborated with the Salvation Army to provide 40 backpacks filled with supplies of Easton Students in need. The department increased efforts to collaborate with School Adjustment Counselors, Interfaith groups, Commission on Disabilities, and others in the community to better serve those of all ages in Easton.

I am especially proud of the way our staff supported and responded to the needs of one of our senior veterans who faced the strains of failing health with no extended family this year. Our staff supported him in the hospital and played key roles as he was laid to rest with the dignity and respect he deserved.

Veterans' Services: The Veterans' Service Officer works with a variety of organizations and departments in an effort provide support to veterans and their families. The VSO is charged with:

- Management of Massachusetts General Law Chapter 115 benefits to ensure efficient, consistent and accurate delivery of benefits to our veterans. The streamlined management of this program has resulted in a 100% approval rate of submitted expenses, 75% of which are reimbursed by the Commonwealth.
- Advocating for and assisting veterans in navigating the Department of Veterans Affairs and other federal benefits.
- Continuation of professional development by attending the Department of Veterans' Services/Massachusetts Veterans' Service Officer Association joint training conferences.

To assist in the above charge, the department purchased Vetraspec, a case management software package that has reduced claim processing time and increased continuity and tracking of open claims. By attending training provided by Massachusetts Military Records Office, the VSO now has immediate access to discharge paperwork, allowing further expediency in filing claims on behalf of Easton's veterans.

The Veterans' service office works with local service organizations in the community. The Veterans' Service office, under the leadership of Cory Ahonen, has expanded the department role by providing opportunities for engagement of our veteran population by hosting a number of community events in honor of those who have served. In Addition to supporting the VFW and American Legion in planning the

Veterans' Day and Memorial Day Parades, this year the office helped coordinate the American Legion Centennial Open House. We were able to provide an opportunity for our veterans to visit the JFK Library and Museum with no out-of-pocket expense. Additionally, this past December, the town held its second annual Veterans Appreciation Day. This year's Purple Heart Day ceremony was highlighted by the presentation of commemorative Purple Heart stamp displays by South Easton Postmaster, Steve Guthrie. Among those honored were two Purple Heart Recipients as well as the widow of a Purple Heart Recipient.

Veterans are encouraged to visit the office and connect to the resources they have earned due to their service to our country.

Recreation: The Recreation staff works to offer a multitude of programs and special events to meet the recreational needs of all populations within the community.

Our youth programs are offered to many age groups and address a variety of interests. Youth programs include Creative Writing and Craft Workshops, Running Club, Tennis, Girls Volleyball, March Madness Basketball, Track and Field, Swimming Lessons, Full Day Summer Program, Tee Ball, Cross Country Running, Kindergarten Lacrosse and Chess Classes at Maplewood.

Adult programs continue to grow in popularity. In 2019, the Recreation Department registered over 350 adults for various programs. These programs include Men's Basketball, Sunday Morning Basketball, Ultimate Frisbee, Line Dancing, Gentle Yoga, Co-Ed Volleyball and Pickleball.

It was another busy year at the Children's Races. We had over 300 runners per week ages 2-12. Many thanks to the MOMS Club, Key to the World Travel, Be Inspired Counseling, Desrae's Designs, Coldwell Banker, Langwater Farm and the Shovel Town Brewery, and our community service volunteers for their donation of freeze pops and their help at the races.

Renovations to the Town Pool building were completed. Renovations included updated bathrooms, new outdoor showers, a renovated office, fresh paint, new lane lines, and beautiful planters generously planted by Easton Daisy Troops 67010 and 67057. It was a successful season serving many families, seniors and providing swim lessons to nearly 60 children.

Overhaul of the Recreation Department website has begun. Improvements to the website will provide the public with the most current information on town facilities and programs. The new, user friendly website will include an interactive GIS-based map that will allow visitors to explore town recreation resources. Additionally, the website will provide information on current and future programs, as well as easy registration.

Council on Aging: The Council on Aging staff provides support to seniors by providing services and resources that enrich the lives of those living in our community. Utilizing a variety of funding sources such as the annual town budget, the Executive Office of Elder affairs formula grant, other grants, and donations, we are able to provide exciting and supportive programs such as:

- Safety Resource Fair/ice cream social in collaboration with the Fire Dept.
- Dental Clinic at the COA with Community VNA. Seniors/disabled could come and get a dental screening and sign up for the elder dental program (for low income).
- Fitness classes including Tai-Chi, Yoga, Senior Fitness, Sit & Get Fit and Zumba classes.
- Games including Recreation Bingo, Board Games, Cribbage, and Mah Jongg.
- Classes and Enrichment opportunities including Swedish Weaving and Quilting, painting.
- Birthday Luncheons held every other month at The Housing Authority where entertainment is provided along with a healthy meal.
- Daily transportation for residents to a variety of local destinations including medical appointments, grocery stores, shopping malls, local hairdressers, and the community building at Parker Terrace and Frothingham Hall Community Center for Council on Aging programs and

congregate meals. Transportation is available for civic activities such as voting as well. Up to 4 shuttle busses operate 5 days a week.

- Access to numerous supportive programs such as help filing income tax returns, navigating the health insurance options, and applications to financial assistance programs.
- A number of enriching and educational programs were hosted this year by the Council on Aging including technology lessons provided by students at Oliver Ames High School; Health promotion and financial planning classes; crafts and musical performances. We are thankful for the generosity of all our community partners.

Board of Health: The Board of Health Staff provides technical support to the Board of health and fulfills many of the legally mandated duties. The department is responsible for licensing and inspecting a large number and type of establishments and operations including Body Art Establishments; Body Art Practitioners; Recreational Camps for Children; Motels/Trailer Parks; Food service including mobile food vendors, farmers markets, temporary events and all restaurants; Death Certificates (done with the help of the Town Clerk's office); Dumpsters; Dumpster Service; Funeral Directors; Disposal System Construction Permits; Disposal Works Installer Permits; Outdoor Sanitary Facilities; Title 5 inspectors; Public/Semi-public Swimming Pools; Tanning Facilities; Tobacco Sales Permits; Residential Curbside Trash Collectors; and Septic Pumping Trucks.

Additionally, in 2019 the Department staff dealt a very active Eastern Equine Encephalitis (EEE) season. In an effort to protect the residents of the town, the Board of Health voted to restrict outdoor activities on August 7th, pursuant to the Code of the Town of Easton, Chapter 332, on all public property and all private property that is used for locally sponsored youth activities, from dusk to dawn until a hard frost due to the elevated risk level. The Board of Health additionally required a management plans from private businesses and organizations that had patrons or participants that could be affected by mosquito borne diseases. Department Staff worked diligently to provide up to date information and educational resources to all those affected by the changing risk status' and Department of Public Health Recommendations. Department staff attended the children's races at Frothingham Park and back to school events at all three elementary schools with educational materials providing guidance on minimizing risk.

The Board of Health assisted in enforcing the statewide ban on all vaping products that was signed by Governor Baker on September 24, 2019. Staff provided education and support to local businesses as the status of the ban changed and more information became available, delivering signage and supporting materials as they became available.

Additionally, the staff provides support to the community on all public health issues.

- The addition of Sewer to the Town has resulted in the BOH working closely with owners within the districts to align current needs with the construction schedules.
- Local Upgrade Approvals were processed by staff, furthering our efforts of streamlining and expediting the issuance of Disposal Septic Construction permits.
- Through emergency preparedness trainings and activities, collaborating with regional planners and town leaders we continue to prepare to provide active support or leadership in the event of an emergency.
- We continue to offer options for the disposal of sharps with the Fire Department.
- We continue to administer the Septic Betterment loan program which has provides low interest loans for the purpose of replacing failed septic systems.
- The professionals in the office maintained their education requirements for their state licenses and certifications by attending seminars and classes throughout the year on a variety of topics. We respond to complaints and concerns of conditions which could present a risk to the public health.

Respectfully submitted,

Kristin Kennedy
Director, Health and Community Services
kkennedy@easton.ma.us
(508) 230-0690

SOUTHEASTERN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

The Southeastern Regional Vocational Technical School District consists of a four-year public high school and a post-secondary technical institute. During 2018-2019, the high school offered twenty career majors to students from Brockton, East Bridgewater, Easton, Foxborough, Mansfield, Norton, Sharon, Stoughton and West Bridgewater. The Southeastern Technical Institute offered the following day programs: Practical Nurse, Medical Assisting and Dental Assisting. Evening programs included Cosmetology, Culinary Arts, Electrical, Enrichment classes, HVAC, Medical classes, Phlebotomy, Plumbing and Practical Nurse.

The District School Committee consists of ten dedicated individuals elected from the communities of Brockton, East Bridgewater, Easton, Foxborough, Mansfield, Norton, Sharon, Stoughton and West Bridgewater.

The 2019-2020 District operating budget for Southeastern was \$28,589,574. The Southeastern Regional District's enrollment was 1,531 students of which Easton had 85 students or approximately 5.6% of the total enrollment. Easton's assessment for 2020 was \$1,179,066.

Michael Pietrowski is the Easton Representative on the School Committee.

Southeastern Regional Vocational Technical High School

Southeastern Regional Vocational Technical High School is a four-year public high school serving the young men and women from the City of Brockton and the Towns of East Bridgewater, Easton, Foxborough, Mansfield, Norton, Sharon, Stoughton, and West Bridgewater.

At Southeastern this year, students chose from twenty career majors in preparation for life's opportunities and challenges. Our school combines a rigorous academic curriculum with challenging vocational and technical studies to help students realize their full learning potential.

The schedule was designed to have students alternate between academic and technical coursework. This process promotes integration of studies and helps bridge the gap between theoretical and practical experience.

The hands-on approach to learning helps reconnect students to education, and provides the basis for life-long learning—an essential skill in today's highly competitive global market.

Upon graduation, students have the choice of furthering their education in any two or four year institution, internships, certification programs, military service or going directly into the workforce.

Exploratory Program — The goal at Southeastern is to have students choose a career major that excites them about school and education. Recognizing the fact that many incoming students had not spent much time considering their future, we developed a Freshman Exploratory Program which combines career counseling, career exploration, academic studies, and testing to help students make the right decision. Ninth grade applicants selected several technical areas they wished to explore. The exploratory program consists of examining many different program areas. Parents were encouraged to participate by asking their child about each program and by attending Freshman Parent Meetings.

Near the completion of the 9th grade, students were asked to choose a career major. Every effort was made to place students in their preferred career. Acceptance into many programs was highly competitive and students were ranked based on their effort, grades, behavior, and attendance. It was imperative that ninth grade students did well in all their classes, maintained nearly perfect attendance, and avoided behavioral issues. Students not getting their first choice were assigned an alternate program and placed on a waiting list. All our programs prepare students for high-demand, high-paying career fields.

The Cooperative Education program provides supervised workplace employment opportunities and learning experiences for qualified high school students. The Co-op program was based on an agreement developed among an employer, a student, and the high school staff. All students were eligible to participate in Co-op, provided they met the basic qualifications required by the school and employer. During the 2018-19 school year, 206 students were successfully placed on Co-op.

The process began when students were recommended by their vocational education teacher as being ready to work in the trade. These "job-ready" students were matched with an employer who offered work hours in a job related to the student's career program. Students participated in Co-op during their technical-vocational cycles.

Seniors who were enrolled in a vocational program for a minimum of two years and exceptional eleventh grade students with two years in the program were recommended by their vocational instructors to participate in this program. The decision to accept a student for Co-op was based on the student's vocational skill level, academic grades, attendance, and conduct records. Students were required to have OSHA training and employability certification.

Academics

Southeastern Regional offers a full and rigorous series of academic classes comparable to any comprehensive school. A common misconception about vocational school academics is that they are "easier" because students are only here to learn a trade. In actuality, students who attend a vocational school who apply themselves are challenged more extensively than comprehensive school students. Not only do vocational students have the opportunity to gain skills in a specific trade, but they will also be on track to attend a four-year college by working through academic courses.

Small Classes — Our very small class sizes afforded all students the opportunity to be exposed to honors level content and assignments while working in an integrated classroom on the standards in the Massachusetts Frameworks. Academics in a 21st century vocational school were developed to ensure that students who take full advantage of our offerings will have more opportunities for high level jobs and greater success in the future.

Committed Staff — The Academic Department philosophy is that each teacher will strive to create and foster an environment that promotes students' confidence and their motivation to learn. The staff is committed to implementing our standards-based curriculum (in alignment with the guidelines prescribed by the Department of Elementary and Secondary Education) in order to adhere to a clear and rational structure through which students, teachers, and parents can assess mastery. To ensure academic rigor, Southeastern is committed to differentiated instruction and inclusive classrooms because all students have the right to be exposed to the same high level curriculum. The Southeastern community understands and respects that our students are 21st century learners. Along with implementing traditional reading, writing, math, and critical thinking skills, we continued to be in the educational forefront by accommodating individual student needs, by embracing technology, by fostering skills that support success in vocational areas, and by making efforts to stay current in each field of expertise for the benefit of Southeastern students.

Honors and Advanced Placement Commitment — All students were exposed to a rigorous grade level appropriate curriculum in academic areas. In order that all students have the opportunity to excel, students were able to make the honors commitment in one or more academic courses. In an academic class, all students were expected to meet the standards of the core curriculum. Those who wanted to could receive honors credit and go above and beyond elected honors coursework, in person or online.

Honors coursework was designed for the independently motivated learner who chose to prepare rigorously for college level expectations. Honors students must be able to work independently on multiple tasks at a given time. Honors students must be personally organized, disciplined, task committed, read above grade level, and self-motivated.

Virtual High School—Students who had proven to be independently motivated learners in all courses or in a particular content area aspiring to attend a four-year college were recommended to take one or more Virtual High School courses during their sophomore to senior years. These students were required to be able to work independently on multiple tasks at a given time, personally organized, disciplined, task committed, reading above grade level, and self-motivated.

VHS courses are monitored regularly and adhere to the National Education Association's (NEA) recommended course guidelines for high quality online courses. Students may enroll at the Standard, Honors, Pre-Advanced Placement, or AP level. Advanced Placement testing takes place yearly at Southeastern.

Athletics

There is a wide selection of athletic activities available to students at SRVTHS. For information regarding the Athletics Schedule or registration, please contact Athletic Director Dan Tripp: dtripp@sersd.org, 508-230-1279.

Student Activities

There are many activity choices at Southeastern Regional. The following are just a few of the options:

Business Professionals of America, Community Service Club, Distributive Education Clubs of America (DECA), Gay, Straight Alliance Club (GSA), National Honor Society, Non-Traditional Support Group, Peer Leadership, SADD, Ski Club, SkillsUSA, Student Council, Southeastern Travel Club and the Yearbook.

Participation in SkillsUSA and DECA provides Southeastern Regional students with the opportunity to earn local, state, and national awards for excellence in the technical skills they are learning at Southeastern Regional.

In addition to the above activities, Southeastern Regional offers school dances, Homecoming, Junior and Senior Proms, Winter Ball, Sports and SkillsUSA Award Dinners, field trips, and a variety of special events.

Periods 9-10 returned in the Fall of 2018. Some of the choices offered to students for the 2018-2019 school year included Baking, Crochet, Dance, Drama Club, Intramural Soccer, Home Cooking, Music and Robotics.

Southeastern Technical Institute

The Mission of the Southeastern Technical Institute is to transform students into lifelong learners, and transition graduates into entry-level positions within their career field. The Mission and Goals are organized around four core philosophies; the Mastery of Foundation Skills, the Development of Interpersonal Skills, Proactive Student Engagement, and a commitment to Stretch Learning Initiatives.

In the past 52 years, Southeastern Technical Institute has provided training in several vocational areas, constantly striving to meet the training needs of our students and area businesses. This year, the Technical Institute housed day and evening Practical Nurse programs, a Medical Assisting program, Heating, Ventilation, and Air Conditioning program, Culinary Arts, Cosmetology, Dental Assisting, Electrical and Plumbing programs. In addition, there were several evening part-time programs designed to meet the training needs of our community.

In 2018, Southeastern Technical Institute received approval from the Department of Elementary and Secondary Education to offer evening Advanced Manufacturing programs (Precision Machine Engineering and Metal Fabrication/Welding).

In 2018, STI began offering Dual Enrollment which is a partnership with in-district high schools that enables high school seniors to attend STI during the last semester of their senior year. After graduating high school, students continue in their selected program and graduate from STI within six months to one year with industry certification.

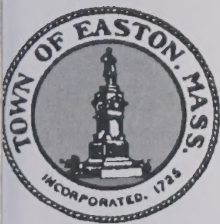
The STI participated in the Southeastern Regional School District's Program Advisory Committee, advising, assisting and supporting school personnel to improve planning, operation and evaluation of a program area, based on adequate and timely information as to workforce and job development demands or job market trends, technological developments, training alternatives and other factors affecting the quality of the program. The Committee consisted of representatives of local business and industry members related to each program, organized labor, post-secondary institutions, parents and guardians, students and representatives for registered apprenticeship programs, if applicable. Meetings were held in the fall of 2018 and spring of 2019.

Easton's Class of 2019 Graduates

Southeastern's Class of 2019 Easton graduates were: Victoria Bert, Sean Brennan, Michael Butler, John Conboy, Amanda-Jean Erb, Holly Furey, Blaise Germano, Chase Glaser, Desiree Gomes, Jake Harrington, Lee Keenan, Ryan Kulas, Corey LaPrade, Ileya Lesser-Jean Baptiste, Michaela Millman, Alberto Pacheco, Samuel Pillsbury, Troy Powers, Jared Rainey, Madeline Saville, Isaiah Sidney, Jacob Toth, Rebecca Walsh, Lily Wiseman.

For More Information

Additional documents and information may be accessed at our website at www.sersd.org and www.stitech.edu.



**TOWN OF EASTON
OFFICE OF THE
COLLECTOR/TREASURER**
136 ELM STREET
NO. EASTON, MA 02356
www.easton.ma.us

LINDA J. HAWKES
Treasurer/Collector
lhawkes@easton.ma.us
Main: 508.230.0600
Direct: 508.230.0604
FAX: 508.230.0609

February 1, 2020

To the residents of Easton,

The Collector is the officer to whom taxes, excises, betterments, special assessments and certain other charges are committed for collection. The collector is responsible for receiving all committed taxes and any and all amounts due the Town, and paying such amounts over to the Treasurer. The Treasurer serves as the Town's cash manager. The Treasurer maintains custody of all municipal funds and has the responsibility for the deposit, disbursement and investment of all town funds. Additionally, the Treasurer's office coordinates all payroll items and reports, as well as the administration of all benefits for employees.

The Treasurer/Collector's office enjoyed significant change during 2019. We have a newly appointed Assistant Treasurer/Collector and Payroll Coordinator and we welcome a new principal Clerk in the Collector's office. Even while changing functions, all of the office staff has continued a variety of training endeavors, with all employees continuing education in their respective fields of expertise, either with formal schooling or attending seminars. I would like to thank the staff of the Treasurer-Collector's Department for their dedication to their jobs, the employees of the Town, and the residents.

Submitted for your review are various documents outlining a variety of financial data points. The reports are largely in summary form; please contact me for any further clarification.

I look forward to serving the Town for the next and many years to come. Please let us know if we can help in any way.

LINDA J. HAWKES, CMMT, Treasurer/Collector
Kathi Finn, Assistant Collector/Treasurer
Meaghan Sullivan, Payroll Coordinator
Susan Rowse, Principal Clerk/Collection
Brian Mandeville, Principal Clerk/Collection

	Billed	Abated/ Exempted	Refund	Commit to Tax Title	Paid	Balance 06/30/19
Real Estate	\$ 55,378,855	\$ 274,635	\$ 35,811	\$ 108,470	\$ 54,742,984	\$ 288,577
CPA	\$ 1,296,584	\$ 16,672	\$ 471	\$ 2,030	\$ 1,273,463	\$ 4,890
Personal Property	\$ 1,205,184	\$ 1,963	\$ 11,137		\$ 1,200,597	\$ 13,762
Excise *	\$ 4,179,603	\$ 144,988	\$ 67,795	\$ -	\$ 3,957,331	\$ 145,080
Water/ Sewer	\$ 3,470,814	\$ -	\$ 9,030	\$ -	\$ 3,272,863	\$ 206,982
Trash	\$ 1,325,095	\$ -	\$ 726	\$ -	\$ 1,086,282	\$ 239,539

*
calendar
year

PERSONAL PROPERTY TAX

FY19	\$	13,762
FY18	\$	7,216
FY17	\$	11,462
FY16	\$	8,372
PRIOR YEARS	\$	22,482
	\$	63,294

REAL ESTATE TAX

FY19	\$	288,577
FY18	\$	(576)
FY17	\$	3,259
FY16		
PRIOR YEARS	\$	520
	\$	291,780

CPA \$ **4,890**

MOTOR VEHICLE EXCISE

CY19	\$	263,861
CY18	\$	73,035
CY17	\$	18,483
CY16	\$	17,337
PRIOR YEARS	\$	196,858
	\$	569,574

TAX LIENS/TAX TITLE \$ **840,462**

TAX FORECLOSURES \$ **365,198**

USER CHARGES RECEIVABLE

Water/Sewer	\$	206,982
Trash	\$	239,539
Utility Liens added to Tax	\$	1,916
Ambulance	\$	3,263,244
Police Details	\$	142,664

SPECIAL ASSESSMENTS

Apportioned Assessments Not Due	\$	4,469,537
Suspended Assessments (inc def tax)	\$	230,278

Balance - July 1, 2018	\$	788,877
Additions:		
New Tax Takings	\$	243,147
Deductions:		
Redemptions/Paid	\$	191,562
Foreclosures/Auctions:	\$	-
Balance - June 30, 2019	\$	<u>840,462</u>

Bank of Easton	Water lockbox		1,265,931.18
	Water Enterprise		2,008,111.86
Bartholomew Investments	General Investment Account	**	743,181.54
Bristol County Savings Bank	Depository General Fund	**	1,515,821.06
	State Aid - Wires		1,658,940.38
	Money Market	**	505,752.19
	Tailings		35,017.46
	Meal Pay Plus	**	22,214.33
	No Interest Depository	**	189.33
Century Bank	Sports Pilot		700,981.44
Citizen's Bank	School Bonds		544,754.53
	Dep Acct-Athletic F		181,610.74
	OAHS Student Activity	**	180,584.11
	EMS Student Activity	**	22,225.05
	Activity Acct Middle Sch		5,000.00
	PIP - money market		566,347.68
Eastern Bank	School Lunch		121,951.20
	Money Market		91,465.17
	Payroll Acct		186,006.60
	Vendor Acct		111.33
	Lockbox Account		84,137.39
Easthampton Savings Bank	ESB General Fund MM		613,307.21
	ESB Transfer Acct		19,180.36
	Peer Review -- 53 G		93,857.59
MA Municipal Depository Trust	General Depository	**	511,152.70
	Cultural Council	**	12,585.01
	Police Law Enforcement Trust	**	1,555.74
Mansfield Savings Bank	General Fund		158,076.95
North Easton Savings Bank	Ambulance Receipts		489,609.89
Rockland Trust	Ambulance Account		308,469.46
	Online Payments Acct		281,929.81
	Rockland Vendor	**	238.69
Unibank	General Fund		1,769,455.48
	Online Acct Depts		909,572.62
Webster Bank	General Fund/Tailings		59,022.06
	FSA		47,430.35
TOTAL GENERAL FUND			<u>15,715,778.49</u>

Checking/Savings		
Collector's Drawer		600.00
OAHS Imprest Acct		6,000.00
Bartholomew Investments		
Catherine Hobart Ames Schol	**	319,553.34
CPA		4,420,638.30
OPEB		146,200.50
Capital Stabilization		1,819,944.30
Sewer Capital Stab		1,716,923.86
Stabilization Funds	**	3,291,851.86
Bristol County Savings Bank		
Scholarships	**	135,108.87
300th Anniversary Trust		13,947.31
Affordable Housing Trust	**	887,652.77
Century Bank		
Cemetery Funds		36,304.82
Mary A. Stone Library		6,566.12
Scholarships		13,388.63
Easthampton Savings Bank		
Performance Bonds		573,509.38
MMDT (MA Mun Depository Trust)		
Conservation Trust	**	140,984.22
Unemployment Trust		19,567.49
North Easton Savings Bank		
CD #2 World War Mem Scholarship		24,000.00
WW Mem Scholarship		17,425.69
Performance Bond Passbooks		55,913.54
Vanguard Investestments		
Parker-Ames Investment Acc		291,424.40
Webster		
OAHS Naming Campaign		123,906.49
TOTAL TRUST FUNDS		<u>14,061,411.89</u>

				=	
Long Term Debt Inside the Debt Limit	Outstanding July 1, 2018	+ New Debt Issued	- Retirements	Outstanding June 30, 2019	Interest Paid in FY2019
Buildings	3,064,800	191,150	234,800	3,021,150	106,271
Departmental Equipment	1,666,700	878,850	291,700	2,253,850	70,732
School Buildings	12,320,000		1,370,000	10,950,000	462,338
School - All Other	811,500	31,000	161,500	681,000	23,602
Sewer	4,031,403		130,542	3,900,861	86,916
Solid Waste	0			0	
Other Inside	8,907,000	532,300	842,000	8,597,300	278,734

SUB - TOTAL Inside	30,801,403	1,633,300	3,030,542	29,404,161	1,028,593
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Long Term Debt Outside the Debt Limit	Outstanding July 1, 2018	+ New Debt Issued	- Retirements	Outstanding June 30, 2019	Interest Paid in FY2019
Airport				0	
School Buildings	1,205,000		85,000	1,120,000	36,036
Sewer	0	500,000		500,000	3,417
Solid Waste Landfill	785,000		220,000	565,000	19,800
Water	1,510,000	1,261,700	145,000	2,626,700	70,646
Other Outside	1,494,917		88,236	1,406,681	10,230

SUB - TOTAL Outside	4,994,917	1,761,700	538,236	6,218,381	140,129
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TOTAL Long Term Debt	35,796,320	3,395,000	3,568,778	35,622,542	1,168,722
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Short Term Debt	Outstanding July 1, 2018	+ Issued	- Retired	Outstanding June 30, 2019	Interest Paid in FY2019

RANs - Revenue Anticipation				0	
BANs - Bond Anticipation:					
Buildings	580,000	200,000	580,000	200,000	14,460
School Buildings	0	0	0	0	0
Water	80,000	610,000	80,000	610,000	250
Other BANs	7,740,000	7,527,520	7,740,000	7,527,520	187,642
Other Short Term Debt- MCWT	445,645	2,916,785	320,879	3,041,551	

TOTAL Short Term Debt	8,845,645	11,254,305	8,720,879	11,379,071	202,352
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GRAND TOTAL All Debt	44,641,965	14,649,305	12,289,657	47,001,613	1,371,074
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Authorized and Unissued Debt					
Purpose	Date of Vote	Article Number	Amount Authorized	- Issued - Retired - Rescinded	= Unissued 6/30/2019
School Boiler	11/10/10	11	250,000		250,000
Moreau Hall Roof & Boiler	11/04/13	9	1,500,000	800,000	700,000
ESCO Energy Efficiency	11/17/14	11	3,184,157	3,180,000	4,157
Water Well #4	05/18/15	17	2,200,000	1,500,000	700,000
Queset Wastewater Trtmnt	05/18/15	20	3,070,000	109,644	2,960,356
Queset Sewer Design	5/18/2015&11/13/17	21	3,690,000	3,228,728	461,272
5 Corners Wastewater Trtmnt	05/18/15	22	8,300,000	11,965	8,288,035
5 Corners Sewer Design	05/18/15	23	1,300,000	32,143	1,267,857
Hooklift -DPW	11/16/15	5	200,000	100,000	100,000
Water Main - Depot St	05/15/17	19	3,667,000		3,667,000
Bucket Truck	05/15/17	19	210,000	197,000	13,000
Municipal Facilities Cap Imp	05/15/17	19	200,000		200,000
Fire Rescue Pumper Truck	11/13/17	5	587,000		587,000
DPW Pavement Mngmnt	11/13/17	5	500,000		500,000
Fire Refurbish #5	05/21/18	9	100,000		100,000
Sta #3 Generator Rep	05/21/18	9	75,000	35,000	40,000
DPW Generator Rep	05/21/18	9	75,000	25,000	50,000
DPW/Highway Hooklift +	05/21/18	9	360,000		360,000
Mun Fac Cap Improvemt	05/21/18	9	100,000		100,000
DPW Bldg& Grnds Truck	05/21/18	9	50,000		50,000
Sewer Construction (5 Cor)	05/21/18	13	13,500,000	12,364,853	1,135,147
DPW Pavement Mngmnt	10/30/18	4	500,000		500,000
DPW Utility Vehicle Rep	10/30/18	4	55,000		55,000
FD Vehicle Replacement	10/30/18	4	40,000		40,000
Foundry St Water Main Rep	10/30/18	4	2,400,000		2,400,000
Water Pollution Fac Proj	05/20/19	13	1,000,000		1,000,000
EPDM RO Roof Rep	05/20/19	15	600,000		600,000
Press Box/Lift Muscato Stad	05/20/19	15	27,861		27,861
Synthetic Turf/Track - Muscato	05/20/19	15	185,000		185,000
DPW Vehicle #2 Rep	05/20/19	15	220,000		220,000
Bldgs & Grnds Muni Cap Imp	05/20/19	15	100,000		100,000
DPW Vehicle #61 Rep	05/20/19	15	140,000		140,000
Emergency Generator-Froth'm	05/20/19	15	50,000		50,000
					26,851,685

2019 ANNUAL REPORT OF THE TOWN ACCOUNTANT

I hereby submit the report of the Town Accountant for the fiscal year ended June 30, 2019, which includes the combined balance sheet as of that date and the statement of revenues, expenditures and changes in fund equity.

The office of the Town Accountant is part of the Department of Municipal Finance, which was created to unify and coordinate the financial functions of accounting, assessing, tax collection and treasury, with the role of Finance Director assumed by the Town Accountant. The Town Accountant's office is responsible for the accounting and control of all town funds, disbursements, and financial records in accordance with Massachusetts General Laws, the Massachusetts Department of Revenue and by-laws of the Town of Easton. In addition, responsibilities include maintenance of the Town's general ledger system including detailed records of cash receipts, appropriations and expenditures, and the closing of all financial books at the end of the fiscal year. The Town Accountant prepares financial statements and reports, plays a key role in the preparation of the Town budget and works with the independent auditors on the annual financial and compliance audit. Our annual audit for the fiscal year was completed by Melanson, Heath & Company, PC of Andover, Massachusetts.

I would especially like to thank all the members of the municipal finance department team: Assistant Town Accountant Adilia Collazo, Principal Clerk Peg Horne, Collector/Treasurer Linda Hawkes, Assistant Treasurer/Collector Kathi Finn, Payroll Coordinator Meaghan Sullivan, Principal Clerks Susan Rowse and Brian Mandeville, Chief Assessor Robert Alford II, Assessors Assistant Ellen Weene and Assessors Office Assistant Patricia Howe-DiRenzo for their hard work and dedication to the Town. I would also like to thank all the Town Departments, Boards, Commissions and Committees for their cooperation and support this past year.

Respectfully submitted,

Wendy V. Nightingale
Finance Director/Town Accountant

TEL: (508) 230-0560

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E-Mail: wnightingale@easton.ma.us

TOWN OF EASTON, MASSACHUSETTS
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUP
JUNE 30, 2018

	Governmental Fund Types			Proprietary	Fiduciary	Account Group	Total
	General	Special Revenue	Capital Projects	Fund Type Enterprise	Fund Type Trust and Agency	General Long-Term Debt	(Memorandum Only)
ASSETS							
Cash and cash equivalents	9,124,784	9,439,330	1,989,345	3,758,465	9,062,323	-	33,374,247
Receivables:							
Real estate taxes	306,180	5,403	-	-	-	-	311,583
Personal property taxes	95,212	-	-	-	-	-	95,212
Tax liens and foreclosures	1,154,075	-	-	-	-	-	1,154,075
Utility user charges receivable	-	-	-	370,237	-	-	370,237
Utility liens	-	-	-	7,778	-	-	7,778
Betterments	-	1,202,054	-	3,300,203	-	-	4,502,257
Motor vehicle excise and other excise	616,211	-	-	-	-	-	616,211
Departmental and other	2,709,200	77,387	95,135	2,399	-	-	2,884,121
Intergovernmental	134,832	425,327	800,076	-	-	-	1,360,235
Long Term Loans Receivable	-	4,923,245	-	-	-	-	4,923,245
Allowance for abatements and exemptions	(758,075)	-	-	-	-	-	(758,075)
Due from other funds	-	-	-	-	-	-	-
Fixed assets, net	-	-	-	-	-	156,518,149	156,518,149
Amount to be provided for payment of long-term obligations	-	-	-	-	-	36,633,470	36,633,470
Total Assets	13,382,419	16,072,746	2,884,556	7,439,082	9,062,323	193,151,619	241,992,745
LIABILITIES AND FUND EQUITY							
Liabilities:							
Warrants payable	2,697,624	-	-	-	-	-	2,697,624
Accrued liabilities	872,557	-	-	-	-	-	872,557
Due to other funds	-	-	-	-	-	-	-
Deferred revenue	4,122,803	6,208,089	730,209	3,680,617	-	-	14,741,718
Tax refunds payable	-	-	-	-	-	-	-
Other liabilities	302,937	89,579	-	-	629,603	-	1,022,119
Notes payable	-	445,645	8,400,000	-	-	-	8,845,645
General long-term debt	-	-	-	-	-	36,633,470	36,633,470
Total Liabilities	7,995,921	6,743,313	9,130,209	3,680,617	629,603	36,633,470	64,813,133
Fund Equity:							
Retained earnings:							
Reserved	-	-	-	583,014	-	-	583,014
Unreserved	-	-	-	3,175,451	-	-	3,175,451
Fund Balances:							
Reserved for encumbrances	250,890	-	-	-	-	-	250,890
Reserved for continuing appropriations	515,564	655,524	-	-	-	-	1,171,088
Reserved for expenditures	1,610,412	462,901	-	-	-	-	2,073,313
Reserved for nonexpendable trust principal	-	-	-	-	61,567	-	61,567
Reserved for unexpended exempt debt	29,662	-	-	-	-	-	29,662
Reserved for petty cash	600	-	-	-	-	-	600
Unreserved:							
Designated for snow & ice / overlay deficit	(101,176)	-	-	-	-	-	(101,176)
Undesignated	3,080,546	8,211,008	(6,245,653)	-	8,371,153	156,518,149	169,935,203
Total Fund Equity	5,386,498	9,329,433	(6,245,653)	3,758,465	8,432,720	156,518,149	177,179,612
Total Liabilities and Fund Equity	13,382,419	16,072,746	2,884,556	7,439,082	9,062,323	193,151,619	241,992,745

TOWN OF EASTON, MASSACHUSETTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND EQUITY
YEAR ENDED JUNE 30, 2018

	Governmental Fund Types			Proprietary Fund Type	Fiduciary Fund Type	Account Group	Total
	General	Special Revenue	Capital Projects	Enterprise	Trust and Agency	General Long-Term Debt	(Memorandum Only)
Revenues							
Property taxes	54,905,262	1,484,152	-	-	-	-	56,389,414
Excise taxes	4,326,998	-	-	-	-	-	4,326,998
Penalties, interest & fines	407,166	2,585	-	153,118	-	-	562,869
Licenses, permits and fees	944,582	-	-	-	-	-	944,582
Investment income	71,571	80,432	-	976	114,548	-	267,527
Departmental	1,525,855	2,843,258	-	-	-	-	4,369,113
Intergovernmental - state	13,599,588	1,571,715	494,003	-	-	-	15,665,306
Intergovernmental - federal	243,334	1,492,849	-	-	-	-	1,736,183
User charges	-	-	-	4,812,300	-	-	4,812,300
Other	153,538	3,752,192	267,344	490,347	122,225	-	4,785,646
	76,177,894	11,227,183	761,347	5,456,741	236,773	-	93,859,938
Expenditures							
General government	15,516,319	358,581	65,669	472,213	61,883	-	16,474,665
Public safety	9,089,183	582,062	280,000	-	2,932	-	9,954,177
Education	40,963,102	4,645,715	-	-	70,075	-	45,678,892
Public works	3,528,374	59,854	2,203,969	3,112,345	-	-	8,904,542
Human services	910,599	187,297	-	-	-	-	1,097,896
Culture and recreation	512,703	190,254	-	-	-	-	702,957
Debt service	5,111,053	526,577	-	412,976	-	-	6,050,606
State and county assessments	975,177	-	-	-	-	-	975,177
Capital outlay	308,557	159,671	981,941	54,295	-	-	1,504,464
	76,915,067	6,710,011	3,531,579	4,051,829	134,890	-	91,343,376
Excess (deficiency) of revenues over expenditures	(737,173)	4,517,172	(2,770,232)	1,404,912	101,883	-	2,516,562
Other financing sources (uses):							
Proceeds from long-term borrowing	-	-	3,550,000	-	-	-	3,550,000
Transfers between funds	793,820	(3,398,669)	1,000,000	(527,753)	2,132,602	-	-
	793,820	(3,398,669)	4,550,000	(527,753)	2,132,602	-	3,550,000
Excess (deficiency) of revenues and other financing sources over expenditures and other uses	56,647	1,118,503	1,779,768	877,159	2,234,485	-	6,066,562
Beginning fund equity	5,329,851	8,210,930	(8,025,421)	2,881,306	6,198,235	156,518,149	171,113,050
Ending fund equity	5,386,498	9,329,433	(6,245,653)	3,758,465	8,432,720	156,518,149	177,179,612

2019 REPORT OF THE CAPITAL PLANNING COMMITTEE

The Capital Planning Committee is charged with the responsibility of planning and subsequently recommending to the Town Administrator a Capital Improvement Program identifying the Town's future capital projects, programs, improvements and acquisitions having a useful life of at least five years and a cost of at least \$25,000, including requests for funds for a class of assets that exceeds \$25,000.

In evaluating and scheduling the requests of the operating departments, the Committee will use the following criteria, listed in order of priority:

- (1) Imminent threat to the health and safety of citizens or property
- (2) Requirement of state or federal law or regulation
- (3) Existing capital assets that for reasons of age, operability, or functionality have become obsolete or in need of replacement
- (4) Improvement in technology or the physical infrastructure that will create greater efficiency, lower operational cost of the asset or program, or achieve an important public safety, educational, economic, or quality of life goal of the Town of Easton
- (5) Improvement of a capital asset to facilitate maintenance of operations, not to include ordinary maintenance: these are intended to be expenditures that will avoid costly replacement in the future
- (6) Alleviation of an overburdened situation

The Capital Planning Committee is composed of one member of the Town Finance Committee appointed by and from it, one member of the Planning and Zoning Board appointed by and from it, the Town Accountant, ex officio, and four additional members appointed by the Moderator. Committee appointed members serve one-year terms and may be reappointed by their committee for the following year. Members appointed by the Moderator server four year terms, such that the term of office of one member expires each year. Members of the capital planning committee for 2019 were Harris Bloomwald (Chair), Colin McCarthy (Vice Chair), James Condon, Christopher Veale, Peter Deschenes (Planning Board Member), Davis Healy (Finance Committee Member) and Wendy Nightingale (Finance Director/Town Accountant).

The fiscal year 2020 capital budget funded in 2019 was as follows:

Department	Brief Description of Item	Initial Fiscal Year of Request	Requested FY2019	Funded FY2019	
Fire	Refurbish Engine 5	FY 2019	100,000	100,000	¹
Ambulance	Lifepack Defibrillators	FY 2019	27,000	27,000	¹
DPW	DPW Emergency Generator Replacement	FY 2019	75,000	75,000	¹
Fire/Ambulance	Station #3 Emergency Generator Replacement	FY 2019	75,000	75,000	¹
School Dept	Replace cafeteria floor	FY 2014	30,000	30,000	¹
School-Technology	Computers	FY 2019	70,702	70,702	¹
School-Technology	Projectors	FY 2019	41,732	41,732	¹
School-Technology	iPads	FY 2019	29,582	29,582	¹

Department	Brief Description of Item	Initial Fiscal Year of Request	Requested FY2019	Funded FY2019	
School-Technology	Smartboards	FY 2019	25,350	25,350	¹
Fire	Station 2 renovations/furnishings	FY 2017	100,000	100,000	¹
DPW-Highway	Variable Message Board	FY 2019	21,000	21,000	¹
DPW-Highway	Replace Vehicle #22 (1999 Chev C70) with 35K GVW Hooklift	FY 2019	210,000	210,000	¹
DPW-Highway	Replace Vehicle #63 (2005 Holder Tractor) with Tractor and Flail	FY 2018	150,000	150,000	¹
DPW-Bldg/Grounds	Municipal Facilities Capital Improvements	Annual	200,000	100,000	¹
Information Technology	1 APC Symmetra LX UPS console to run the server rack at the Police Data Center.	FY 2019	9,961	9,961	¹
DPW-Bldg/Grounds	Replace Vehicle #54 (2004 F350) with Service Body Truck	FY 2019	50,000	50,000	¹
DPW - Sewer	Carbon Vessel Installation at NEV WWTP	FY 2019	125,000	125,000	²
DPW-Water	Replace vehicle #123 Hydraulic Service Truck	FY 2019	150,000	150,000	¹
DPW-Water	Prospect Street Project (Water Main & Culvert)	FY 2019	100,000	100,000	¹
DPW-Water	Replace vehicle #126 F-250 Utility Truck w/plow	FY 2019	48,000	48,000	¹
DPW-Water	Water Rate Study	FY 2019	14,500	14,500	¹
DPW - Sewer	5 Corners Sewer Project - Phase 2	FY 2019	13,500,000	13,500,000	¹
DPW-Water	Pump Station #1 - Emergency Generator	FY 2019	100,000	100,000	³
DPW-Highway	Pavement Management Road Funding	Annual	500,000	500,000	⁴
DPW	DPW Environmental, Health, and Safety Program	FY 2019	100,000	30,000	⁴
DPW-Bldg/Grounds	Replace Vehicle #30 (2004 F150) with F350 Utility	FY 2019	55,000	55,000	⁴
Fire	Explorer replacement vehicle	FY 2018	40,000	40,000	⁴

Department	Brief Description of Item	Initial Fiscal Year of Request	Requested FY2019	Funded FY2019	
Information Technology	Computer replacement and related licensing	Annual	28,657	28,657	⁴
Police	Three Marked Police Vehicles	Annual	138,095	138,095	⁴
DPW-Water	Foundry Street Water Main Replacement	FY 2019	2,400,000	2,400,000	⁴
School Dept	New Special Education Van (program outsourced)	12/18/17	57,000		⁵
DPW-Highway	Replace Vehicle #19 (1988 F350) with F550 Hooklift		120,000		⁵
Information Technology	2 Dell EqualLogic Storage Arrays (Funding no longer required for several more years)	FY 2019	38,514		⁵
Total			18,730,093	18,344,579	

¹ - Funded at Annual Town Meeting on May 21, 2018.

² - Approved at the May 21, 2018 Annual Town Meeting, but funded with State Earmark Funds.

³ - Approved by the Capital Planning Committee, but funded out of Water Enterprise operating budget.

⁴ - Funded at the Special Town Meeting on October 30, 2018.

⁵ - Not funded.

2019 ANNUAL REPORT OF THE BUDGET SUBCOMMITTEE

The Budget Subcommittee represents a coalition of Selectmen, School Committee and Finance Committee members who work together to develop short and long term recommendations regarding the town's financial condition. The Subcommittee is tasked with working in a collaborative approach that encourages the sharing of information both within the Subcommittee itself as well as the respective Boards, Committees and Organizations of its members and the community at large. The Subcommittee is now in its 14th year of existence.

In 2019 the Budget Subcommittee met several times at the beginning of the year in preparation of Town Meeting and then again in the fall to start on the next budget.

The School budget discussions centered around a Regressive/Essential funding approach although included for understanding there were additional levels of funding related to Reactive, Proactive and Strategic approaches that helped frame desired progress. The Town budget discussions focused on level service/level staffing approach similar in nature to the School's Reactive/Essential discussions. Furthermore, the Town continues to be challenged with a Structural Revenue Deficit that hinders our ability to explore Strategic/Proactive initiatives and has begun impacting Reactive initiative discussions that require revenue support.

The future success of the Queset and Five Corner Sewer districts continue to be identified as critical to economic growth in Easton and associated increase in estimated revenues, both new growth and local receipts. The additional development at Avalon is an important opportunity for the Town to partner with a known developer to utilize unused space and further support smart development.

The Capital Planning needs continue to be great. The Town did make meaningful progress with the successful vote to proceed with the Easton Early Elementary School Project that will result in a new Pre-K thru 2nd Grade school ultimately replacing Center, Parkview & Moreau Schools. This project will be funded in part by the MSBA program that will provide material state aid in completing the project.

It was an honor to chair this critical committee and I thank all the members for their passion, ideas and commitment.

Sincerely,

Thomas Brussard, Chair
Jackie Weisman, Vice Chair
Craig Barger
Jennifer Stacy
Michael DiPietro
Caroline O'Neill
Connor Read
Lisha Cabral

2019 ANNUAL REPORT OF THE AUDIT COMMITTEE

The Audit Committee's primary functions are as follows:

1. Make recommendations to the Board of Selectmen on the selection of, and scope of services for, an independent auditor.
2. Review the annual financial statements and management reports prepared by the independent auditor and make recommendations with respect thereto.
3. Make recommendations for areas of operations where expanded scope audits or review of the internal controls may be appropriate.
4. Review and make recommendations with respect to the Town's financial management practices and controls; through the Town Administrator, review with the appropriate boards and departments opportunities to improve such practices and controls.
5. Report to the Board of Selectmen on the status of recommendations the Committee and/or independent auditor has made during the preceding twelve (12) months.
6. Submit a summary of their work for the preceding calendar year for inclusion in the Town's Annual Report.

During 2019, the Committee finalized its review of the operational audit report prepared by the Abrahams Group. This report reviewed the operations of the Town and Easton Public Schools and is published on the Audit Committee's web page at: https://www.easton.ma.us/boards_and_committees/audit_committee. The report provided recommendations for cost savings and revenue enhancements and also highlighted areas that would benefit from increased spending. The Audit Committee prepared a summary of items implemented or rejected and provided an update to the Board of Selectmen at their February 11, 2019 meeting.

The Town's annual financial audit was conducted by Melanson Heath PC. The fiscal 2018 audit report for the year ended June 30, 2018 was the last report completed through December 31, 2019 and the Town received an unqualified opinion; also referred to as a "clean opinion." The Committee met with the audit partner who provided an in-depth review of the financial statements. Work on the fiscal 2019 audit is underway and will be completed in 2020.

The Audit Committee is comprised of one (1) member of the Board of Selectmen, one (1) member of the Finance Committee, one (1) member of the School Committee, and two (2) at-large members. In addition, the Town's Finance Director/Town Accountant, serves as an ex-officio member.

Members and officers as of December 31, 2019 are as follows:

- Leonard Berkowitz, Chair, Member-at-Large
- Roberta Verville, Vice Chair, Appointed by the Finance Committee
- Jennifer Starr, appointed by the School Committee
- Charles King, appointed by the Board of Selectmen
- Steven Marsh, Member-at-Large
- Wendy Nightingale, Finance Director/Town Accountant, ex-officio

We would like to extend our thanks and gratitude to former member Nancy DeLuca for her service to the Committee as School Committee representative during the year.

Respectfully submitted,
Audit Committee

2019 REPORT OF THE ANNUAL AUDIT

The Annual Audit of the books and accounts of the Town of Easton for the Fiscal Year ending June 30, 2019 was made by Melanson Heath and Company, PC, Certified Public Accountants. A copy of the report is available online and is on file in the Office of the Town Clerk.

Danielle Sicard, MMC/CMMC
Town Clerk

2019 ANNUAL REPORT OF THE DEPARTMENT OF PUBLIC WORKS

Overview

The Department of Public Works is responsible for the overall operation, maintenance, and capital improvements of the Town's infrastructure including roads, sidewalks, water, drainage, sewer, municipal buildings, traffic control devices, fields, and trees. The Department is comprised of the Administration Division, Water Division, Highway Division, and Buildings and Grounds Division.

Management

David Field, P.E., Director of Public Works
Jack Marsh, Water Operations Manager
Jay Conceison, Highway Supervisor
Joshua Ford, Water System Supervisor
Todd Texeira, Buildings and Grounds Supervisor

The Administration, Highway, and Buildings and Grounds divisions are located at 130 Center Street. The Water Division is located at 417 Bay Road.

Activities and Projects

During 2019 we had twenty-two (22) snow and ice events with a total accumulation of 50.8 inches of snow. During that time the DPW applied 2,172 tons of road salt, 17,374 gallons of magnesium chloride, and 100,800 gallons of salt brine. The total cost of snow and ice operations for the calendar year was \$562,563.66.

While snow and ice removal is a typical function for any DPW, the importance of the task and the preparations necessary cannot be overstated. I want to recognize the hard work and dedication of all of the DPW employees including Highway Supervisor Jay Conceison for their efforts. The Easton DPW is extremely well prepared for the snow and ice season. Each year, employees receive specialized training in the latest techniques, equipment, and materials used to combat snow and ice. In addition, the DPW has implemented an advanced automatic vehicle location (AVL) system to bolster our capabilities and operational awareness. During 2019 the DPW fully implemented our salt brine operations utilizing our new salt brine generator, 10,000 gallons of storage, and 3 direct liquid application tanks. Having the ability to create and spread salt brine adds another tool to our snow and ice operations.

In 2019, 85 streetlights were maintained by DPW. In 2013, the Town took ownership of 1,450 streetlights from National Grid. Purchasing the streetlights has resulted in an annual savings of approximately \$100,000 per year. Initially, the DPW contracted out the maintenance of streetlights to Dagle Electric, but took over the maintenance of the streetlights in July 2015. All Town lights have also been converted to LED. The conversion to LED streetlights has resulted in an annual energy savings of approximately \$57,000.

In February of 2019 the DPW published the recommended FY2020-FY2022 Pavement Management Plan. The plan recommended spending approximately \$2 million on various pavement repairs over three years, and approximately \$1 million in the first year. Some of the highlights of the work completed in 2019 include the paving of Pine Street, Hill Street, High Street, Central Street, Highland Street, and Purchase Street. In addition, crack sealing was performed on various roads throughout Town. In summary, the DPW completed improvements to 73,598 linear feet of roads at a total cost of \$731,462. Planned work on Pond Street was deferred to FY2021 to allow the water main to be replaced. The overall road surface rating (RSR) is 73 and the backlog of needed repairs remained at approximately \$19 million. It should be noted that in addition to requiring the use of Superpave mix designs and QA/QC testing and inspection of installed pavement, the DPW again exclusively used warm mix asphalt this year. Warm mix asphalt is essentially identical to conventional hot mix asphalt with the exception that it contains an additive that allows it to be compacted at lower temperatures. This ability to be compacted at lower temperatures allows

the mix to be produced at lower temperatures thereby reducing emissions and extending the asphalt binder life.

The DPW oversees the operation and maintenance of the North Easton Village Wastewater Treatment Plant (WWTP). The current operations contractor is Weston & Sampson. In 2019 the North Easton Village WWTP treated 4,765,000 gallons of wastewater. During this time the average daily flow to the plant was 13,060 gallons per day. Several improvements were made at the plant including the of new bulk carbon filtration tanks, and the structural repair of the influent tank.

On 4/20/2019 the DPW hosted Household Hazardous Waste Day.

On 4/26/2019 the DPW celebrated Arbor Day and planted a trees at Oliver Ames High School.

On 4/27/2019 the Water Division hosted its 35th Annual Open House.

The DPW has continued its GIS efforts in the areas of data development, web service and application deployment, map publishing, support for Town departments, and system administration. GIS continues to support DPW operations and other department activities. DPW maintains various dashboards for monitoring progress on various operations such as hydrant maintenance, tree work, and catch basin cleaning. The DPW also hosts a public facing application for residents to report issues. In 2019 we received 162 reports.

The DPW continues to support the Assessor's department by maintaining parcel information and generating tax maps. The Local Update of Census Address Operation (LUCA) effort for the town was completed using GIS tools and data. These are just a few examples of GIS related projects completed throughout the year.

GIS system administration is ongoing and includes database maintenance, system upgrades and programming/scripting related to the maintenance of web services and applications, data publishing, and system integration.

Easton was awarded a \$450,000 grant for the replacement of the South Street Culvert on March 29, 2017 at a ceremony at the State House. The DPW applied for the grant through the MassDOT Small Bridge Program in October 2016 following the partial collapse and closure of the South Street culvert in May of 2016. The grant was for the design and construction of a replacement structure. The DPW hired Gill Engineering to complete the design and permitting. Bids for the project were opened on June 12, 2018 and Aqua Line Utility was awarded the contract for \$435,806.11. A pre-construction meeting was held in August 2018. The project was originally planned to be constructed in the fall of 2018, but delays in relocating a gas line pushed the construction to the spring of 2019. Work on the project began in May and the culvert was substantially completed in June. Final paving and installation of the guard rails were completed in July.

The DPW worked with BETA Group to complete the design of intersection improvements and signalization of Union Street and Washington Street. MassDOT held the 25% design public hearing on July 14, 2016. Final plans were completed and the project was advertised for bidding in September 2018. Bids were opened in December 2018 and construction began in April 2019. The project is anticipated to be completed in 2020 following utility pole relocations.

The DPW has continued to work with BETA Group to advance the design of the Depot Street corridor project. The proposed project includes roadway, sidewalk, and drainage improvements from Fox Ridge Road to Washington Street. The DPW and BETA presented several options for the signalization and improvement of the intersection of Center Street and Depot Street to the Historical Commission and the Board of Selectmen. The 25% design public hearing was held on June 12, 2018. 75% design plans were submitted to MassDOT in February 2019. The Town is currently working with BETA, Town Counsel, and a property appraiser to begin acquisition of needed temporary and permanent easements. Town Meeting

approved authorization for the Town to acquire the easements in November 2019. This project is currently included in the 2021 TIP element through Old Colony Planning Council.

MassDOT has approved the Project Initiation Form (PIF) for the intersection improvements and signalization of Elm Street and Washington Street. Previously, the DPW has been working with BETA Group to develop conceptual design options for intersection, hold public outreach sessions, and submit the Project Need Form (PNF). BETA Group submitted 25% design plans to MassDOT in August 2018. The DPW will continue to advocate for this project to be included in the regional TIP in a future year.

Following the completion of Phase I, the DPW has been working with the Town Administrator's Office and Woodard & Curran to complete Phase II of the Five Corners Sewer Project. Final design of the sewer, water, and traffic detour was completed in early 2019 and bids for the project were opened on April 11, 2019. A contract for construction was awarded to C. Naughton and construction is currently underway. Construction was approximately 42 percent complete at the end of 2019. Work will continue through the next construction season.

DPW has been working with Woodard & Curran to complete the Queset Sewer District project. Design, permitting, and easement acquisition was completed and the project was bid in August 2017. A contract was awarded to A.J. Virgilio Construction for \$2.6 million. A.J. Virgilio began work on the project in March 2018. Construction of the project was substantially completed on May 30, 2019. Final paving was completed in September.

In August 2019, Easton was awarded a \$218,474 Green Communities Grant for a variable refrigerant flow system, weatherization, and LED lighting upgrades at Frothingham Hall. The DPW is working with the utility subcontractor to schedule this work. It is anticipated that the project will be completed in the spring of 2020.

DPW played a major role in the planning, setup, and staffing for the Special Town Meeting held at Stonehill College on October 28, 2019. DPW created a traffic and parking plan and worked with Police, Fire, Town officials, and Stonehill College to implement the proposed traffic and parking management plan. DPW designed and deployed signage for both vehicles and pedestrians to navigate the campus, obtained and utilized variable message boards, setup a shuttle bus pickup and drop-off area, and staffed the parking lots, EOC, and field house during the event.

DPW worked with Water and Environmental Partners Group to design a replacement for Well No. 4. Bids for the project were opened in February 2018 and a contract was awarded to Winston Builders. Construction was substantially completed in March 2019 and final startup and commissioning was completed in the summer.

DPW is working with Water and Environmental Partners Group to design a new water treatment plant to remove naturally occurring iron and manganese in the water at wells 3, 5, and 7. Pilot testing was completed in 2019 and the full design and permitting is ongoing.

DPW is working with Water and Tighe & Bond to design a new water main on Pond Street, and to design repairs for two failed stream crossings on Prospect Street and Washington Street. It is anticipated that the project will be bid in the spring of 2020.

The DPW prepared and submitted a Notice of Intent in September 2018 for coverage under the revised NPDES Stormwater General Permit. The revised permit requires extensive public education and outreach, illicit discharge detection and elimination, improved municipal good housekeeping and pollution prevention, and implementation of measures to reduce nitrogen loading and turbidity over the life of the permit. The annual report for year 1 of the permit was submitted in October. DPW will continue implementing the permit and file annual reports each year.

The Buildings and Grounds Division performed the following tasks in 2019:

- Completed 1,291 building related work orders

- HVAC – 369 School/145 Town
 - Electrical – 258 School/199 Town
 - Carpenter – 29 School/291 Town
- Grounds work
 - 2,075 hours for School athletic fields
 - 1,822 hours for School grounds
 - 829 hours for Town fields
 - 2,270 hours for Town grounds, cemeteries, and playgrounds
 - 3,084 hours for trees
 - 537 hours for general labor (moving, setups, etc.)
- Completed in-house fire alarm testing in all schools
- Installed a new generator at Frothingham Hall
- Installed a new generator at Pumping Station #1
- Renovated Town Pool building
- Completed Water Division kitchen and floor renovations
- Installed new doors and rough openings at Police Station
- Installed new rugs at Frothingham Hall including removing and installing desks
- Painted Frothingham Hall
- Secured Baldwin Street property for Water Division by boarding up all windows
- Completed the reinforcement of RO truss system
- Responded to Parkview flooding, repaired heater, and dried out area for 4 days
- Responded to Moreau Hall flooding from wall leak, dried out area, replaced ceiling tiles, and cleaned rug
- Easton Middle School gym door project
- Completed and load tested new generators at Fire Station #3 and DPW
- Town Hall master key system
- Installation of a new electrical service at Fire Station #2
- Repair of a fiber optic break on Center Street
- RO Cafeteria flooring and carpet
- Police renovation (door, hardware, security, and painting)
- Inspection roof repairs at RO
- Fire Station #2 Renovations
- New wall for Town Clerks Office
- Replacement of RTU for Oliver Ames Auditorium

The Highway Division performed the following tasks in 2019:

- Performed roadway pothole patching
- Cleaned and inspected drainage outfalls and culverts
- Conducted spring and fall road sweeping
- Repainted stop lines and crosswalks
- Rebuilt 42 catch basins and manholes
- Cleaned 499 catch basins
- Performed roadside flail mowing
- Installation of floor drains and tight tank at Fire Station #2
- Replaced 114 street signs for retroreflectivity
- Conducted permanent patching on Susan Road and Depot Street
- Installation of 180 feet of granite curbing at Frothingham Hall

Some of the other projects that the DPW has been involved with this year include:

- Queset Commons development
- Landfill monitoring and flare operation
- Sewer permitting and inspections
- Subdivision and site plan reviews

- Stormwater Phase II permit compliance
- Environmental, Health and Safety Program review for DPW facilities
- Traffic Safety Committee review and technical support
- Green Communities Annual Reporting
- ESCO Project annual reporting and measurement and verification
- Main Street MassWorks Undergrounding Project
- Center School MSBA Project
- Design of the Depot Street water main replacement project
- Design of the Foundry Street water main replacement project
- Water Rate Study
-

I would like to thank all of the employees of the Department of Public Works for their hard work and dedication throughout the year. In addition, I would like to thank the staff of the Administration Division, Nancy McSweeney, Leon Scott, and Greg Swan, as well as Water Operations Manager Jack Marsh for their support during the year. I would also like to recognize the hard work of all of the division supervisors, Josh Ford, Todd Texeira, and Jay Conceison.

Finally, I would like to thank Shirley Tufts and Jeff Cloonan for their service to the DPW. As the Office Assistant for the Water Division, Shirley retired after serving the town for 34 years. I would like to congratulate her and wish a long and healthy retirement. Jeff served as a Meter Technician for 15 years before taking a position as Water Superintendent in Dighton. I wish him good luck in his new position. I would also like to welcome the department's newest employee, Michael Cardoza, Water System Technician, who started in July.

David J. Field, P.E.
 Director of Public Works/Town Engineer
dfield@easton.ma.us
 (508) 230-0800

**2019 ANNUAL REPORT OF THE
TOWN OF EASTON WATER DIVISION**

MISSION STATEMENT

The Easton Water Division is dedicated to providing, protecting and preserving today’s water supplies for tomorrow’s consumers. Our commitment is to supply quality water that complies with all State & Federal standards, provide education and excellent customer service, and to be the leaders of our profession.

I respectfully submit the following report and pumping record for the year 2019.

Month	Gallons	Month	Gallons
January	48,836,000	July	83,279,000
February	44,777,000	August	82,034,000
March	50,038,000	September	69,602,000
April	55,094,000	October	55,906,000
May	53,981,000	November	47,624,000
June	65,365,000	December	47,866,000
		Total Pumped	704,404,000

The greatest amount pumped in one day was 3,252,000 gallons on July 15, 2018.

- The Water Division responded to 2563 service and emergency calls
- Connected 48 new services for a total of 7,532 active services
- Replaced 652 meters
- Renewed 3 services
- Repaired 10 service leaks
- Repaired 19 broken water mains
- 1 – 4” main, 1 – 6” main, 16 – 8” mains, 1 – 10” main
- Repaired 9 fire hydrants
- Replaced 2 fire hydrants
- Performed routine maintenance on 295 hydrants

- In 2019, new subdivisions and water main improvements added to our system:
- 1,618’ of 6” water main
 - 3,163’ of 8” water main
 - 188’ of 10” water main
 - 6,331 of 12” water main
 - 12 new fire hydrants
 - 24 new valves

We now have a total of 168.2 miles of water mains 1,457 hydrants and 3,417 street valves in our system.

The Water Division read 90,478 meters during the past year. All reading data is analyzed to help meet state regulations and also used as a tool to help notify customers of potential leaks within their plumbing systems. We processed 30,806 routine water bills, 324 property transfer bills and 496 miscellaneous bills.

This completed the thirtieth (30th) year of our Backflow Prevention Program. Since 1989, we have conducted 1596 surveys of facilities to ensure appropriate backflow prevention devices. This year 3 commercial buildings, 2 municipal buildings, and 1 institutional building were surveyed. We have 376 testable devices in the system, 208 double check valve assemblies, and 168 reduced pressure zone backflow preventers. This year 518 backflow prevention device tests were performed.

In order to meet the requirements of the Federal Safe Drinking Water Act, we have taken the following samples for analysis:

534	Bacteriological
16	Haloacetic Acids (HAA5)
1	Manganese
1	Inorganics
1	Perchlorate
98	Lead Samples
98	Copper Samples
8	Nitrate
1	Nitrite
2	Routine chemical
1	Secondary contaminants
16	Trihalomethanes
6	Volatile organic compounds (VOCs)
1	Synthetic Organic Compounds (SOC)

Our 50 kilowatt (kW) Solar Photovoltaic Project located at Pumping Station #2 has now been up and running for a little over 9 years. This year we have produced 56,444 kilowatt hours (kWh). Since the system was commissioned in September of 2010 we have generated a total of 462,563 kilowatt hours of clean energy.

We continue to survey the water system for leaks using conventional and digital correlation technology. We have completed 47 system-wide leak surveys since 1982. This program enables us to maintain low unaccounted-for water.

Water system flushing is a crucial element of maintaining our water system. We completed our 26th consecutive annual system-wide unidirectional (UDF) flushing program during the months of April and October. Unidirectional flushing is a technique that removes mineral and biological deposits in water lines by moving water through the mains at high velocity in a single direction. This program is our most effective tool in maintaining water quality and delivery of safe water to your tap.

We conducted our 36th Annual Household Hazardous Waste Collection Day on April 20, 2019 with approximately 550 residents participating. I would like to thank the Easton Lions Club for their continued effort in assisting in this event with the collection of televisions, computer monitors, and white goods. Our collection day for 2020 has been scheduled for Saturday, April 25th. Identity theft along with fraud is becoming an epidemic throughout the country. To raise awareness and to promote prevention, we will continue to offer document shredding to our event at no charge. Residents will be able to bring confidential documents to be destroyed onsite.

The Water Division hosted its 35th Annual Open House on Saturday, April 27, 2019 with the highlight being the Award Ceremony of our Annual Water Conservation Poster Contest. Hundreds of posters are judged from the 3rd, 4th, and 5th grades. This contest could not be possible without the excellent cooperation of the Easton School System—especially, Dr. Lisha Cabral, Superintendent of Schools, Achim Krasenbrink, Betty Minuskin, and Kristyn Shea of the Art Department. This contest provides a perfect medium to educate the students to the value of water and the need to protect it. We look forward to our 36th Open House being held on May 2, 2020.

We continue to assist the Canoe River Aquifer Advisory Committee in its efforts throughout the year. I would like to commend Andy Howarth for serving as Easton’s representative on this committee.

I would like to congratulate Shirley Tufts on her retirement. Shirley retired on November 8, 2019 after being employed by the water division for 34-1/2 years. I cannot thank her enough for his dedication to the

Town of Easton, its residents and the entire water works community. On behalf of myself, the entire staff I would like to wish her the best of health and happiness in a well-earned retirement.

I would also like to take a moment to recognize Jeffery Cloonan. Jeffery worked for the water division for over 15 years and took on the Position of Water Superintendent for the Town of Dighton, MA. I would like to personally congratulate Jeff and wish him well in his new position.

The Water Division continues to remain leaders within the water works industry. Our employees are dedicated and committed to their jobs. As a manager, it is certainly rewarding to have employees of this caliber and I would like to personally thank all of them for their continued efforts: Karen Gallo, Joshua Ford, Joseph Richard, Michael O'Toole, Joseph Charron, Brian O'Neill, Andy Howarth, Cory Sturtevant and Michael Cardoza.

“With Water Works Pride”
John J. Marsh
Operations Manager
jmarsh@easton.ma.us
508-230-0850

2019 ANNUAL REPORT OF THE CANOE RIVER AQUIFER ADVISORY COMMITTEE

The Canoe River Aquifer Advisory Committee (CRAAC) was formally created in October 1987 by the adoption of Massachusetts State Legislation. Its main purpose is to educate the public about the benefits of protecting the Canoe River Aquifer. This regional committee is comprised of 15 members, three from each of the five communities the river passes through. Members are municipal officials, residents or serve on land trust boards. Among other activities, CRAAC advises municipal officials and residents on development impacts, water quality concerns, conservation practices, protective zoning by laws and other issues. It also sponsors many educational conferences and meetings. State environmental officials regard CRAAC as a model for a volunteer, regional entity.

CRAAC held six meetings during the year. The meetings are held on the first Thursday of the even numbered months and are rotated within one of the five communities of Easton, Sharon, Foxborough, Mansfield and Norton.

See the list below of dated activities:

Feb 7, 2019: Members discussed future goals of the committee. Members were asked to consider the establishment of a Canoe River Association as a means of acquiring funding for committee materials and events. Members evaluated current committee literature and suggested areas in need of updating.

March 30, 2019: Member John Shannon represented the committee at the Mansfield Public Schools STEM Expo.

April 4, 2019: Due to a lack of quorum there was no official meeting.

June 6, 2019: Members met with Diane Simms, Chair of the Mansfield Open Space and Recreation Committee to discuss future coordination between the two boards. Discussed how to honor the passing of long-time committee member Frances Shirley of Norton. Plans to establish a Canoe River Association were abandoned. Linda Kollett was elected as Vice Chair.

July 9, 2019: Member Aaron Roth represented the committee with a booth at the Mansfield Family Fun Night, exhibiting maps and photos of the Canoe River.

August 1, 2019: Due to a lack of quorum there was no official meeting.

October 3, 2019: Committee agreed to plant a tree in Norton in remembrance of Frances Shirley. A site will be determined for a spring 2020 planting. Plans for a new CRAAC website were discussed.

December 5, 2019: Due to a lack of quorum there was no official meeting.

The committee expresses their appreciation for member Jan Fowler for her assistance in producing our meeting minutes. The committee also expresses appreciation for Karen Gallo of the Town of Easton Water Division for her work in posting and distributing agendas and minutes and handling all phone and email inquiries as they relate to the committee.

NOTICE

THE CANOE RIVER AQUIFER ADVISORY COMMITTEE WILL MEET THE FIRST THURSDAY OF EACH EVEN NUMBERED MONTH IN ONE OF THE TOWNS OF EASTON, MANSFIELD, NORTON, FOXBOROUGH, OR SHARON.

THE 2020 SCHEDULE IS AS PLANNED:

THURSDAY, February 6, 2020

MANSFIELD TOWN OFFICES

THURSDAY, April 2, 2020

NORTON TOWN OFFICES

THURSDAY, June 4, 2020

EASTON TOWN OFFICES

THURSDAY, August 6, 2020

SHARON COMMUNITY CENTER

THURSDAY, October 1, 2020

FOXBOROUGH PUBLIC SAFETY
BUILDING

THURSDAY, December 3, 2020

MANSFIELD TOWN OFFICES

Present Membership

Norton
Linda Kollett

Foxborough
Robert Worthley
Joan F. Sozio

Sharon
Gregory Meister
Dave Masciarelli
Robert Terpstra

Easton
John H. Fresh, Jr.
Andrew Howarth
Janice L. Fowler

Mansfield
John Shannon
Kurt Gaffney
Aaron Roth

2019 ANNUAL REPORT OF THE EASTON FIRE & RESCUE DEPARTMENT

To The Honorable Board of Selectmen:

I respectfully submit the annual report of the Easton Fire & Rescue Department for the Year 2019.

As Chief of the Fire Department, I am pleased to report that the department continues to progress and meet the high demand for services in the community and continues to provide exceptional service. Our personnel provide a high level of professionalism to the residents and guests of Easton. The state of the department is very good.

The compliment of fire personnel as of December 31, 2019 including SAFER grant personnel is forty-four (44) including the Fire Chief, Deputy Fire Chief, and Fire Prevention Captain, and Executive Assistant to the Fire Chief. With full staffing the budget allows for ten (10) firefighters assigned to four (4) work groups, and staffing of two Advanced Life Support Ambulances all the time.

The Department staffing levels started 2019 with a budget for ten (10) firefighters per shift, including the SAFER grant, remaining the highest it has ever been, and a necessity for meeting the demand of the continued increase for services in the town. The department which was awarded a FEMA; Staffing for Adequate Fire and Emergency Responses (SAFER) Grant completed the second year of the grant. The grant allowed for the hiring of four (4) firefighters, with the grant reimbursing the town for seventy-five percent (75%) of the cost in the first two years, and thirty-five (35%) in the third year, of the three year grant award.

To fill retirements in 2019, four new hires were brought on board the department in 2019. Firefighters Carse Brown, Matthew Ingenu, and Antonio Ioannidis were hired in March 2019, and completed their training at the Fall River Recruit Training Academy, on August 16, 2019. They were assigned to groups 1, 3, and 2 respectively. All Three members are performing their duties in an exemplary manner.



The fourth firefighter was hired in august, 2019 and will attend the Massachusetts Firefighting Academy in February 2020. Recruit Firefighter Kevin Agrella was sworn in at the Board of Selectmen's meeting on August 19, 2019.



Recruit Firefighter Joseph Polito who was hired in December 2018, completed his Academy training and graduated from the Massachusetts Firefighting Academy in Stow, MA on August 9, 2019. FF Polito is assigned to Group 4 and has been doing a great job as a member of the department.



This new staffing is necessary to keep up with the increasing demand of services in town, particularly with emergency medical calls. Although the funding will be reduced in the last year of the grant to 35% reimbursement, it is critical that these positions are continued to be funded in the department budget. Any decrease in the staffing level will affect our ability to continue to provide a high level of care and in a timely manner. The department has been able to reduce the need for mutual aid ambulances to 1.7% of our calls, and 2.1% of our transports. Staffing to a minimum of eight firefighters all the time has shown great dividends in increased coverage for the many multiple calls the department now receives. Having the additional personnel at fire scenes has increased the effectiveness of our operations and increased safety of our personnel.

Two members of the department retired during 2019 Lieutenant Thomas Nicholson retired in January 2019, and Firefighter Fred Chute retired in July. I thank them both for their service to the fire department, and the community and wish them the very best in their retirement.

OPERATIONS

The Department responded to 3562 calls for service in 2019. To highlight some of the calls, the Department responded to 13 Structure fires, 318 fire/sprinkler alarm investigations, 81 were CO detector activations, 12 gas odors/leaks, 98 trees/power lines down, 2498 requests for medical assistance, (211 motor vehicle accidents), with 2052 transports, 97 lockouts, and other miscellaneous calls.

There were 2458 Patient care records generated with Easton ambulance transporting 2008 patients, and mutual aid ambulances transporting 44 patients to local hospitals for a total of 2052 patient transports. The department’s reliance on mutual aid ambulance is down to 2.1 % of our total transports. EMS responses were 69% of the total responses for the department, including motor vehicle accidents.

Advanced Life Support (ALS) level care for patients required during each of the transports remains high with a percentage at 73% of all calls. Staffing of the ambulance was at two (2) paramedics for 100% of the calls, and the average on scene time continues to be excellent at 13 minutes. The Steward Good Samaritan Medical Center in Brockton continues to be the primary facility that the ambulance transported to, at 91% of total transports. The Brockton Hospital received 7%, and the balance of 2% of patients was dispersed among seven (7) other hospitals including the trauma centers in Boston and Rhode Island.

The Department is happy to report that there were no fatal fires in 2019, however a victim was removed from a house fire after it was extinguished. The victim died prior to the fire.

The statistics show that for the house fires in Easton in 2019, the causes were from a candle too close to combustibles, and fires caused from electrical issues.

The following are a few highlighted responses to residential or commercial building fires or major emergencies during the year:

January 1, 2019- 305 Turnpike Street, mobile home fire, occupants narrowly escaped after smoke alarms alerted them, fire believed to be caused by an electrical issue.

January 2, 2019- 42 Dean Street, House fire, occupant was deceased prior to the fire and was found inside after the fire was extinguished; electrical is the most probable cause of the fire.

January 28, 2019- 258 Poquanticut Ave. , House Fire, minimal damage to the house, fire was caused by a power line on the street charging the service to the house causing the wiring in the house to burn.

February 18, 2019- 11 Nancy Road, Condo Fire, fire extended from one unit to two adjacent units. Cause is most probable electrical.

March 1, 2019- 49 Turnpike Street, house fire, no occupants at the time of the fire, passerby alerted 911 to the fire. Fire damage was confined to one bedroom, smoke damage throughout the house. Fire is believed to be electrical resistance heating.

March 23, 2019-24 Norfolk Ave, Commercial Building, Cards and Pockets- Laser machine fire, smoke damage throughout the building.

May 16, 2019- Double Fatal Car Accident, Turnpike Street and Purchase Street.

August 31, 2019 620 Washington Street, El Mariachi Restaurant, fire in the rear of the building with extension to the structure, minimal damage, undetermined cause.

October 30, 2019- 16 Foundry Street, Condo Fire, fire in the hallway attic area from heat from light igniting insulation.

December 16, 2019- 518 Washington Street, Museum of Family Prayer, fire from a candle too close to combustibles, sprinkler system extinguished the fire.

Emergency Medical Services

Prepared by Captain Evan Malone, EMS Coordinator

The Easton Fire Department's Emergency Medical Service (EMS) division had another successful year in 2019 with many upgrades in service, equipment, personnel and training.

It was a busy year for the EMS service as we saw a 7% increase in ambulance transports in the Town of Easton. This represents the busiest year ever recorded for requests for medical care.

The Easton Fire Department currently staffs 2 ALS (Advanced Life Support) ambulances 24 hours a day,

and a third ambulance is available to be staffed if needed. This is complemented by 2 Advanced EMT (Emergency Medical Technician) fire engines. Even with our increase in call volume, the Easton Fire Department was able to staff the ambulances with 2 EMT-Paramedics 99% of the time when a request for medical aid was received. This allows us to provide the best service to the Town of Easton.

In 2019 the Easton Fire Department added 4 additional EMT-Paramedics. As we transition to an all EMT-Paramedic department, we will be able to continue to offer the highest level of emergency medical care to the residents and visitors of Easton.

Even with the increase in the request for ambulance assistance, the Easton Fire Department has been able to decrease our reliance on assistance from mutual aid services. 2019 EMS statistics show that only 2% of our medical requests are handled by mutual aid ambulances. This is the lowest ever recorded percentage on reliance from our neighboring towns.

In November 2019 the Massachusetts Office of Emergency Services (OEMS) conducted the annual ambulance inspection to ensure compliance with required medical equipment, policies and overall ambulance service. I am happy to report that the inspection found no deficiencies and confirms that the level of emergency medical care offered by the Easton Fire Department continues to be at the very highest level.

Every newly hired EMT-Paramedic undergoes a Paramedic Orientation Program to ensure that they meet our high standards of care and service to the residents of Easton. Every year we strive to improve our EMS service, and 2019 was no exception. We improve with the latest technology and equipment, constant training and updated policies.

We look forward to another year of constant improvement and service at the highest level for the residents of Easton in 2020.

Training and Education

Prepared by Captain Michael Greene, Training Officer

The mandate of the Easton Fire Department Training Division is to provide progressive topics and continue to develop current skill sets, within the constraints of on duty schedules in the allotted budget. The goal as always remains to provide the residents of the town a fire department of highly skilled and technically proficient first responders prepared to deliver the best level of service possible.

The curriculum is based on a primary monthly physical drill, augmented by related didactic drill delivered by shift supervisors. The two focuses are to provide realistic and safe training experiences that follow current industry standards and build on fundamental skill sets. The second is to introduce new technology tools and techniques, providing initial training on these new ideas and equipment then follow up and assure proficiency of all members.

Development of department guidelines and practices was the primary focus for 2019. Policy review and update was completed by testing the previous policy and guidelines against new industry standards with practical evolutions, with new equipment and in service training. Issues were found and addressed validating the change in direction. Reiterating the importance of continual development as a foundation tenant of training.

Monthly practical drills in subjects such as ice rescue pump operations, hose evolutions, ground ladders, search and rescue; have allowed Easton firefighters to become cross-trained in all aspects of modern firefighting. These skills although not used daily but an individual firefighter have been used in some capacity daily by an Easton firefighter, being able to develop that mental and physical “toolbox” for every firefighter is another foundation stone of training.

The Easton Firefighters have embraced and support the training curriculum, and many continue to impress

with their vigor and willingness to participate in the training of new recruits before they start the Mass Fire Academy recruit program; a total of 5 new recruits in 2019, and actively suggest new training topics prompted by recent incidents and individual training. The best way to replace the years of practical experience lost to attrition is to develop a culture that not only respects the importance of training but that actively seeks to acquire all the job related knowledge for themselves as well.

The Officer training track dictated by Chief Partridge has continued to provide proverbial fruit by allowing members to attend Massachusetts Fire Academy class to assure that all new officers and senior firefighters are trained in management theory, public education, and firefighting theory. Assuring that the residents of Easton are protected by highly motivated and educated fire officers, coupled with trained and prepared professionals ready to serve at a moment's notice with understanding in the most modern industry standards.

Public Education and Fire Prevention

The Fire Department is committed to a professional Public Education Program and Fire Prevention through our Student Awareness of Fire Education (SAFE) program, and the department has been very fortunate to have a great group of firefighters dedicated as the Departments Fire and Life Safety Educators. The members of the department include Lt. Jon Carroll, FF Chris Mills, and FF John McCormick, who are committed to delivering fire safety education in our public schools, daycares, and to our Senior Citizens.

The department receives a small grant from the Commonwealth of MA to help support the program and this year we received, \$4,565 for our school program, and \$2, 552 for our Senior SAFE program.

The Department's SAFE program is in its 25th year and is a cooperative effort with support from Easton school administration, teachers and firefighters to deliver fire and life safety education to the students in Easton Schools. The program is a huge success in the schools and is the foundation to educating and having a fire safe generation. The program also reaches out to daycares, day camps, and other groups including girl scouts, and boy scouts.

The Senior SAFE program has been active with visits to various senior organizations including the COA, Easton Housing Authority, and the other senior living housing locations at Roosevelt Circle. The Senior SAFE personnel instruct seniors on cooking safety habits, making sure they have working CO and Smoke alarms in their home, knowing how to get out in case of a fire, removing trip and fall hazards in the home, and if they use alternate heating sources how to use them safely.

The Department conducted a very well attended Open House in October our 12th straight year, with an estimate of 800 people in attendance. The Open House spearheaded by Lt. Carroll, and Admin Assistant Pam Berglund, had twenty members of the department and Community Emergency Response Team (CERT) members involved and participating at the open house. The Open House gives the Fire Department an opportunity to share with the public what the department does as well as an opportunity to educate our residents, young and old alike on the importance of fire and life safety. The department thanks the many businesses that donated supplies or funding to make our open house a huge success.

Code Enforcement/ Fire Prevention

Prepared by Captain John Dzialo- Fire Prevention Officer

Our Fire Prevention Office is responsible for ensuring safe practices throughout the Town of Easton. Whether it's reviewing plans to ensure code compliance of our buildings and homes, or hosting fire drills in our schools, we continue to be present in our community helping to keep our residents safe. One of our biggest roles is as the Fire Inspector. Our inspections range from the more common 26F Smoke and carbon monoxide detector inspections (required for the sale of a home) to final sign-offs on large commercial building projects in town. From the following list of inspections that were conducted in 2019, it is clear to see that the Fire Prevention Office is involved in a number of areas in Town.

As with year's past, we saw the addition of a couple of large construction projects in Town. One of the

bigger projects that we oversaw in 2019 was the Stonehill College's Leo J. Meehan School of Business building. This building, which sits stoically in the middle of their campus, is 3 stories tall and over 64,000 sq. ft. There was also a few large residential projects that got under way as well. Baron Estates, Meadowview Commons, and Eastondale all broke ground in 2019. All three projects are of new construction, single family homes, which provide new growth to areas that have been gone undeveloped for years.

With respect to our schools, we began to offer our input on the new elementary school, slated for construction in the coming years. This project requires a great deal of attention to detail with consideration for various life safety systems (sprinklers, fire alarm, emergency exits, etc.). In conjunction with our Building, School and Public Works department, we hope to design and deliver a school that will offer a tremendous opportunity for growth and development for our students, while providing a safe means to do so. We have also continued to work closely with our principals on evacuation procedures and fire drills. As required by the State, four fire drills are conducted each year to ensure all of our students know how to evacuate safely, if ever a fire.

Lastly, the Fire Prevention Office would also like to take this opportunity to remind everyone of a very simple point. Smoke and carbon monoxide detectors save lives. As a means of keeping your home safe, we strongly recommend that everyone ensures the following: Every home has working smoke and carbon monoxide detectors on every level, each device is not more than 10 years old, and batteries (where applicable) are changed every 6 months.

Inspections

Agricultural Burning Permits	5
Blasting/Cutting & Welding	2
Fire Alarm/Sprinkler Disconnects	10
Oil Burning Equipment	51
Install/Store Propane	67
Smoke/CO Detector Inspections	404
Tank Removal Permits	12
Tank Truck Permits	25

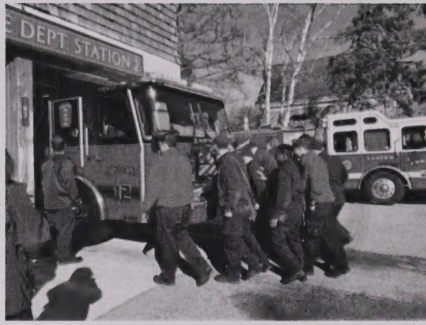
Fire Drills

Center School	4
Moreau Hall	4
Parkview School	4
Olmsted/Richardson	4
Middle School	4
Oliver Ames High School	4
Southeastern Regional Voc. H.S.	4

APPARATUS AND STATIONS

The Department was approved for the purchase of a new fire engine in the fiscal year 18 budget; the construction of the engine was delayed and was not received in calendar 2018. The new engine E-One Typhoon engine arrive in March and was placed in service on April 1, 2019. This will improve the apparatus fleet, which continues to have many mechanical issues.

An In Service Ceremony was held at Fire Station #2 on Depot Street putting the new engine in service. The members of the department wet down the new engine and pushed it into the station following tradition from long ago when the hose wagons and steamers then pulled by horses had to be hand pushed back into the barn after they were washed after a call. Fire Department Chaplain Bill Smith blessed the new engine and the men and woman who will operate it. Selectmen Craig Barger, Town Administrator Connor Read, and State Senator Michael Brady attended the ceremony.



The Department passed the annual inspection by the State Office of Emergency Medical Service Ambulance Inspection Division with a high degree of confidence from the Inspector. This is an annual requirement as part of the licensing of our service through the Department of Public Health; Office of Emergency Medical Services. The department must meet the state requirements including all documentation, equipment, and vehicle requirements. The department was once again renewed in 2019 for operating three ambulances at the paramedic level. Captain Evan Malone continues to do an outstanding job at keeping the service at peak readiness and received compliments from the state inspector on our inspection.

All apparatus receive routine service based on their hourly usage, and all the fire pumps are tested and certified each year as part of regular maintenance. All department ladders including the aerial are tested and certified for continued use, any deficiencies are corrected in a timely manner. Department hose is tested to the required standard for firefighting hose is also completed yearly.

The stations are in need of continual care and upgrades. The renovation and addition of Station 2 our oldest station began immediately following the groundbreaking ceremony held on May 7, 2019. Doug King from Doug King Builders, Select Board members, Dottie Fulginiti, Craig Barger, Charles King, Architect Douglas Anino, State Senator Walter Timilty, State Representative Claire Cronin, State Representative Shaunna O’Connell, and Chief Partridge who presided over the ground breaking ceremony were in attendance for the event.



Construction began immediately following the groundbreaking, and the work was completed on December 7, 2019 and a reopening ceremony was held at the newly renovated station. The work completed by Doug King Builders included a new addition on the building and completely renovating the remainder of the building. Everything came out beautiful and is a huge improvement in space, aesthetics, comfort and efficiency. New furnishings were included in the upgrade to the station. This is the first time any major work has been done on one of the fire stations in thirty-three (33) years.



Members of the Select Board including Dottie Fulginiti, Craig Barger, Thomas Brussard, Charles King, and Marc Lamb we all in attendance and joined in the “Hose Uncoupling” (Ribbon Cutting) along with Doug King, Senator Walter Timilty, and Senator Michael Brady.

Work began on developing fire station space needs for the future and station locations, including the possibility of a joint public safety building.

STATISTICS

<u>Responses: Total Responses:</u>	<u>3562</u>
Animal Incident	3
Assist Police	9
Carbon Monoxide Investigation	81
Cancelled/Good intent/unfounded	71
Citizen complaint/burning	21
Electrical wiring/Equip.problem	12
Elevator Emergency	1
Fire- Brush/Grass	6
Fire- Chimney	2
Fire- Dumpster/rubbish	4
Fire Alarm- Comm./Residential	306
Fire- Structure	18
Fire- Vehicle	4
Flammable/Combustible gas leak	6
Gas Odor/Leak	13
Oil Leak/Spill	2
Over pressure/Excessive Heat	2
Haz. Mat.	2
Health/Welfare/Public Assist	194
Lockout- auto, home	97
Medical Emergency	2302
Misc.	70
Motor Vehicle Crash	211
Mutual aid (Given)	18
Smoke/Steam/ Odor	11
Sprinkler Activation	6
Trees/limbs/wires down	76
Water Problem	8

Revenue: January 1- December 31, 2017

Ambulance Fees	:	\$ 1,606,855.08
Fire Inspections/Permits:	\$	37,037.00
Fire Alarm Box Fees	:	\$ 22,723.45

Emergency Management

The responsibility of emergency management for the town is under the Fire Chief and includes several areas of responsibility such as preparing, responding, operating, and recovering from natural or man-made disasters in the town. In 2019 there was only one activation of the cooling center in July during a power outage. There were a few minor storms causing power outages and tree damage throughout the year. The CERT team assisted at the Town Meeting for the vote on the new school, team members assisted with parking lot coordination, and shuttle buses.

The town received an Emergency Management Performance Grant (EMPG) in 2019 in the amount of \$5,100 for the purchase of two portable radios for use on the department.

Community Emergency Response Team (CERT)

Easton’s Community Emergency Response Team, which is under the Emergency Management, was very busy during 2019 with over 985 volunteer hours of activity for various trainings, responses to fires, and public events. The team consists of 30 members who are all volunteers. In addition to regular meetings and trainings our members attended, emergency dispensing site drill, firefighter rehab training, CPR training, stress management training, mental health first aid training, MBTA Commuter Rail Drill, MEMA All-Hazards preparedness Conference, personal safety training and shelter training.

There were no shelter operations in 2019, but the team did a full-scale drill and set up of the shelter at the Richardson Olmsted School our shelter site.



Community events staffed and attended by C.E.R.T. were the Brockton Holiday Parade, Election Day, Fire Department Open House, Hip Hop 5K, Legacy Festival, Memorial Day Parade, Veterans Day Parade, Paws in the Park.

The Fire Department/Emergency Management Agency received a grant to support the CERT team and the shelter operations in the amount of \$3,500. The grant was used for flashlights, a defibrillator and portable charging stations for electronic devices to use in the shelter.

We would like to thank the Easton Lions Club for their support and donation of \$1,000 to help purchase radios for team members.

Many thanks to all of these hard working volunteers that are always there to serve the Easton community, Special thanks to Pam Berglund who has helped coordinate and run the CERT team since its inception.

The Department provides the best service that we possibly can with the means that we have available to us. Providing the best possible customer service to each resident or visitor who needs our assistance is a high priority.

Mission Statement:

“The Easton Fire & Rescue Department is committed to protecting the people, property, and environment within our community. We will be responsive to the needs of our citizens by providing rapid, professional, humanitarian services essential to the health, safety, and wellbeing of the community. We will accomplish our mission through fire prevention, fire safety awareness education, fire suppression, emergency medical services, and other related emergency and non-emergency activities. We will actively participate in our community, serve as role models, and strive to effectively and efficiently utilize all of the necessary resources at our command to provide a product deemed excellent by our citizens. ALWAYS READY, PROUD TO SERVE”.

I would like to extend my thanks to Pamela Berglund the Department’s Administrative Assistant for her excellent work and continued support and professionalism. My, thanks to each department in the town for the excellent work, they do and the partnership, which we have in providing the best, service possible to Easton residents.

On behalf of all the Easton Fire Department members, I would like to extend my thanks to the Board of Selectmen, the Town Administrator and each of the departments and Department Heads in town for their assistance and cooperation in the delivery of our services to the town.

I extend my thanks to every firefighter on the Easton Fire Department for the outstanding work they do in serving the people of Easton each and every day.

The department provides a good amount of public information including fire and life safety information, storm updates, fire and EMS incidents, and other department happenings through our social media sites. These include our Twitter site @EastonFire, webpage; eastonfire.com, and our Facebook page; Easton Fire Department. We encourage you to follow us.

Respectfully submitted,

Kevin P Partridge

Kevin P Partridge
Chief of Department

2019 ANNUAL REPORT OF THE EASTON POLICE DEPARTMENT

The Easton Police Department presently has (37) thirty seven budgeted police officers, (12) twelve public safety dispatchers, two civilian administrative assistants, one animal control officer, and (19) nineteen special police officers. Officers Dean Soucie and Brian Rooney graduated from the Plymouth police academy in August 2019 and successfully completed a 12 week Field Training Program. School Resource Officer Christopher Aker is assigned to the Easton public schools and the Southeastern Regional Vocational Technical High School. Officer Matthew Badoud was assigned as a detective and will provide additional staffing in our Detective Division. Det. Sgt. Carolyn Gurney was assigned as the Court Prosecutor and liaison with the Taunton District Court. Det. Sgt. Gurney will remain as the Officer-in-Charge of the Detective Division. Detective Daniel Perry is assigned to the Drug Enforcement Administration's Worcester Tactical Diversion Squad (WTDS). The Taskforce combines DEA resources with those of federal, state, and local law enforcement agencies in an innovative effort to investigate, disrupt and dismantle those suspected of violating the Control Substance Act. New Public Safety Dispatchers Jennifer Rivard, Morgan Feeney, Brady Royer, Robert Stewart, Kelly Donovan, Melissa McGuinness, and Melanie Colon were hired to fill vacancies within the Communications Division. In October 2019, Officer Patrick Taylor passed away suddenly after serving the community for twenty six years. In November 2019, Officer Lonnie Ataman retired from the department after serving the community for thirty two years.

Our department is responsible for protecting and serving the law enforcement needs of our community. Officers are assigned to the uniformed Patrol Division which is made up of three shifts (Midnights, Days, and Evenings). There are four full time detectives assigned to the Detective Division. Detectives are responsible for investigating narcotic violations, sexual assaults, robberies, breaking and entering to homes/businesses, and several other crimes. Deputy Chief Keith Boone is the executive officer and oversees the daily operations of the department. Sergeant Andrew Salisbury serves as our firearms licensing officer. We continue our partnership with the Metropolitan Law Enforcement Council (METROLEC). METROLEC is a consortium of over 43 local area police departments and law enforcement agencies trained and equipped for almost every possible contingency. As a member agency, we have immediate access to Canine Units, Computer Crime Units, Crisis Negotiations, Special Weapons and Tactics Teams, and Mobile Operations Motorcycle Unit when assistance is necessary. As Chief, I serve on the Metropolitan Law Enforcement Council's Executive Board and as Vice President of the Bristol County Police Chief's Association.

The department is working closely with Executive Director Robert Verdone to ensure the Southeastern Massachusetts Regional Emergency Communications Center (SEMRECC) remains on schedule to open in July 2020. The department received grants from the State 911 Department (staffing and training), the Executive Office of Public Safety & Security (Traffic Enforcement and Equipment Grant Program), and the Department of Justice (bullet proof vests). In 2019, twelve members of the department attended 40 hours of Community Crisis Intervention Team (CCIT) training in Taunton. Our goal is to organize and develop community partnerships, identify and respond to persons with disabilities who are in crisis, explore strategies to improve outcomes and provide a compassionate response that prioritizes treatment over incarceration, and train and equip members to assist other communities in identifying the components and collaboration necessary to replicate similar CCIT initiatives. All officers in the department participated in Active Shooter training in 2019. This scenario based training was provided by our Firearms Unit utilizing simunition firearms and ammunition. The All-Terrain Vehicle Unit was added to improve our patrol capabilities and targeted enforcement efforts. In August 2019, the department was awarded Re-Accreditation for the fourth time since 2010. Achieving Accreditation demonstrates the department's ongoing commitment to delivering an exemplary level of police service to our community. In October 2019, several members of the police department traveled to the State House to watch Governor Charles D. Baker present the Medal of Valor award to Officers David Lydon, Carlton Williamson, and Nicholas Fields. These officers were nominated to receive this award as a result of their actions during an officer involved shooting in December 2018.

2019 CRIME STATISTICS

TOTAL CALLS FOR SERVICE	14229
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CRIMES AGAINST PERSONS

Murder	0
Suicides	2
Attempted Suicides	12
Rapes/ Sexual Assaults	18
Robberies	3
Aggravated Assault	30
Simple Assault	63

PROPERTY CRIMES

Burglary/ Breaking & Entering	24
Theft from a Building	6
Theft from a Motor Vehicle	19
Larceny of Motor Vehicles	12
Shoplifting	13
All other Larcenies	72

CUSTODIAL/ NON-CUSTODIAL ARRESTS

Total Custodial Arrests	134
Total Non-Custodial Arrests	299
Driving Under the Influence	35
Protective Custody	3

MISCELLANEOUS OFFENSES

Suspected Drug Overdoses	22
Domestic Violence/Disputes	142
Mental Health Incidents	67
Disturbance	68
Noise Complaints	94
General Service	476
Missing/ Lost Persons	18
Vandalism	28
Alarms	1001

ACCIDENTS

Total Accidents	646
Fatal Accidents	4
Personal Injury Accident	193

PERMITS & CITATIONS

Traffic Citations & Offenses	3109
Firearms Licensing	345

Our Mission Statement:

The Easton Police Department’s primary mission is to protect the town’s residents and visitors by providing the highest quality of police service possible. We incorporate integrity, compassion, and professionalism within our department. Moreover, we encourage teamwork and leadership at every level within the Police Department while simultaneously placing paramount importance on the community we serve. Our goal is to build partnerships with our citizens and community leaders to enhance the overall quality of life for everyone.

For questions, comments or concerns please contact either:

Chief Gary Sullivan	Telephone: 508-230-3322	Email: Gsullivan@easton.ma.us
Deputy Chief Keith Boone	Telephone: 508-230-3322	Email: Kboone@easton.ma.us

Respectfully submitted,

Gary F. Sullivan
Chief of Police

2019 ANNUAL REPORT ANIMAL CONTROL DEPARTMENT

The Animal Control Department is responsible for enforcing the State, County and local animal laws. We work closely with our local Police, the Environmental Police, the State Department of Animal Health, MSPCA, the Animal Rescue League and our local Veterinarians. We are dedicated to providing compassionate care and treatment to all animals, and to the fair and impartial enforcement of animal related law.

All dogs six months or older need a license that may be obtained at the Town Clerks Office. The license runs from January to December. The dog license is important in helping to identify the owner of a dog. All cats should wear some form of identification. Domestic pets wearing identification are able to be promptly returned to their owners. In April 2019, 62 animals were vaccinated by Dr. Buffman. We thank him for his kindness to the residents who bring their pets to our clinic. This year 0 animals were sent to the State lab for Rabies testing. The Animal Control Office received 1503 calls. General concerns and information make up the majority of calls. 2 dogs and 4 cats were picked up as strays. 11 dogs and 2 cats were claimed by their owners. All dogs and cats not claimed after a ten day holding period are evaluated and placed in new homes. We would like to thank the Animal Protection Center of Southeastern Mass for caring for our stray animals. Their compassionate care of all animals is greatly appreciated. All calls concerning wildlife are answered or referred to the State Department of wildlife. In the spring many calls are received concerning possibly abandoned wildlife babies, in most cases the babies are fine, their mother is close by. Multiple calls reporting coyotes on their property- all were advised. Wildlife should be observed but left on their own.

We continue to pursue owners of unlicensed dogs, unleashed dogs, dog bites, and nuisance complaints we help to protect our residents from intimidation and injury from animals. We help to protect the animals from health hazards, abuse, neglect and inhumane treatment according to the laws. It is important for dog owners in Easton to pick up after their dogs.

The Animal Control Department can be reached by calling 508-230-3353 or 508-230-3322.

I would like to thank the following for their cooperation and support throughout the year; The Police Chief and his department, the Dispatchers, The Fire Chief and his department, Public Works Director and his men, Town Clerk's Office, Town Administrator's Office, the Board of Selectmen, and the Board of Health. A special Thanks to the Executive Assistant and the Administrative Assistant of the Easton Police. Thank you to the residents of Easton for being great pet owners it is a pleasure to work for you.

Respectfully submitted,

Jordan Holbrook
Animal Control Officer
jholbrook@easton.ma.us
(508) 230-3353

2019 ANNUAL REPORT OF THE ANIMAL INSPECTOR

The Animal Inspector is the Officer in the field for the Massachusetts Department of Agricultural Resources Division of Regulatory and Biosecurity Services, the State Department of Public Health, the Department of Fisheries and Wildlife, the Environmental Police and our local Board of Health.

A Rabies Clinic was held in April 2019. 20 Cats and 42 Dogs were vaccinated against Rabies. We would like to thank Dr. Ronald Buffman for helping us by volunteering his service to the Town. We very much appreciate his kindness to the residents of Easton and their pets.

In October, November and December a partial inspection was done at premises that have farm animals. 38 horses, 12 goats, 96 chickens, 15 sheep, 1 swine, 12 cows, 2 turkeys, 1 llama, 4 ducks, 3 rabbits and 2 waterfowl were inspected. All were found to be in good condition and sanitary conditions. Animal owners were advised of manure regulations. Calls concerning wildlife sightings have increased with more seen in backyards and roadways. It's very important to not leave pet food outside or in open garages. Make sure rubbish containers are covered. Wildlife are survivors in the wild but if they find an easy accessible food source available they will keep coming back to the area. Problem wildlife cannot be relocated, moving wildlife from one area to another could spread disease, and is against State and Federal Law. The Town of Easton requires all dog owners to pick up after their dogs. We had 31 reports of animal bites received in our office, 26 animals were placed under quarantine.

We check on the handling of domestic pets and domestic livestock according to State laws. We investigate all animal bites and encounters with wildlife. We educate the public on issues of animal diseases. We work closely with the Department of Fisheries and Wildlife, Massachusetts Society for the Prevention of Cruelty of Animals, Environmental Police and our local veterinarians. We can be reached by calling 508-230-3353 or 508-230-3322 or the Board of Health at 508-230-0621. It is a pleasure to work in the Town of Easton. We would like to remind pet owners to pick up after their dogs, pet waste should be picked up on public walkways and Conservation land.

We want to thank the Board of Health, Town Clerk's Office, Department of Public Works, Police and Fire Department; your help throughout the year is greatly appreciated.

Respectfully submitted,
Jordan Holbrook, Easton Animal Inspector

TOWN OF EASTON

2019 ANNUAL REPORT OF THE INSPECTIONAL SERVICES DEPARTMENT

To the Honorable Select Board:

I hereby submit to you the annual report of the Office of the Inspector of Buildings and Zoning Enforcement Officer.

Single Family Dwellings (attached, unattached)	36
Multi-Family Dwellings (units)	0
Additions – Residential	24
Alterations – Residential	451
New Non-Residential	3
Additions Non-Residential	0
Alterations Non-Residential	81
Demolished Buildings	9
Signs	57
Swimming Pools	28
Roofing	200
Siding	33
Replacement Windows/Doors	148
Temporary Tents	19
Wood Stoves	13
Trench Permits	41
Foundations	56
Certificate of Inspections	110
Certificate of Occupancy	111
<u>TOTALS</u>	
Total Cost of Construction:	\$30,448,425
Total Building Fees Collected:	\$291,843
Total Number of Daily Building Inspections:	1781
Total Wiring Fees Collected:	\$100,100
Total No. of Wiring Permits Issued:	716
Total Gas Fees Collected:	\$23,285
Total No. of Gas Permits Issued:	373
Total Plumbing Fees Collected:	\$34,129
Total No. of Plumbing Permits Issued:	387
Total Mechanical /Sheet Metal Fees Collected:	\$15,767
Total No. of Mechanical/Sheet Metal Permits Issued:	112
Total Misc. Fees Collected:	\$13,254
(Trench, Wood Stoves, Cert. of Inspections, Signs, etc.)	
Total No. of Misc. Permits Issued:	130
Total Fees Collected for Cal Yr. 2019:	\$478,378.00

Kevin S. Greiner	Inspector of Buildings, Zoning Enforcement	kgreiner@easton.ma.us
Paul DeBaggis	Local Inspector, Zoning Enforcement Officer	pdebaggis@easton.ma.us
Frank Caridi	Local Inspector, Zoning Enforcement Officer	fcaridi@easton.ma.us
David Wilson	Electrical Inspector	dwilson@easton.ma.us
Kit Minsky	Assistant	kminsky@easton.ma.us
Kevin Nelson	Alternate Plumbing and Gas Inspector	
Arthur Pedini, Jr.	Alternate Electrical Inspector	

Office Hours:

Monday:	8:30 am – 7:30 pm
Tuesday:	8:30 am – 4:30 pm
Wednesday:	8:30 am – 4:30 pm
Thursday:	8:30 am – 4:30 pm
Friday:	8:30 am – 12:30 pm

Responsibilities:

- Provide highest level of service to protect and support residents and those doing business in Easton through effective enforcement of State Building Codes and Town By-Laws.
- Perform plan reviews and issue permits for building, plumbing, gas, electrical, roofing, siding, replacement windows, pools, signs, wood stoves, HVAC systems, fire protection systems, trenches and demolition work.
- Provide prompt, fair and accurate inspections related to each permit.
- Issue certificates of occupancy upon completion of a project.
- Inspect and certify buildings, businesses and occupancies related to annual licensing and code requirements.
- Investigate complaints and zoning violations. Determine zoning compliance.

There were 36 building permits approved for new single-family dwellings (attached and unattached) in 2019. There were no building permits issued for new multi-family dwelling units. There were 475 building permits issued for residential additions and alterations. Stonehill College obtained a Certificate of Use and Occupancy in October for its new 65,000-square-foot building, the Leo J. Meehan School of Business. 381 permits for Windows/Doors, Siding, and Roofing were issued in 2019. The total estimated cost of residential construction in 2019 was \$20,819,938. Estimated cost of non-residential construction in 2019 was \$9,628,487.

The Inspector of Buildings issued 110 Certificates of Inspection and 111 Certificates of Use and Occupancy, including Temporary C.O.'s The Inspectional Services Staff performed 3849 daily inspections and 10 emergency inspections.

The Inspectional Services Department collected fees in the amount of \$478,378 in the year 2019.

The Department has a continually growing online database of permits and inspection records, providing the public with easy viewing of permits, pending applications, and the ability to see the progress of ongoing projects.

I would like to thank a dedicated and talented staff and all Town Departments for their assistance and support throughout the year.

Respectfully submitted,

Kevin S. Greiner, CBO Inspector of Buildings Zoning Enforcement Officer	Telephone: (508) 230-0581 Fax: (508) 230-0629
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TOWN OF EASTON

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Respectfully submitted,

Kevin S. Greiner, CBO Inspector of Buildings Zoning Enforcement Officer	Telephone: (508) 230-0581 Fax: (508) 230-0629
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2019 ANNUAL REPORT OF THE DEPARTMENT OF PLANNING & ECONOMIC DEVELOPMENT

Overview

The Department of Planning & Economic Development (the Department) is charged with serving all Easton residents by ensuring growth and development occurs in a way that preserves Easton's historic and environmental resources, creates housing options for Easton residents at all income levels, enhances agricultural and recreational opportunities, provides safe and efficient transportation options and economic vitality. In that role, staff is responsible for working with various boards to develop strategic and working plans to achieve specific defined goals.

The Department leads the long-range planning efforts of the Town and is responsible for processing permits reviewed by the Planning & Zoning Board, Historical Commission, Zoning Board of Appeals, and Conservation Commission. The Department provides staff support to the Planning & Zoning Board, Conservation Commission, Affordable Housing Trust, Community Preservation Committee, Historical Commission, Agricultural Commission, Economic Development Council, Zoning Board of Appeals and other town boards and committees as needed.

Department Projects & Activities

The Planning & Economic Development Department oversaw completion of a District Improvement Financing (DIF) Program as a way to help reduce the betterment fees associated the Five Corners sewer project. As adopted at May 2019 Town Meeting, the DIF Program allows the town to set aside a portion of revenue from new growth to offset construction costs associated with the Five Corners Sewer Project. The Planning Director is a member of the DIF Advisory Committee created to make recommendations for fund dispersal.

Staff supported the 524 Depot Street Master Plan Development Team to present a publicly vetted Master Plan on recommended uses for the property that increase the recreational opportunities for a broad range of people and protect sensitive natural resources. The nine-member team, which included the Planning Director as a member, was appointed by the Select Board in 2017. In 2019, the team received the professional survey plans and wetland assessment of the property, held a second public forum in November 2019 and presented the draft master plan to the Select Board in December 2019.

Staff managed the engineering service contracts and coordinate with DPW staff to implement regularly scheduled maintenance to ensure the ongoing safety of the five town-owned dams. These dams are located at Shovel Shop Pond, Langwater Pond, Old Pond, New Pond and Long Pond.

The Department worked on efforts to ensure the Town meets its Chapter 40B affordable housing obligation and in December the Board of Appeals approved additional units at the Avalon development, bringing Easton back above the 10% of housing units contributing to the Town's workforce and affordable housing count as required by Chapter 40B. Keeping Easton compliant with Chapter 40B by ensuring creation of affordable housing units keeps pace with new market rate units continues to be a departmental priority.

Through various means and forums, including attendance at chamber events, direct contact, and public sessions, the department continued its outreach to local business owners to learn more about their future business plans, challenges they may face in sustaining or growing their business and how the town can help.

Grant Awards Staff continually submit applications for grant opportunities. Listed below are the grant funds awarded to the Town in 2019 as a result of that effort.

Easton continues to benefit from the state grant funding for infrastructure improvement projects that are intended to promote economic growth in the community. The town received its final installment of the \$225,000 Housing Choice Community Capital Grant for Five Corners Sewer project design costs; these infrastructure grants are only available for towns which have made strong progress towards creating diverse

housing options and expanding their housing supply. A \$1.5M MassWorks Grant award will be applied in 2020 towards the cost of the Five Corners sewer project.

The Department managed a publicly driven climate change vulnerability assessment plan with funding provided by the Municipal Vulnerability Preparedness (MVP) Program (\$24,500). Surplus funds from the MVP Planning grant were directed to drafting the state-mandated Emergency Action Plans for the four town-owned dams classified as having a Significant Hazard Potential; namely Langwater Pond, Old Pond, New Pond and Long Pond. After receiving the state designation as an MVP community in September, staff submitted a successful MVP Action Grant to remove the abandoned concrete structures on Sam Wright Field and restore the former vegetated wetlands and floodplain (\$177,000).

Tufts Farm, at 108 Canton Street, was the focus of a conceptual re-use plan developed with public input in Spring 2019 by the Conway School of Landscape Design. Two steps were taken toward implementation. The long-abandoned dog kennel was removed from the property with the help of the DPW; and a Community Preservation Committee grant was approved by Town Meeting to professionally evaluate the existing structures.

Support for Boards and Committees

Affordable Housing Trust – Staff provided project management that spent or committed over \$1.1M in 2019 to increase affordable housing options. Department staff continued work on the following initiatives:

- Brockton Area Multi-Services Inc. (BAMSI) took ownership of 300 Foundry Street in early January 2020. They will permit the site over the winter and the 8-bedroom facility for acquired brain injury residents is expected to begin construction in spring 2020, with site work partly funded by the Trust.
- The Trust sold the single-family house at 3 Eisenhower Drive to a qualified first-time homebuyer family in September 2019.
- Habitat for Humanity acquired the vacant parcel at 10 Electric Avenue from the Town, selected a partner family, and began site work, partly funded by the Trust.
- The Select Board voted to exercise the Town's right of first refusal a vacant parcel coming out of Chapter 61A. The Trust will fund the acquisition, and issue an RFP for a non-profit developer to build one or two units of permanently affordable family housing.

Agricultural Commission - Staff continued to support the two main endeavors: The year-round Farmers Market, and the Wheaton Farm Community Gardens.

- Market Manager Lesley Heyl left in March 2019 and was replaced by local resident Ross Muscato. While Ms. Heyl's energy and enthusiasm is missed, Mr. Muscato's promotion on social media and by word of mouth has resulted in increased customer attendance and the diversity of vendors.
- Staff processed applications to rent sixteen (16) plots at the Wheaton Farm Community Garden. Langwater Farm tills the garden plots as one of the services provided for renting the nearby fields. The garden also benefits from the volunteer efforts of the gardeners themselves to keep it running harmoniously with high yields.

Board of Appeals – Staff provide administrative support for the nineteen (19) petitions reviewed by the Zoning Board of Appeals and offered technical assistance on comprehensive permits for Avalon Phase 11.

Community Preservation Committee - Department Staff continued its work administering CPA applications and overseeing grant-funded activities including Oakes Ames Memorial Hall. The Town approved CPA funding for the following projects in 2019:

- Affordable Housing Trust programs
- Easton Housing Authority Roof Replacement
- High School Track & Field Replacement
- Oakes Ames Fire Alarm Equipment
- Smith Farm at Borderland Exterior Work

- South Easton Cemetery Fence Restoration
- Tufts Farm Assessment & Plan
- Unionville Field Pickleball Courts Plans & Specs

Conservation Commission - Staff reviewed one hundred and forty-six (146) applications for the Conservation Commission. Another four hundred and eighteen (418) other town permits were reviewed for wetlands jurisdiction and stormwater concerns. Technical reports supporting findings and recommendations for all wetland applications were provided to the Commission to aid them in their deliberations. The MassDEP was upheld the Commission decision in the one appeal that was filed.

Staff worked closely with the Conservation Commission to update the wetland regulations at chapter 503 of the Easton Code Book. A draft was available for public comment in December 2019, and the revisions were adopted on January 6, 2020. Specifically, the vernal pool performance standards (c.503-13) coincide more closely to the wetland bylaw, the application fee table offers reduced fees in certain cases (c. 503-24), and minor changes were made in c.503-7 and 503-8.

Staff developed a Conservation Permitting Guide was developed, and posted online, to assist new and returning applicants while preparing applications for Conservation. This document provides guidance for applicants during all phases of the application process.

Staff assisted in finalizing two (2) conservation restrictions and three (3) gifts of land to permanently protect over 46 acres of sensitive natural resources and endangered or threatened wildlife habitat. The development restrictions have been approved by the State, Conservation Commission and Select Board.

Staff provided administrative assistance for two Eagle Scouts and their volunteer crews to enhance public use at two conservation properties. Jonathan Montgomery successfully managed improvements to the Bruce Everett Memorial Trail behind the Wheaton Farm barn by clearing vegetation, repainting the existing bridge and reinstalling a bike rack. Eagle Scouts Candidate Alex Rhodes began an ambitious project within the Flyaway Pond Management Area. When completed in Spring 2020, a new 1.2-mile trail will connect the trail created last year at Deer Run/Chickadee Lane to the existing trail system at the Town Pool.

Economic Development Council – With the Director as a member of the Economic Development Council, the Department provided tools to actively attract new, and grow and retain existing, businesses. Staff helped focus attention on Quset Commercial District through social media; a discussion in March the among leaders in business, financial institutions, and local and regional government; and, in November, on a ground-breaking ceremony for a mixed-use project approved at 661 Washington Street.

Staff significantly updated a draft Doing Business in Easton guide, which is currently under review by the EDC. Once posted online, this guide is intended to simplify the process by which a new business owner can establish a business in Easton, explaining key steps that need to be followed during the application process.

Historic Commission - Supporting the Easton Historical Commission, Staff processed six (6) applications through the Town's demolition review bylaw. Adopted at Annual Town Meeting in 2004, the demolition review bylaw provides an opportunity for property owners and the Commission to explore alternatives to demolishing historically significant buildings or adversely impacting the character of historic neighborhoods. One property was determined to be historically significant and is being retained and rehabilitated as part of a larger redevelopment project that will demolish less significant structures.

Staff also assisted the Commission in processing 8 applications for Certificates of Appropriateness for projects within the expanded Ames Local Historic District in North Easton. Adopted at Annual Town Meeting in 2010 and expanded at Annual Town Meeting in 2013, the District ensures redevelopment in this historically significant area is appropriate and sensitive to its unique historic nature.

Planning and Zoning Board – Working with the Planning and Zoning Board and the Select Board, the Department advanced five warrant articles related to Zoning. Envision Easton, the Town's Comprehensive

Master Plan adopted in 2014, identifies the need for a variety of housing options to meet the needs of Easton's residents. Town Meeting approved the Compact Neighborhood Overlay District (May 2019, article 31) and zoning to expand the previously approved Medical Marijuana Overlay District to include Marijuana Cultivation (Oct 2019, articles 10, 11, 12, and 14). The MMOD district is limited to certain parcels of Washington Street and Turnpike Street. In addition to preparing, rewriting and reviewing drafts of the proposed zoning changes, the Department prepares the documentation needed for submittal to the Attorney General's office for their review and approval of the changes.

Work began in 2019 on zoning for the May 2020 Town Meeting to create a new zoning district along Foundry Street from Five Corners to Eastman Street and to create more flexibility for multi-use dwelling units in the Village Business District. Staff processed and reviewed thirty-three (33) applications for subdivision approval, special permits, site plan review, internally illuminated signs, and plan endorsements submitted to the Planning and Zoning Board.

Planning Department staff participated in the following professional development opportunities in 2019:

- MMHR Supervisory Leadership Development Program
- Statewide Conference for Municipal Officials and Staff
- MMA Annual Meeting
- MEDC annual conference
- SNEAPA Annual Conference
- Housing Planners/Coordinators Network meetings
- Citizen Planner Training Collaborative Conference
- Massachusetts Association of Planning Directors Annual Conference
- Massachusetts Association of Conservation Commissions, attended the Annual Meeting and taught the Conservation Commission Fundamentals Course "*Writing Effective Orders of Conditions*"
- MSMCP (Mass Society for Mass Conservation Professionals)
- MA Ecosystem Climate Adaption Network Annual Conference

Planning Director Stephanie Danielson left town service at the end of 2019 after thirteen dedicated years first as steward of Easton's natural resources, then as champion of economic development. She will be sorely missed but not forgotten as she was awarded multiple grants and oversaw technological advances. I would like to thank the hard working and dedicated team in the Planning & Economic Development Department - Wayne Beitler, Community Planner, Keith Eldridge, Principal Clerk and Suzanne Niego-Levy, Planning Clerk.

For general inquiries, please call 508-230-0630, or visit our website at www.easton.ma.us/departments/planning_and_community_development/index.php

Respectfully submitted by,
Andrea Langhauser, Acting Director and Environmental Planner
Planning & Economic Development Department

2019 ANNUAL REPORT OF THE EASTON PLANNING AND ZONING BOARD

The Planning and Zoning Board administers, within the Town of Easton, Massachusetts General Laws Chapters 40A (The Zoning Act), Chapter 40 Section 15C (The Scenic Roads Act) and Chapter 41 (the Subdivision Control Law) of the General Laws of the Commonwealth. To that point we oversee the subdivision of land, create and review amendments to the Eaton Zoning Bylaws, updates to the Master Plan and review applications for certain types of Special Permits.

In addition to administration, the Board seeks to manage the growth of the community and to promote development which integrates environmental protection and community economic goals through promoting development which preserves large tracts of open space and furthers the welfare of people and the community by creating convenient, equitable, healthful, efficient and attractive environments.

In 2016 the Planning & Zoning Board held twenty-five (25) meetings, opened sixteen (16) public hearings and received thirty-seven (37) applications. These include:

- Nine (9) Approval Not Required (Form A)
- Six (6) Site Plan Reviews, including 3 site plan modifications
- One (1) Modification of Existing Site Plan
- Four (4) Internally Illuminated Sign Applications
- One (1) Special Permit – Duplex
- Two (2) Special Permit – In-Law Apartment
- Five (5) Special Permit – Estate Lot
- One (1) Special Permit- Mixed Use
- Four (4) Special Permit – Common Driveway
- Three (3) Definitive Subdivision
- One (1) Modified Special Permit

The Board also provided comment to the Zoning Board of Appeals for twenty two (22) applications.

In keeping with the goals of the Envision Easton Master Plan, the Board began working on amending the Town's zoning bylaws to create the Furnace Village Overlay District and to revise the Village Business District.

In an effort to promote a more comprehensive planning process for Easton, the Board initiated joint meetings with other town boards and commissions and look forward to increasing the number of such meetings in 2020.

The Board Welcomed Robert Stetson and Amos Keddem as new Members replacing Wayne Benson and Charles Malo. The Board would like to thank Wayne and Charlie for their contributions during their time as on the Board.

Further, we express our gratitude to Connor Reed, Town Administrator, the Board of Selectmen, and to all other Boards and Commissions for their involvement in planning Easton's present and future.

Respectfully Submitted

Gregory Strange, Chair
Peter Deschenes, Vice Chair
Deborah Balcarek, Member
Chris Anderson, Member
Robert Stetson, Member
Amos Keddem, Alternate Member

2019 ANNUAL REPORT OF THE EASTON ECONOMIC DEVELOPMENT COUNCIL

The Economic Development Council is a seven-member board plus (2) Alternate members, appointed by the Select Board. The membership consists of (2) Select Board members, the Director of Planning and Economic Development and (4) private sector appointees preferably, but not necessarily, from financial, retail, manufacturing, commercial, and/or industrial sectors.

The Council is charged to promote the sustainable economic development of the Town of Easton; to collaboratively seek local and regional opportunities for economic growth in order to both generate employment opportunities and tax revenue; to recognize neighborhood and community concerns during the development of economic policy; to leverage existing infrastructure and facilities to the fullest extent possible while addressing weaknesses through collaboration with the public, businesses, and other governments.

Some highlights of work performed by the Council include:

- Outreach to businesses in the Queset Commercial and Five Corners Districts to introduce the Economic Development Strategic Plan.
- Continued promotion of “Buy Local” and “Manufacturing Day”.
- Continued updates and promotion of the Business Site Locator and Code Interpreter tool.
- Update of www.thinkeaston.com website to include new testimonials
- Creation of Facebook page

The Economic Development Council weighed in with support for:

- The successful new Easton Early Elementary school project
- Zoning bylaw changes to allow marijuana cultivation in a targeted district.
- The successful District Improvement Financing Plan (DIF) for the Five Corners District
- The successful application for a MassWorks Grant

Key events:

In March more than 20 people joined a round-table discussion hosted at Stonehill College. The Council shared updates and information about development in the Queset Commercial District to business leaders, banks, Metro South Chamber, Easton Chamber, Old Colony Planning Council, town elected and appointed officials and staff.

In November over 30 people attended an Economic Development presentation hosted at Doug King’s Queset Commons. The event included updates to the development of the district and featured plans and renderings of the 661 Washington Street mixed-use project by developer Ed Walsh. The event was followed by a ground-breaking ceremony at the 661 Washington Street site.

The town welcomed several new businesses including:

LaCucina Sul Mare Restaurant on Main Street
LaFamilia Restaurant on Foundry Street
RWJ Beverage moved to Roche Bros
Rosa’s Touch of Design Dress Shop expanded
Halvorsen Orthodontics built a new and expanded office
Fully remodeled Depot Street Fire Station
Hammer & Stain DIY Workshop on Washington Street
Glitz Hair Lounge on Washington Street

Shovel Town Flag Company
Bliss on Main Street

The Council welcomed Krystyna Ciaglo and Select Board member Marc Lamb to the team and thanked outgoing members Select Board member Craig Barger, Roy Kok and Dan Farren for their time and valuable contributions to the work of the Council. The Council also welcomed the new Principal Clerk of Planning and Economic Development, Keith Eldridge.

At the end of December Director of Planning and Economic Development, Stephanie Danielson moved on to a new opportunity after thirteen years of dedicated service to the town. The Council wishes to express deep gratitude to Stephanie for her extraordinary contributions to the department and for furthering the economic development goals of the town.

The Economic Development Council appreciates the support of the Select Board, the Planning Department and the Town Administrator's office.

We especially thank the local businesses that recognize Easton as a great place to start or grow their business in a community with a low commercial tax rate, close proximity to Route 24 and Interstate- 495 and a skilled and eager workforce supported by Stonehill College, Massasoit Community College, Bridgewater State University and Southeastern Regional Technical School.

For more information about Easton and the Economic Development Council, please visit www.thinkeaston.com or www.easton.ma.us.

Respectfully Submitted by:

Dottie Fulginiti, Select Board Representative/Chair
Stephanie Danielson, Director of Planning and Economic Development/Vice Chair
Craig Barger, Board of Select Board Representative (January – March)
Marc Lamb, Select Board Representative (April – December)
Bruce Boyer
Daniel Farren
Jon Holbrook
Keith McLaughlin
Roy Kok, Alternate Member
Timothy McCaul, Alternate Member
Krystyna Ciaglo, Alternate Member

2019 ANNUAL REPORT OF THE EASTON CONSERVATION COMMISSION

The Easton Conservation Commission administers the State Wetlands Protection Act, Massachusetts General Laws, Chapter 131, Section 40 et seq. (the Act) and the Wetlands Protection By-Law (the By-law), Chapter 227, Easton Town Code with the regulations promulgated thereunder, 310 CMR 10.00 et seq. under the Act and Chapter 503 of the Easton Town Code as to the By-Law. The Commission also has custody and control of nearly four thousand acres of land held for conservation purposes, on behalf of the town.

2019 brought changes to the Conservation Commission composition. Much appreciation goes to long-time residents Dan Farren and Michael Goodman for their dedicated efforts during their terms that ended in June. Many thanks to Carol Lundeen and Michael Spadea for volunteering as first-time members for three-year terms ending in June 2022. With sadness, we report William Humphrey resigned in December 2019 after providing valuable practical guidance on building practices that minimize impact to the environment. In addition to its permitting responsibilities, the Commission focused on improving the management of the town conservation lands and updating the local regulations as summarized below.

WETLANDS PROTECTION AND PERMITTING. The Commission held twenty (20) public meetings during the course of the year 2019. The meeting schedule is posted on the website and the Town Offices bulletin board. All meetings are open to the public, except for Executive Sessions. Residents are encouraged to learn more about wetlands protection and why it matters by coming and observing our meetings.

The Commission conducted one hundred and forty-six (146) public hearings and meetings to issue the decisions listed below by application type.

- 36 Orders of Conditions and Permits for Work
- 16 Requests for Determination of Applicability
- 5 Abbreviated Notices of Area Resource Delineation
- 23 Requests for Certificate of Compliance
- 3 Amended Orders of Conditions
- 6 Extensions for Work
- 5 Enforcement Orders
- 1 Emergency Certification – repair of catch basin on Belmont Street

The chart below shows, by permit type, the average time between application submittal to decision. The Commission's review time has decreased from past years. The Commission routinely meets or exceeds the required time to schedule a hearing after application submittal and issue a decision after the Commission closes the hearing (21 days each).

Permit Type	Days to Issue 2016	Days to Issue 2017	Days to Issue 2018	Days to Issue 2019
Certificate of Compliance	32	21	23	11
Request for Determination of Applicability	31	31	30	8
Notice of Intent/Permit for Work	34	60	40	24
Abbreviated Notice of Resource Area Delineation	54	70	42	29

Commission members continued to regularly inspect project sites that come before the board. Andrea Langhauser generally posts reports on filings and projects in front of the board to expedite the review and

approval process by summarizing the project, potential wetland regulations that may affect the project, and recommended courses of action the commission may decide to adopt as part of its decision.

The majority of hearings in 2019 involved homeowners seeking to upgrade septic systems, expand existing homes or add accessory residential structures. The more unique or complex applications were the treatment of the pond at Maplewood Country Day Camp with algaecide and herbicide; monitoring of the Five Corners Sewer construction project as it crossed under two wetland systems, and establishing the wetland boundaries in the pre-application design of the Saw Mill Village development on the old Foundry site. The appeal of the Commission's approval of a 2-lot subdivision was upheld by the MassDEP. The commission was able to work thoughtfully with all parties to achieve all the proponents' goals with the least environmental impact.

Enforcement actions taken this year primarily involved clearing of vegetation in and near wetland resources. It continues to be the Commission's experience that most property owners involved in enforcement cases work cooperatively with the Commission to resolve violations. The primary objective of enforcement is educating property owners on the wetlands regulations that may apply to their property, restore the impacted resource area and prevent future violations.

GOALS. The Commission continues to make progress on two primary projects identified in 2018 and summarized below.

Review and improve town regulations. The Commission released revisions to the wetland regulations at chapter 503 of the Easton Code Book for public comment in December 2019, which were executed on January 6, 2020. Specifically, the vernal pool performance standards (503-13) now coincide more closely to the wetland bylaw, the application fee table offers reduced fees in certain cases (503-24), and other changes (503-7 and 503-8).

Improve management of Conservation Lands. Once again Eagle Scout candidates are improving public access with guidance and field supervision provided by Associate Members Christopher Patrick and Jonathan Chase. Eagle Scout Jonathan Montgomery successfully improved the Bruce Everett Memorial Trail behind the Wheaton Farm barn by clearing vegetation, repainting the existing bridge and reinstalling a bike rack. Eagle Scouts Candidate Alex Rhodes began an ambitious project within the Flyaway Pond Management Area. When completed in Spring 2020, a new 1.2-mile trail will connect the trail created last year at Deer Run/Chickadee Lane to the existing trail system at the Town Pool

The Conservation Commission installed new signs identifying the following properties: Old Pond; New Pond (3 signs); Metacomet @ Summer St and @ Depot St; Willis Bucks Field; and Wheaton Farm Barn.

The Wheaton Farm Field License was renewed for an additional 5year period as executed on January 31, 2019.

Tufts Farm, at 108 Canton Street, was the focus of a conceptual re-use plan developed with public input by the Conway School of Landscape Design, in Spring 2019. Two steps were taken toward implementation. With the help of the DPW, the long-abandoned dog kennel was removed from the property; and a Community Preservation Committee grant was approved by Town Meeting in May 2019 to professionally evaluate the existing structures.

Land Protection. Thanks to the generous donation by town residents over 46 acres have been permanently protected through two (2) conservation restriction and three (3) gifts of land. Baron Estates subdivision off Mill Street restricted development on 25.5 acres of rare wildlife habitat. And 0.78 acres off Deborah Lee Lane is restricted from further development. A gift of a 0.71-acre property at 152 North Main Street protects a vernal pool. A 1.45-acre property identified as 14R Olde Stable Lane connects Flyaway Pond Management Area to a Conservation Restriction held by the Natural Resource Trust of Easton. A 18.7-acre property on Prospect Street expands the wildlife habitat protection in the state designated Hockomock Swamp Area of Critical Environmental Concern.

PUBLIC OUTREACH The Commission's webpage, located on the Town of Easton website (<http://www.easton.ma.us>), provides useful information about the Commission including its meeting schedule, current events, the State and Town wetlands protection laws and regulations, a permitting guide to assist potential applicants and useful links to other related sites and informative resources. The commission posted a guide to hunting on the town website in January 2019 and will repost at the start of each season.

Agendas and minutes of past meetings are available on Documents on Demand at the town's homepage. The Commission may be reached via email or by phone at (508) 230-0630.

The Commission's ability to function effectively is dependent on engaged citizen volunteers. Any resident interested in sitting on the Commission is encouraged to apply to the Select Board for consideration. The Commission would like to thank the residents in town who have taken part in providing feedback to the Commission either directly related to an application or proposed regulatory revisions, or to general Conservation business in town. Without the input and feedback from the residents in town, the Commission would not be able to function at the present level.

Further, we express our gratitude to the Select Board, Town Administrator Connor Read, and all appointed and elected Boards and Commissions of the Town who have worked in conjunction with the Commission to support the protection and proper stewardship of the natural resources in the town. We are also grateful to the citizens of the Town of Easton for their cooperation and their support as we perform the duties entrusted to us.

Respectfully submitted,

Stefan Cautino, Chair
Rory Kallfelz, Vice Chair
Carol Lundeen, Member
Michael Spadea, Member
Jonathan D. Chace, associate member
Christopher Patrick, associate member

2019 ANNUAL REPORT OF THE COMMUNITY PRESERVATION COMMITTEE

The Town of Easton's Community Preservation Committee (CPC) is comprised of four citizens "at large" and five members selected each the Planning Board, Conservation Commission, local Housing Authority, Historical Commission and the Recreation Commission.

The Community Preservation Act (CPA) was signed into law in September of 2000 to provide a dedicated funding stream for the preservation of open space, historic resources and community housing. CPA was enacted to provide dedicated funding for preservation of open space, historic resources and community housing. CPA funding is provided through a local real estate tax surcharge and a statewide registry of deeds surcharge. The state funds are distributed to participating communities as matching funds in October of each year. The state match can be as much as 100% of the total amount raised by a community in the preceding fiscal year, depending upon how much revenue is collected by the state and how many communities are participating. Easton's CPA surcharge has two exemptions: the first \$100,000 of value of each residence and an exemption for property owned by lower income persons.

Between 2002 and 2007, the Commonwealth distributed six rounds of 100% state CPA matching funds to the 33 communities, including Easton, that have participated since its inception. Since 2008, the state match had decreased in part to the economic downturn, but also due to the increasing numbers of participating communities now sharing the matching funds. There are now 176 communities that have adopted the CPA. On November 15, 2019, the state CPA Trust Fund distributed \$216,646 to Easton, with an additional \$152,802 supplemental distribution expected in early 2020, bringing the total distribution for Easton to \$369,448 or 28.9% - a higher percentage than many communities. This latest award increases Easton's total state matching funds to approximately \$7.7 million.

As of December 31, 2019, Easton's CPA reserves are as follows:

- \$-0 - in housing reserves,
- \$31,905 - in historic preservation reserves,
- \$-0 - in open space reserves,
- \$596,187 - in the annual budgeted reserve, and
- \$4,314,829 - in unreserved CPA funds.

Three separate reservations are required by the Community Preservation Act if funds are not appropriated for such purposes - a minimum of 10% must be appropriated, or set aside, for: historic preservation; community housing; and open space. The balance of CPA funds is not reserved for any particular CPA purpose, but must be spent on CPA-eligible projects. To be funded, a CPA project needs the favorable recommendation of the CPA Committee and, then, Town Meeting approval.

Annual Town Meeting in May 2019 funded eight CPA projects: \$200,000 Affordable Housing Trust; \$25,000 Tufts Farm Assessment Plan; \$225,317 Elise Circle Roof Replacement; \$380,000 Muscato Stadium Turf & Track Replacement; \$8,000 Oakes Ames Memorial Hall Fire Alarm Radio Box; \$43,045 Smith Farmhouse Exterior Rehabilitation; \$40,550 South Easton Cemetery Historic Fence Restoration; \$38,000 Unionville Field Pickle Ball Court Plan.

The Committee meets at the Town Offices as needed. Our meetings are open to the public and we encourage the public to attend. We hold one public hearing each year and report to the Town Meeting on an annual basis. We can be reached through the Easton Town Offices, 136 Elm St. Easton, MA 02356.

Respectfully submitted for the Committee James Lee, Chairperson

2019 Annual Report

Easton Affordable Housing Trust

With a median \$450,000 market-rate sale price for a single-family home in Easton and a regional scarcity of rental or ownership housing affordable for many working families, the Trust's primary mission is to develop, preserve, and advocate for housing opportunities for a broad range of income levels. The Town of Easton Affordable Housing Trust completed several real estate transactions in 2019 and advanced several more projects expected to be completed in 2020.

Habitat for Humanity completed permitting, assumed ownership and began site clearing to build an affordable single-family house at 10 Electric Avenue. Over several years the Trust advanced this small tax-title parcel through foreclosure and, combined with an abutting Town-owned parcel, carried out development feasibility testing. Habitat selected a partner family and will begin construction in spring.

The single-family house at 3 Eisenhower Drive purchased by the Trust in 2018 as a "buy / restrict / re-sell" pilot project sold at a reduced price to an income-qualified buyer in fall 2019.

After a long process negotiating the paperwork with the developer, the service provider, and the State, the Trust finalized the conveyance of 300 Foundry Street to BAMS (Brockton Area Multi-Services, Inc.) to create eight bedrooms of affordable group housing as approved at the November 2016 Special Town Meeting. The property will house individuals from Easton and surrounding areas with Acquired Brain Injuries. BAMS took ownership over the winter and anticipates beginning construction in summer 2020.

Over the winter the Trust received Select Board approval to acquire the long-vacant property at 26 Poquanticut Avenue from the Easton Housing Authority, demolish the deteriorated cabin, and issue an RFP for a non-profit to develop one or two units of affordable housing. The Housing Authority will combine the proceeds with a State grant to acquire a replacement family housing unit in Easton at a reasonable price. Also over the winter, the Select Board voted to exercise the Town's right of first refusal for a newly-created frontage lot on Morse Road coming out of Chapter 61A; the Trust will issue an RFP for a non-profit to develop one or two units of affordable family housing.

Trust staff continued monitoring and updating the Town's Subsidized Housing Inventory to work towards Easton's safe-harbor status relative to 40B proposals. Following the approval of the Avalon II mixed-income rental development, Easton achieved the goal of 10% of the Town's permanent housing units being affordable to households making 80% of the Area Median Income (currently \$75,500 a year for a family of four). This gives the Town "safe harbor" from unwanted developments. Keeping Easton compliant with Chapter 40B by ensuring that the creation of affordable housing units keeps pace with the creation of market rate units as the town continues to develop remains a Trust priority.

Additionally, Trust staff secured a planning grant to defray the design costs of the Five Corners sewer expansion project, and researched and filed State-required annual reports for the Queset Commons 40R "Smart Growth" District and the Urban Center Housing Tax Increment Financing Agreement (TIF) report related to the Shovel Works redevelopment.

The Trust completed a Homebuyer Assistance grant for an income-qualified first-time homebuyer to acquire a market-rate housing unit in Easton. When resold in the future, homes acquired with this grant assistance will be priced at affordable levels for moderate-income buyers, at no additional cost to the Town.

The Trust continued our outreach efforts by informing residents of affordable housing opportunities and programs, and staff assisted callers and drop-ins at the Town Offices. Trust meetings take place roughly once every month at the Town Offices and we encourage the public to attend.

Respectfully submitted: Nikki Dostoomian, Chair; Amy Rodrigues, Clerk; Charles King; Krisanne Sheedy; Samantha Hill; James Truax; and Stephanie Alves.

2019 ANNUAL REPORT OF THE BOARD OF APPEALS

To The Select Board of the Town of Easton:

We, the Members of the Board of Appeals, respectfully submit the following Annual Report for the Year 2019.

The responsibilities of the Board of Appeals are to hear applications filed for Special Permits, Variances and Administrative Appeals pursuant to Chapter 40A, Mass. General Laws and Comprehensive Permits pursuant to Chapter 40B, Mass. General Laws.

Nineteen (19) petitions, comprised of seven (7) Special Permits, eleven (11) Variances and one (1) Comprehensive Permit, were received by the Board of Appeals during the year, which in conformity with the law, were duly advertised, and copies of notices were given to all Town Boards and mailed to all parties of interest as defined in §11, Chapter 40A, Mass. General Laws. The Board voted to approve Avalon Phase II, 44-unit residential apartments in five buildings located on Robert Drive. This Comprehensive Permit includes 11 affordable units (25% of the total); however, all 44 units will count toward the Subsidized Housing Inventory for the Town of Easton.

During the Board's reorganization in June 2019, Michael Spillane was unanimously re-elected as Chairman, Ryan Cook was re-elected as Vice Chairman and Timothy McCaul was re-elected as Clerk.

	Administrative Appeal	Comprehensive Permit	Special Permit	Variance
Petitions Granted			6	7
Petitions Denied			1	1
Petitions Withdrawn/Dismissed				1
Comprehensive Permits Granted		1		
Continued to 2020				1
To be Heard in 2020				1

During the year, all petitions to the Board of Appeals were submitted electronically and available for public view on the Town website.

The Board wishes to recognize and commend all personnel and Town Officials and personnel who provided assistance to the Board during the year.

The Board would also like to thank their Clerk, Suzanne Niego-Levy for her staff support. For assistance, contact the Board of Appeals at (508) 230-0591 or BoardofAppeals@easton.ma.us

Respectfully submitted,

Michael Spillane, Chair
Ryan Cook, Vice-Chair
Timothy McCaul, Clerk
Stephen Merlin, Member
John Curran, Member
Jeremy Kay, Alternate Member
Ed Watson, Alternate Member

EASTON HOUSING AUTHORITY 2019 ANNUAL REPORT

Members of the Board of Commissioners are as follows:

Dennis Sheedy – Chairman
Thomas Thibeault – Vice Chairman (Governor’s Appointee)
Pamela Widdop – Treasurer
Krisanne Sheedy – Member
John Sharpe – Assistant Treasurer (Resident)

Four of the Commissioners are elected by the Town’s people and one member is appointed by the State’s Governor.

The Easton Housing Authority is an agency that provides safe and sanitary housing for low- and moderate-income elderly, disabled and families. The Housing Authority operates under guidelines set out by their regulatory agencies, the Massachusetts Department of Housing and Community Development (DHCD) and the Department of Housing and Urban Development (HUD).

The Housing Authority’s offices are located at Parker Terrace and are open to the public from 8:30 AM to 4:00 PM, Monday through Friday; telephone number: (508) 238-4747, Fax: (508) 230-9694, TDD: (508) 230-9695, Email: housingauthority@eastonhousing.com

The Easton Housing Authority consists of a five-member Board of Commissioners, an Executive Director and six staff members.

The Board of Commissioners typically meet at 5:00 PM on the second Tuesday of every month at Parker Terrace, however there are occasions when the Meeting would be held on another day. Please be sure to check the posting at Town Hall.

On December 7, 2015 The Easton Housing Authority hired Kathleen Steiger as the new Executive Director of the Agency. Kathleen Steiger is directly in charge of personnel and general supervision of the administration of the Easton Housing Authority’s business, subject to the discretion of the Board Members of the Easton Housing Authority.

The office staff consists of: Dawn Doyle, Housing Administrator Manager and Jane Desberg, Housing Coordinator and Donna Rogers clerk/receptionist.

The Maintenance staff consists of three full-time maintenance workers, Daniel Andrews Maintenance Supervisor, Joseph Leite and Derek House.

Elderly/handicapped Housing:

The Easton Housing Authority manages 184 units of elderly/handicapped housing located at Elise Circle & Parker Terrace.

Family Housing:

There are 10 family housing units: 7 – three-bedroom homes located at Chandler Way, a two-bedroom home located at 26 Poquanticut Avenue, a four-bedroom home located at 50 Day Street and a three-bedroom home located at 28 Barrows Street.

The Authority’s State Public Housing (elderly/handicapped & family housing) waiting lists are currently open and the income limits are as follows:

Number in Household	Income Limit
1	\$50,350
2	\$57,550

3	\$64,750
4	\$71,900
5	\$77,700
6	\$83,450
7	\$89,200
8	\$94,950

Applications for State-aided Public Housing can be obtained on line at: CHAMP website

<http://www.publichousingapplication.ocd.ma.us>

Applications are also available at the office of the Authority at 1 Parker Terrace and on our website eastonhousingauthority.net. Residents of the Town of Easton receive a preference on the Housing Authority's Public Housing waiting lists.

Section 8 Housing:

HUD provides Federal funds to support the existing Section 8 Housing Choice Voucher Program. Easton Housing Authority presently has 101 Section 8 Housing Choice Vouchers under lease.

Section 8 voucher applications can be obtained on line at:

www.GoSection8.com/massCWL

Other Information:

DHCD allowed a 10% budget increase in the allowable non-utility expense level within their FY 2020 budget guidelines for the Housing Authority's fiscal that began on April 1, 2019.

The Department of Housing & Community Development had approved the Easton Housing Authority's capital improvement plan.

The Robert J. Keefe Community Center at Parker Terrace continues to be the site for Old Colony Elderly Services congregate lunch program, serving hot lunches Monday through Friday for Senior Citizens, and hosts their Meals on Wheels Program. Additionally, the Authority donates the use of the Jerry Fitzgerald Community Center at Elise Circle for the use of the Community Connection Health Care agency for assisting residents with outreach needs based on income.

The Easton Housing Authority works in conjunction with the Bristol County Sheriff's Office Inmate work program. With the past and present economy, the inmate work program provides a substantial savings and opportunity to accomplish project that would not otherwise take place due to the lack of funding and staffing.

The inmate work program not only provides saving to the housing authority but an opportunity for rehabilitation and reintegration of inmates back into the community. The inmates have worked on interior cleaning in common areas, painting, vacant unit rehab and landscaping.

The Housing Authority had completed the following projects within 2019:

1. Complete install of new ADA compliant walkways for all buildings at Elise Circle.

The Housing Authority received the following grants:

- ✓ High Leverage Asset Preservation Program, (HILAPP) in the amount of \$165,000.00 for the rehabilitation of 26 Poquanticut Avenue.

The Affordable Housing Trust has awarded us \$180,000.00 for 26 Poquanticut Avenue.

The Community Preservation Committee awarded funds in the amount of \$225,317.00 to replace roofs on all buildings at Elise.

We have been awarded \$498,437.63 in Formula Funding from the Commonwealth of Massachusetts contract for financial assistance 5001 amendment #11 Capital Improvements for June 30, 2020 thru June 30, 2022. This will allow us to continue with physical improvements across our housing portfolio with in the next 5 years.

✓ Other Grants received

\$38,800.00 from DHCD for Health and Safety or Security expenses. It allocates \$200.00 per unit. \$5,000.00 in tech allowance for cost incurred due to new CHAMP waitlist procedures.

Respectfully submitted: Kathleen Steiger, Executive Director

2019 Annual Report Easton Historical Commission

The Historical Commission aids in the preservation and protection of the distinctive characteristics and architecture of buildings and places significant in the history of the Town of Easton. The Commission works cooperatively with the Town's other commissions, boards, and committees to help maintain Easton's heritage and character as the town changes and grows. The Commission is available as a resource to any citizen for information and guidance regarding the preservation of historic properties, landscapes, and archeological sites in the Town of Easton. Our town's historic character is frequently cited as one of the leading reasons Easton consistently appears on lists of "Best Places to Live".

This year, the EHC continued its progress with the ongoing goals and activities included in Easton's historic preservation plan.

- The Commission continued to support and oversee CPA-funded work at several historic sites in Town, including most significantly at Oakes Ames Memorial Hall.
- Six applications related to the Town's demolition review bylaw were considered; 5 structures were found not historically significant and demolition permits were issued; 1 property was determined to be historically significant and is being retained and rehabilitated as part of a larger redevelopment project that will demolish less significant structures. Adopted at Annual Town Meeting in 2004, the demolition review bylaw provides an opportunity for property owners and the Commission to explore alternatives to demolishing historically significant buildings or adversely impacting the character of historic neighborhoods.
- Eight applications for a Certificate of Appropriateness relating to projects within the expanded Ames Local Historic District in North Easton were considered and granted; proposed work included replacing signs, replacing non-original windows with appropriate replacement windows, replacing deteriorating asphalt shingle roofs, restoring monumental slate roofs, and relocating and replacing large exterior mechanical equipment. Adopted at 2010 Annual Town Meeting and expanded at 2013 Annual Town Meeting, the Ames Local Historic District ensures redevelopment in this historically significant area is appropriate and contextual with the district's character.
- Commission members attended and participated in several inspections, presentations, training sessions, workshops, and other Town board meetings during the year.

The EHC held the 20th Annual Preservation Achievement Awards presentation and photography contest event on January 26, 2020 at Oakes Ames Memorial Hall, with approximately 90 attendees. The Briggs Award "in recognition of a building, site, landscape, or architectural or archeological project that is a significant part of Easton's historical integrity" was given to Tamsin and Christopher Serjak for their restoration of the circa-1852 former worker housing at 30-32 Oliver Street, and to Alice McCarthy for the preservation and stewardship of the circa-1800 Edson House at 300 Center Street. The Easton Historical Society donated historical plaques for both buildings. Avery Lee Williams received the Chaffin Award, "given to an individual who has made a significant contribution to historic preservation in the Town of Easton" for his years of effort to increase awareness of and support for Easton's history. Tufelia Bassett, as the oldest resident of Easton at 99 years old, received the Boston Post Cane sponsored by the North Easton Savings Bank.

Respectfully submitted: Tim Hurley, Chair; John J. Ventresco, Vice Chair; Ian Graham, Clerk; Greg Strange; Amy Spencer; Mikaela Wolfe, Alternate; Robert Bishop, Alternate

2019 ANNUAL REPORT OF THE EASTON MUNICIPAL BUILDING COMMITTEE

Overview

The Municipal Building Committee was established by Special Town Meeting in 1998 to serve as a building committee for all school and general government building projects valued at over \$50,000. We are charged with (1) conducting inspections of all school and general government buildings not less than once every 5 years and maintaining a list of improvements to maintain the buildings in good working order (2) assisting the DPW Director with the preparation of annual and 5-year capital improvement and maintenance plans for all school and general government buildings, and (3) meeting at least annually with the Town Administrator, Capital Planning Committee, Finance Committee, Board of Selectmen, School Committee and School Planning Committee (when in service), to review the capital improvement and maintenance plans.

Committee Makeup

The Committee consists of the following appointees:

- Five members appointed by the Board of Selectmen for 3 - year terms with a minimum of two citizens possessing demonstrable experience in building design, construction and maintenance,
- Two members appointed annually by the School Committee,
- DPW Director, ex-officio (non-voting) and
- Superintendent of Schools, ex-officio (non-voting)

Patricia Howe-DiRenzo serves as Secretary for the Committee.

Activities and Actions in 2019

The Committee held 9 meetings from February through October. The Committee meets the second Tuesday of the month, unless otherwise required or agreed to. The following actions and items resulted:

- Reluctantly accepted the resignation of Karen Gilbride-Raynard as Secretary after 13 years as secretary for various Town boards and committees, including several for the MBC.
- The Committee re-organized, re-appointing Ken Carlson, Chair and Larry Mowatt, Vice-Chair.
- One new citizen member and the School Committee representative were appointed to the Committee.
- Various MBC members served as our representative on the following Committees: Colleen Less and Andrew Williams on the 524 Depot Street Master Plan Committee; and Ken Carlson and Jane Martin on the School Planning Committee.
- Sent a letter of support to the School Planning Committee for the Easton Early Elementary School project.
- Toured the following municipal buildings related to the Town's Capital Improvement Plan
 - Fire Station 1 and Police Station building with a presentation on the condition of all stations by Fire Chief Partridge
 - Fire Station 3
 - Council on Aging/Frothingham Hall
- Reviewed, provided comments on and accepted the Municipal Facilities Priorities report prepared by Dave Field, Director of Public Works, following his presentation to the Committee and the building tours.
- Recommended to the Town that the Richardson Olmsted School roof project be bid and provided construction administration with the Owner's Project Manager, Russo Barr Associates.

Respectfully submitted,
Kenneth W. Carlson, P.E.

Chair

kcarlson@woodardcurran.com

(508) 238-7195

2019 ANNUAL REPORT OF THE RECREATION COMMISSION

The Easton Recreation Department provides diverse and equitable programs that reach out to the recreational needs of the community of Easton. The department continues to offer quality programming for adults and youth in the community with the limited funding that is available. We are appreciative of what funds the community can contribute to our programs. We are working with Anne Daley as the full time Program Director, Nicole Falcon a part time Administrative Assistant and a seven-member Recreation Commission. The Commission meets monthly to help guide and further develop the department and its programs. The Commission as well serves as a core volunteer group in support of our Program Director.

As part of the Health and Community Services Department, we continue to work closely with the Council on Aging and Veterans Services to reach a larger percentage of the Town. Sharing space in the building allows it to feel like a true Community Center.

Our youth programs are offered to many age groups and address a variety of interests. Youth programs include Creative Writing and Craft Workshops, Running Club, Tennis, Girls Volleyball, March Madness Basketball, Track and Field, Swimming Lessons, Full Day Summer Program, Tee Ball, Cross Country Running, Kindergarten Lacrosse and Chess Classes at Maplewood.

Adult programs continue to grow in popularity. In 2019, the Recreation Department registered over 350 adults for various programs. These programs include Men's Basketball, Sunday Morning Basketball, Ultimate Frisbee, Line Dancing, Gentle Yoga, Co-Ed Volleyball and Pickleball.

The Spring began with our Annual Egg Hunt. The Egg Hunt was held at Edwin A. Keach Park. Children were playing on the playground and the Bunny was hopping around taking pictures. This is always a fun day, enjoyed by everyone!

It was another busy year at the Children's Races. We had over 300 runners per week ages 2-12. Many thanks to the MOMS Club, Key to the World Travel, Be Inspired Counseling, Desrae's Designs, Coldwell Banker, Langwater Farm and the Shovel Town Brewery, and our community service volunteers for their donation of freeze pops and their help at the races.

Overhaul of the Recreation Department website has begun. Improvements to the website will provide the public with the most current information on town facilities and programs. The new, user friendly website will include an interactive GIS-based map that will allow visitors to explore town recreation resources. Additionally, the website will provide information on current and future programs, as well as easy registration.

Renovations to the Town Pool building were completed. Renovations included updated bathrooms, new outdoor showers, a renovated office, fresh paint, new lane lines, and beautiful planters generously planted by Easton Daisy Troops 67010 and 67057. It was a successful season serving many families, seniors and providing swim lessons to nearly 60 children.

We continue to work with the CPA Committee to identify and acquire additional open space for recreational purposes. We are thankful to the CPA Committee for their support.

We have been working hard to increase revenue and seek program sponsors and donations. Many of our programs could not take place without the kindness of volunteers and generosity of donations and sponsorships. Our 2019 Summer sponsors were the MOMS Club, North Easton Savings Bank, Bank of Easton, Maplewood Country Day Camp, Morse Insurance, North Easton Dental Associates, Shovel Town Brewery and Roche Bros. The Recreation Commission is also working on improving facilities and new and existing programs and events. For additional information or questions, please visit www.easton.ma.us under recreation or call the office at 508-230-0690.

Respectfully Submitted, Robert Benton, Chair, Tana Babbitt, Crystyna Ciaglo, Michelle Durrance, Steven Gaito, Charles Hammond and Meredith Keach.

2019 ANNUAL REPORT OF THE COUNCIL ON AGING

Late in 2018, the Town of Easton began the process of being designated as Age-Friendly by AARP. The Council on Aging and its staff have taken the lead and have been working on collecting input from residents. In 2019, we collaborated with Boston College's Metrobridge program and began to collect information on areas that impact the aging experience. We look forward to continuing this project in 2020 and completing an action plan.

During 2019, the Council on Aging distributed over 12,000 copies of our monthly newsletter. The Council provided over 1,800 units of service in transportation, nutrition, recreation, and outreach. We provided 7,319 rides on our lift-equipped shuttle vans for elderly and disabled residents to a variety of local destinations including medical appointments, grocery stores, shopping malls, local hairdressers, and the community building at Parker Terrace and Frothingham Hall Community Center for programs. We continued our cooperative agreements with the Brockton Area Transit Authority (BAT) and also provided early morning and late afternoon trips with federal funding obtained through a BAT grant program.

During the year, the Council offered a number of health promotion programs. Two nurses from Pedi-Care Services, LLC provided foot care at monthly clinics. The Board of Health sponsored monthly blood pressure clinics. We were able to provide a variety of classes in our fitness program including Tai Chi, Yoga, Senior Fitness, Sit & Get Fit and Zumba classes. These classes were supported in part with state funds from the Executive Office of Elder Affairs (EOEA). Old Colony Elder Services provided over 7,500 meals in the form of hot lunches at the Keefe Community Center at Parker Terrace and meals on wheels delivered to homebound elders with the help of COA volunteers. Additionally COA volunteers assisted the Food Pantry with deliveries to homebound seniors.

We were fortunate to have over sixty volunteers who logged over 8,255 hours helping us during the year. These volunteers make it possible for us to run a wide variety of programs for our older residents including Recreation Bingo, Board Games, Canasta, Cribbage, Mah Jongg, Recreational Poker, Swedish Weaving and Quilting. Volunteers also assisted elders with filing income tax returns and answering their health insurance questions. Twenty-five older homeowners participated in the Senior Tax-Relief program and provided valuable help to the town while receiving a property tax credit for their hours of service.

We are grateful to the many individuals and groups who enriched the lives of our older residents through their generous gifts of time and support. The Easton Lions Club held their annual cookout for our older residents in October at Frothingham Hall. The Knights of Columbus held their annual Christmas Party for our older residents. The Bristol County Sheriff's Dept., the Bristol County District Attorney's office, the Easton Police and Fire Departments and senior participants of TRIAD provided a number of programs, which promoted the safety and wellbeing of our older residents. This year a local business worked to provide gift baskets for some of our seniors who may not have otherwise received a holiday gift.

The Council on Aging has an Outreach Coordinator as part of our staff. She has made home visits and arranged a variety of home care services for elders by working with Old Colony Elder Services, volunteer groups, and private homemaker agencies. She coordinated educational programs for seniors and has assisted elders in applying for fuel assistance and Supplemental Nutrition Assistance Program (S.N.A.P.).

We extend our appreciation to the Board of Selectmen, the Finance Committee and the residents of Easton for their support of elder services and programs. The Frothingham Memorial Hall Community Center provides a wonderful historic space for our programs and services.

For more information on programs and services, please contact Kristin Kennedy, Director,
15 Barrows Street, North Easton, MA 02356. Telephone: 508-238-3160; E-mail: kkennedy@easton.ma.us.

Respectfully submitted:
Jean Shearing, Vice Chair
Donna Welch, Member

Marie Graca, Chair
Kathleen Heery, Member
Lynn Cleveland, Member

Gladys Donovan, Member
Francis Spillane, Member

2019 REPORT OF THE CEMETERY COMMISSION

The Cemetery Commission is responsible for ensuring that our town-owned cemeteries are maintained for future generations. The Commission is very concerned with the conditions of gravestones and the deterioration due to age and the New England weather. We attempt with available funds to clean, reset, straighten or replace monuments as needed.

During 2019 Fairis Bliss continued with his visits to cemeteries, working diligently to update Easton burial records. The Commission was able to increase the number of burial records in its database for Immaculate Conception Cemetery. Mr. Bliss also continued with the long-term gravestone cleaning project and locating stones that need repair.

We would like to thank DPW employees for the job in mowing and caretaking of the town-owned cemeteries.

We would also like to express our appreciation to town officials, department heads, and Easton residents for their support throughout the year.

The Commission can be reached by calling 508-230-0581.

Respectfully submitted,

Timothy Hurley, Chair
Kit Minsky
Fairis Bliss

REPORT OF THE OLD COLONY PLANNING COUNCIL

To the Honorable Board of Selectmen and the Citizens of the Town of Easton.

As your representatives to the Old Colony Planning Council (OCPC), we are pleased to present this report on behalf of the Council for 2019.

The Old Colony Planning Council was established in 1967 by state statute and is authorized to prepare plans for the physical, social and economic development of the seventeen-member district. OCPC is designated as; an Economic Development District by the U.S. Department of Commerce for the coordination of regional economic development activities, and the Area Agency on Aging (AAA) by the Executive Office of Elder Affairs to plan, manage and coordinate elder services in a twenty-three community service area. OCPC is the designated staff of the Old Colony Metropolitan Planning Organization (OCMPO) to plan and program transportation and transit improvements for the region.

In addition to the above-designated responsibilities, the Council also assists its member municipalities with technical planning, grant application preparation and current local and regional socioeconomic information.

During the past year, the Council completed the 2019 Comprehensive Economic Development Strategy (CEDS) Updated Plan; the FFY 2020-2024 Transportation Improvement Program (TIP); the FFY 2020 Unified Planning Work Program (UPWP); 2020-2040 Long Range Transportation Plan (LRTP); the Brockton Area Transit – 2019 Fare Analysis Study, and the 2019 Ridership Report. Additionally, the Council conducted numerous Road Safety Audits, Intersection Analyses, and Transportation Technical Studies to the member communities.

The Council provided technical assistance to our member communities under the District Local Technical Assistance (DLTA) Program. Established by Chapter 205 of the Acts of 2006, the DLTA Program enables the Commonwealth's 13 Regional Planning Agencies to provide technical assistance to their member communities. Each year, OCPC receives an allocation of funds to provide this assistance. This assistance must focus on advancing municipal partnerships, planning for housing and planning for growth and is intended to encourage and enable municipalities to work together to achieve and/or enhance cost effective service delivery, or to create and sustain ongoing collaboration and consultation on issues affecting the municipalities, such as land use and planning for new economic and housing growth. Projects and activities should result in a measurable change in the municipalities, whether in law, regulation, program management, or practice.

Old Colony Planning Council participated in the Town of Easton's Community Resilience Building Framework workshop as part of the Municipal Vulnerability Preparedness (MVP) grant program. This program provides support for cities and towns in Massachusetts to plan for resiliency and implement key climate change adaptation actions for resiliency. The Town of Easton was awarded an MVP Grant to develop a resiliency plan.

Thirteen of the seventeen member communities have been designated Green Communities. These communities have been the recipients of \$8,862,261 from DOER since 2010. The Town of Easton has received \$964,230 in Green Communities funding. The Division of Energy Resources offers technical assistance funding to the Council to meet the annual reporting requirements of the Green Communities Program. The Council received \$44,265 in Municipal Energy Technical Assistance funding for designation grant, competitive grant and annual reporting requirements. The Council received \$43,000 in Regional Energy Planning Assistance Grant funding to assist the Towns of Avon and East Bridgewater seek designation and to provide annual reporting and competitive grant technical assistance to the communities of Abington, Brockton, Halifax, Hanson, Kingston, Pembroke, Plympton, Stoughton, and Whitman.

The Old Colony Area Agency on Aging (AAA) during the past year, with assistance and guidance from member community advisory committee members, has continued the ongoing administration of over \$1.5 million dollars of Federal and State funding for elder services. The OCPC-AAA administers and oversees funding for services like transportation, homecare, legal services, nutrition, and others to the more than

100,000 people age 60 and over in the region. The OCPC-AAA continues to advocate on behalf of older persons from throughout the region. The OCPC-AAA Long-Term Care Ombudsman Program continues its efforts, with 1079 visits to nursing and rest homes, investigating over 189 issues of concern from residents or families. In addition, OCPC continues to administer the Septic Loan Program for the Towns of Avon, Cohasset, Hanson, Kingston and Stoughton. During 2019, the Council processed approximately \$389,255.50 in loans for both septic systems and sewer connection for the communities under the Septic Loan Program.

One delegate and one alternate member represent each member community of the Council. The Council members establish policy, develop the work program, and employ and oversee the activities of the professional staff. The Council meets on the last Wednesday of each month at 7:00 PM in the OCPC offices located at 70 School Street, Brockton, MA. In 2019, the Council elected Christine Joy of Plympton as Council President; David Klein, of Abington as Council Treasurer; and, Sandra Wright of Bridgewater as Council Secretary. Pasquale Ciaramella served as Executive Director of the Council until December 2nd when Mary Waldron succeeded Pat as the Executive Director.

The Council gratefully acknowledges the generous support and cooperation of its member communities and the participation and involvement of the many individuals who participate as members of committees. Special thanks are extended to the Joint Transportation Committee (JTC) Chair Noreen O'Toole; Comprehensive Economic Development Strategy Committee (CEDS) Chair Maryellen Brett; and, the Area Agency on Aging Advisory Committee Chair Josephine Schofield for their commitment, dedication and leadership during the past year. The Council also recognizes the work of local boards and commissions and the government agencies, public and private institutions and individuals who assisted the Council in its efforts.

Respectfully submitted,
Ms. Jeanmarie Kent Joyce, Delegate
Vacant, Alternate
Troy E. Garron, Delegate At Large

2019 ANNUAL REPORT OF THE AMES FREE LIBRARY – EASTON'S PUBLIC LIBRARY *Where the Community Connects*

"The library is a big part of my life. All are so pleasant and very helpful... Make this a place you must go to." ~ Jean Kelleher, February, 2019.

As seen in the selected collation of productivity indices below, the library continued to be a "place you must go to" for the Easton community.

PRODUCTIVITY MEASURES	FY19
Visitors	120,211
Circulation	144,748
Program Attendees	10,620
Programs	1,123
Reference transactions	11,553
Computer use	17,180
Registered borrowers	14,541
Hours Open	2,678
Volunteer hours – non-subsidized	2,193

NOTE: Fiscal year statistics (State Aid Annual Report Information Survey).

Circulation Highlights

"We appreciate the fantastic and always current selection of materials. We also love the wide variety of programming offered for all ages. Citizens of (unnamed town) are jealous!" ~ Veronica Barrett, May 2019.

1. At the end of the fiscal year, the library was in the top ten libraries of the 72-member SAILS consortium with regard to circulation of material (6th) and audio books (9th). Relative productivity was limited to the two indices listed. They do not capture the rich community life seen at the library during group meetings, hobby clubs, exam proctoring and extensive use of the Garden.
2. The worth of being part of a large consortium was evident in the 44,609 items that were either loaned or borrowed from other libraries to fulfill individual requests.
3. The online e-book collection greatly expanded at the start of the year, following cooperative acquisitions from the Boston Public Library collection and those of five MA library networks.
4. The 'Library of Things' continued to expand with a Nintendo Switch as well as Switch games, mouse accessories, SureCut Die set of alphabets and punctuations, portable CD player with Blue Tooth and a Wacom stylus.

Programs

"What a pleasure to send this outstanding endorsement for the Photography 101 session. Eric is an amazing teacher with clear precise instructions that can enhance the experience of a novice photographer. Thank you for this service." ~ Linda McSweeney, April 2019.

For Adults:

795 programs designed to meet the lifelong learning needs of adult users was offered this year. A total of 4,252 people attended programs that ranged from ongoing series to single presentations.

Series:

- One-on-One-with-an-Expert continued all year with volunteer residents: E. Lothrop offered Photography 101 classes; E. Hand held biweekly genealogy sessions; J. Un continued to attract attendees for her classes on English as a Second Language and Conversational English/English for All; and A. Manthous consistently offered tutoring for junior grades.
- Expert sessions were conducted by Staff – conversion technologies; the Google Suite; Word Press; Podcasting 101, DNA and Genealogy for Beginners; Women and Finance; Sewing Machine basics; Android phone usage; eBay selling; techniques for social media; Lynda.com; i-Pad and Kindle basics and Job Searching.
- Art & Craft events continued with the Needleworker's Group; the Quilting Club and Knitting Group with K. Korona; the Beading group with D. Adduci and a new series on making 'Fidget Mats' with E. Myles. Bi-monthly Zentangle workshop with D. Adduci continued to gain in popularity.
- Trip Talks featured Scotland; Living the Travel Trailer Life and walking the Via Francigena.
- A Cookbook Club was inaugurated in the Fall months and featured monthly discussions on chefs, specific cookbook titles or food groups.
- Author Talks featured Dr. Beth Kurland; Michael de la Pena; Ted Reinstein; Keith Carreiro; Grace Talusan; Buddy Wooster and J. J. Coe; Linda Maria Steele; Shayla Rose; Hallie Ephron; Roberta Gately; Ian Kahanowitz; Ellen Marie Wiseman and Debi Graham-Leard.
- Writing workshops were offered for writing in the digital age by Abdul; the art of writing by R. Spencer; how to write and self-publish by H. Quinlan; writing college essays by K. Lurie and L. Marglous; obituary writing by K. Klise; mystery writing by P.P.K. Norton, R. Anderson and D. Graham-Leard; and writing sci-fi and fantasy with N. S. Dolkart and V. Sandbrook.
- TED Talks on a range of topics were screened bi-weekly and followed by discussions.
- Personal finance talks featured P. Sanati on mortgages; divorce realities and preparation for divorce; social security and retirement by M. Dunn and D Zielinska; Medicare with N. Yousif; and emotional and financial readiness for divorce by B. Ross and C. Shea.
- Groups that met sporadically were for eating disorders; general wellness; social clubs; and green living.
- Health & wellbeing events included self-managed meditation meetings every week; monthly Dancing for Fun sessions facilitated by M. Silva; weekly Tai Chi in the garden through the summer with Vince Jornales; and a series of talks on various subjects: essential oils for winter wellness and toxin-free living by K. Zonak; holistic healing by B. Strassman; understanding autism by C. Kolesinkas; mental health and substance abuse; brain health for older adults; supporting health for gender diverse youth by Dr. S. Roberts; mosquito control in the face of EEE threats by P. Matton; and coping with grief during holidays with C. Renz.
- Book Groups, facilitated by a changing roster of Staff, was held monthly except over the summer. Monthly discussions by the Mystery Book Club were facilitated by K. Kazlauskas. Outreach book discussions at the Council on Aging continued through the year. A new Non-Fiction discussion group was formed by residents.
- Queset Garden Music celebrated its fourth year with performances by the Barn Burners String Band & Myrtle, Jumpin' Juba and NoteAble Blend. Alas, due to the threat of EEE, only the first concert was held in the Garden.

Single events:

- M. Korn gave a memorable solo violin performance to a packed audience.
- Coach Clara Diaz offered a Community Leadership Workshop.
- Dr. Peter Rappo spoke on a critical moment in youth health: Children's Year 1918-1919.
- Randy Spencer offered unique hands-on workshops on the art of fly-tying and Spey fly fishing.
- Lori Pires gave a riveting presentation on hats with samples from her 500 strong collection.
- Alan S. Banks gave an informative talk on Frederick Law Olmsted.
- Dr. Leah Niederstadt presented a visual overview of circus history.
- Backyard astronomy was presented by S. LaFlamme.

- The role of the Fuller Craft Museum as a nexus of contemporary craft was presented.
- By summer's end, the Adult Summer Reading program had resulted in 33 active participants and 156 book reviews.

For Teens

70 teen-specific events were presented over the year with a total of 189 attendees.

- D. Adduci held a workshop on Zentangle for Teens.
- February vacation week featured a 'funtastic' soap-making class, Movie Night and a writing workshop with author A. Staniszewski.
- April vacation week offered an afternoon of tile arts and craft, a henna workshop, a 'battle of books' and a movie showing.
- Math and algebra tutoring for all kids up to 8th Grade was offered by OA High School student, Alex Manthous, through the year.
- Teen and tween gamers continued to meet on Saturdays for a variety of games: Pathfinder RPG 2e; LEGO, Pokémon, Dungeons & Dragons.
- 37 teens signed up for the Summer Reading Program organized by C. Trudeau; 71 reading tickets were earned toward a chance at reading prizes and 2 teens won grand prizes.
- The teen band, Urban Lunchmeat, performed twice in the Garden over the summer.
- Special events included a melted crayon art program; coloring and music nights; personalizing tote bag art; movie screenings; Perler beads craft; and mini-pumpkin decorations.

For Children

258 events for children from 0-12 years were offered with 6,179 attendees.

- The new year saw the launch of a new initiative by J. Block on early literacy titled '1,000 Books Before Kindergarten'.
- Early literacy was also actively nurtured with weekly sessions for Babytime (0-2 years), Wiggle Worms (toddlers) and Stories & Songs (3-5 years).
- Pajama Storytime was offered monthly.
- Popup Playtimes were offered sporadically through the year.
- Take & Make sets created by J. Block were given out on special occasions such as patriotic firework collages for July 4; suncatchers and spinners over the summer; Halloween and Thanksgiving craft; and holiday cards.
- 'Toddler Play 'N Learn' was offered monthly by Self Help Inc.
- Authors who read from their books were Panteha Sanati and Judy Hochberg.
- J. Block planned a series of innovative programs during the February vacation week featuring a Pokémon club meet, family game day, an Elephant & Piggy party, a nature informational and craft program on owls and a session on reading to pets.
- Tinkergarten Outdoor classes were offered by K. Sheppard.
- The Museum of American Bird Art hosted a series of fun and educational nature workshops on porcupines, monarch butterflies, baby birds and their nests, and 'Planet Discovery'.
- April school vacations were addressed with another series of special events including a Reader's Theatre, FrankenSTEAM Robotics workshop, Movie Matinee, a Tea Party, a Passover program and a Pokémon Club meet.
- An inaugural 'stuffed animal sleepover' proved to be popular.
- STEAM workshops on subjects like creating moon rockets and airplanes with paper and straw and electronic take-apart tables were offered on a regular basis.
- Temple Chayai Shalom hosted a 'Shavuot Sundae' featuring ice cream and crafts.
- 9 special events were hosted every Monday through the summer to publicize summer reading featuring the ever-popular Wayne Potash, Magician Scott Jameson, Mr. Vinny's Big Bubbles, Big Ryan's Tall Tales, Southwick's Zoomobile, The Great Rolando's Magic, Jeannie Mack, and Toe Jam Puppets.
- 636 kids registered for the summer reading program, while well over a thousand attended the events.
- Artist S. Churchill offered a hands-on workshop on spattered art titled 'Galaxy Paintings'.

- Author-in-Residence, Kate Klise, held workshops on ‘Writing for Kids’.
- Musician Harris Shilakowsky offered a series of classes on bowed string instruments.
- J. Block managed prodigious outreach and tours at a slew of places: the Brockton WIC Open House, 3rd Grade Literacy Night, STEAM nights, Parkview School, Eastern Learning Adventures Preschool, Guest Reader at schools celebrating Dr. Seuss Day, hourly storytelling during the Lion’s Festival, and visits to all new kindergartners.
- Other special events included a Curious George celebration, a Dog Man party, Make a Button day, family movies, Reader’s Theater, martial arts, kids karaoke sessions, hand sewing workshops, and Zentangle as well as ‘Color Yourself Calm’ projects for the family.

Where the community connects

“I think the biggest treasure this community has are its people and the library has brought the most engaging of those together.” ~ Conor Delaney, February 2019.

- The Friends of the Library, guided by President Barbara Beech, continued to meet monthly, keep the popular Book Sale room in attractive condition and plan events to support library services.
- The year was launched with a series of podcasts on Easton history by Avery Lee Williams and Bill Ames to be found at <https://www.amesfreelibrary.org/ames-free-library-podcasts>.
- M. Silva was a credit counselor at the Credit for Life Fair organized by the North Easton Savings Bank for the fourth consecutive year.
- 82 pajamas for kids and teens was collected for the annual Bruins PJ Drive.
- The library continued to be a location to find hard-copy tax forms and information as well as provide computers to print tax material.
- A Census information table was also set up followed by a recruitment table at the end of the year.
- The Council of Aging’s ‘Tech 101’ initiative was helped with lessons provided by library staff.
- The library cooperated with Boston University media students who created a short video on the library for their term project. See <https://vimeo.com/339372205>.
- The 7th annual Day of KindNess held on April 25, had students clearing brush and fallen trees.
- An Advisory Board made up of Easton residents was formed in April and met through the year.
- Proctored exams were scheduled at the library and managed by Staff through the year.
- In coordination with the Council of Aging, library material curated according to patron interest, was home-delivered to residents by registered volunteers, with small gifts added in December.
- Author-in-residence, Kate Klise, offered both group workshops and personal guidance to OA High School students looking to improve college essays.
- The library participated in STEAM night and Taste of Easton.
- The YMCA brought Summer Program kids to the library on a regular basis.
- Donations were collected at the library for Schools on Wheels, My Brother’s Keeper, the Easton Food Pantry, Back to School, Dignity Matters and Mission Bahay.
- ‘Easton Reads to It’s Kids’ was a lovely video produced to capture Town officials conducting Story Time at the library. See <https://www.eastoncat.org/easton-reads-its-kids>.
- Staff volunteered at My Brother’s Keeper during the holiday season.
- K. Korona’s fiber artists donated the following items through both creation and collection: chemo hats to the Greene Cancer Center, 235 premie quilts, quilted card holders for first time library card members, and 14 special quilts and 20 pillowcases to the Disabled and Limbless Veterans.
- The annual Food for Fines week, managed by M. Silva, resulted in 110 good quality donations, in lieu of \$ 68.95 waived in library fines.
- A free gift-wrapping center at Queset House helped users keep their gifts a secret before the year-end holidays.
- Visitors from the House of Possibilities enjoyed their bi-weekly library visits through the year.
- Mentors and mentees from the Southeast Rehabilitation and Skilled Care Center and the South Bay Community Services continued their daily use of Queset House and its offerings.
- Featured artists at the library were Robin (Li Tan), Kevin Mulligan, Susan Fornaro, Charles Lanphear, Claire Dalton, Katherine Honey, Lori Pires, Wren Barger, Jonathan Jackson Coe,

Easton Human Rights Committee (banner), Kyaunna, Emily Myles, Mark Chester, Monica Lawson and Michelle Duprey. The Cultural District arranged for a great many of the exhibits.

Facilities & Happenings

"You are doing something very right in North Easton. Had such a lovely time – great library, wonderful audience, who can ask for more?" ~ Ted Reinstein of Chronicle, June 2019.

- On January 8 and March 25, Chronicle TV aired a show on 'hygge' in which the library was featured; see <https://www.wcvb.com/article/keep-warm-at-these-cozy-hideaways/25815392>
- The recording of wireless usage at the library began at the start of the year.
- The SAILS Mobile App was upgraded so users had the option to pay fines online.
- K. Kazlauskas worked tirelessly in continuing to perfect the library website with attractive sliders, widgets, and simplified user-friendly search options. Her work paid off with close to 50% increase in website use by the end of the year.
- 13 computers were replaced at the library to accommodate the new Windows 10.
- W. Ames consistently built up the collection of wall art featuring library history with original portraits of William Hadwen Ames, Winthrop Ames, Fanny Holt Ames and Helen Angier Ames. All artwork was enhanced with short explanatory captions.
- Authors and Artists-in-Residence at Queset House in 2019 were Conor Delaney (February); Randy Spencer (April); Kate Klise (April-May, August and December); Mark Chester (October); and Marco Joubert (November).
- The kitchen at Queset House received a Variance from the State's Architectural Access Board.
- The pitted old front walkway was finally replaced with colored concrete by A. Endriunas.
- K. Kazlauskas worked on improving signage around the campus through the year.
- J. Block worked on updating furniture, improving access to materials, and making the Children's Room more attractive for her little users.
- Tours of the campus were conducted, on request and spontaneously, for a variety of groups and visitors, almost once a week.
- A Richardson table was restored to its original glory by expert, Dan Falvey.
- Former staff member, Dot O' Reilly, was commemorated with a garden bench by her children.
- Mentors and mentees from the Southeast Rehabilitation and Skilled Care Center, Justice Resource Center; South Bay Community Services and HOPE continued their daily or weekly use of Queset House and its offerings.
- Senior Portraits were once again taken all through the library campus. The continually rising popularity of Quest Garden as a photo mecca led to traffic-jamming hordes prior to various Easton proms and those in surrounding towns as well.
- Over 130 groups were on record for their use of Queset House as a meeting space. It was also used for a great many private events and celebrations attesting to the need for community space in Easton and fulfillment of that need by Queset House.

Budget

"We love our famous little library and the wondrous things it provides to our community." ~ Linda and Scott Whittemore, December 2019.

The 'wondrous things provided to the community', of course, takes some budgeting expertise. Headed by Treasurer Jim Fowler who worked tirelessly in a challenging year, the Board and Staff ensured the library was in full compliance with the materials expenditure requirements and open hour standards as set by the Massachusetts Board of Library Commissioners (MBLC). Town support of \$561,606 toward library services continued to consume less than 1% of the Town's total budget. Town support along with library endowments, fundraising, donations and grants allowed the library to continue forging new initiatives and consolidating existing services and materials.

Donations and Fundraising

"I'm really impressed with all the benefits that the library card I signed up for comes with."
~ Hallie Pransky, August 2019.

Having mastered the art of putting the ‘fun’ into fundraising, Development Manager M. Wingfield once again concluded the year with both financial goals realized and a wealth of community appreciation.

- A Valentine’s Love Your Library campaign raised \$26,554 in February.
- Fundraising events included an Irish Pub in March and Boos & Brews for Halloween with overall profits of \$11,000 +. Both proved to be memorable community social events.
- The successful ‘Festival of Trees 2018’ resulted in a generous donation of \$5,000 for the library.
- NoteAble Blend contributed \$50 toward the rental of Unity Church.
- The Easton Cultural Council funded \$300 for Building Bird Houses and \$400 toward the Queset Garden Music series.
- Grocery store partnerships led to \$22 from Big Y and \$33 from Shaws.
- Resident M. Keach donated \$200 for summer reading activities.
- The Cultural District partnered with the library to host the 8th annual Artisans Faire and Tea.
- The Easton Lions provided \$700 for a Science Museum pass.
- The Stonehill Fund provided \$5,000 toward library services.
- Donations in memory of Dot O’Reilly and Melvin Smith were respectfully accepted as was a generous donation from previous Board Member Elizabeth Motley Ames.
- W. Ames donated wall art on figures significant to the history of the library as well as six garden chairs for Queset House.
- The Easton Historical Society donated \$520 toward maintenance of the scanner.
- The Friends of the Library donated \$260 for a changing table at Queset House, \$382 for a Die Set of alphabets, and continued donations for fundraising and special events along with boundless personal volunteer hours.

Board and Staff

“At this time of the year when we count our blessings, the library is on our thankful list. Our whole family benefits the whole year through.” ~ The Sheldon family, November 2019.

- Minimum wage increases for Library Pages was made at the start of the year. On July 1, cost of living rates was raised by 1%.
- U. Hiremath gave talks at the annual Easton Historical Society meet and Voices United at the Council for Aging in Mansfield.
- I. Dunbar and K. Kazlauskas represented the library at Legislative Day in the State House, presenting a display on the success of the podcasting room at Queset House.
- L. Rubinacci successfully presented a talk on volunteerism at the annual MA Library Association Conference in Hyannis.
- K. Kazlauskas was selected to present a poster session on Podcasting at the annual NELA 2019 Conference in Mystic, CT.
- U. Hiremath presented a talk at the 2019 OCLC Library Futures Conference in Phoenix, AZ.
- The year saw the departure of long-serving and dedicated Staff members: J. Roan, K. Korona and M. Hoffman who all set high standards for library service.
- The year’s new appointees were: C. Trudeau as Part-Time Teen Librarian, J. Vaughan as Queset House Manager; V. Kahian as a Saturday librarian; L. Williams as Circulation Supervisor; A. Wasilewsky and L. Goldstein as Library Technicians.
- K. Kazlauskas, D. Adduci and U. Hiremath were accepted as members of various consortial SAILS Advisory Committees for FY20.
- The specific strengths of each member of the voluntary nine- member Board of Directors was brought into full play as the Library faced changes in financial accountants; challenges in building maintenance; and the start of new initiatives such as the Advisory Board. They are to be congratulated.
- The Staff is also to be congratulated for taking on the challenge of new responsibilities and changing personnel. They all worked hard at going the extra mile. As aptly recorded by a

departing member, “Yeah, the building is beautiful, but its all of you who keep visitors coming back for more”.

Respectfully submitted: Uma Hiremath, Executive Director

Library Information

Hours: Monday – Thursday 10 – 8; Friday & Saturday 10 – 5. Closed on all major national holidays.

Tel: 508-238-2000; Email: info@amesfreelibrary.org; Website: www.amesfreelibrary.org.

Facebook - <https://www.facebook.com/AmesFreeLibrary>; Twitter: <https://twitter.com/Amesfreelibrary>;

Flickr: <http://www.flickr.com/photos/amesfreelibrary/>; Pinterest: <http://pinterest.com/amesfreelibrary/>;

Instagram: <https://www.instagram.com/amesfreelibrary>.

2019 ANNUAL REPORT OF THE AMES TRUST FUNDS

Following is a summary of the Ames Trust Funds held for the benefit of the schools and highways of the Town of Easton as of December 31, 2019. The total amount distributed by all three funds for 2019 was increased when measured against the amount distributed for 2018. Dividend income from common stocks held in the portfolios accounted for roughly fifty-five percent of the total income earned with the balance coming from interest income earned on fixed income securities and certificates of deposit.

The goal of the investment management is to maintain long term viability while generating income for the needs of the Town in the present.

	Book Value	12/31/19 Market Value	2019 Income Paid to Town
Highways Fund	\$5,520,058.88	\$7,998,888.32	\$260,000
Highways Perm. Fund	\$247,027.63	\$364,765.19	\$5,000.00
Schools Fund	\$4,661,570.70	\$6,792,858.77	\$170,000

Respectfully,
James S. Thomas, Trustee

2019 Annual Report
OAKES AMES MEMORIAL HALL ASSOCIATION, INC.
WWW.OAKESAMESHALL.ORG

Income:	Donations	10,000.00
	Friends of OAMH	5,052.00
	Rentals	<u>52,611.00</u>
	Total Income.....	67,663.00

Operating Expenses:

Salaries/Fees	Rental Agent	5,845.00
	Event Security	5,285.00
	Custodian	<u>4,013.00</u>
		14,783.00

Utilities	Heating Oil	9,081.00
	National Grid	4,112.00
	Columbia Gas	322.00
	Town of Easton- Water	194.00
	Verizon Telephone	1,307.00
	Waste Management	<u>1,925.00</u>
		16,941.00

Fire Safety	Town of Easton- Sprinkler Fees	688.00
	Sprinkler Inspections (4)	1,775.00
	Sprinkler repair	2,849.00
	Install New Alarm/Repairs	<u>5,279.00</u>
		10,591.00

Insurance	Liability and Workers' Comp.	913.00
	Officers and Directors Liability	<u>825.00</u>
		1,738.00

Miscellaneous	Internet/ Social Media	1,709.00
	Accounting software/install	911.00
	Event Expenses	1,584.00
	Hardware & Cleaning Supplies	1,455.00
	Power Pole Deactivation	1,187.00
	Landscaping	2,047.00
	Oil Burner Service	2,627.00
	Pest Inspection (Town)	1,188.00
	Printing/Mailings	1,463.00
	Electrical	451.00
	Other	<u>2,140.00</u>
		16,762.00

	Total Expense.....	60,815.00
	Net Income <Deficit>	6,848.00

Respectfully submitted,

Frederick L. Ames, President

**THE COMMONWEALTH OF MASSACHUSETTS
STATE RECLAMATION AND MOSQUITO CONTROL BOARD**

**BRISTOL COUNTY MOSQUITO CONTROL PROJECT
38R FOREST STREET * ATTLEBORO, MA 02703
Tel: (508) 823-5253 * Fax: (508) 828-1868**

**ANNUAL REPORT – EASTON, MASSACHUSETTS
January 1, 2019 – December 31, 2019**

This year marks the 60th anniversary of the Bristol County Mosquito Control Project and its services to the cities and towns of Bristol County. Our mission is to bring mosquito populations to tolerable levels using a variety of scientifically effective methodologies consistent with applicable laws. Surveillance, water management, biological and chemical controls are performed in an environmentally sensitive manner to minimize potential effects on people, wildlife and the environment.

The Project continues to make investments in new technologies that increase our efficiency and accuracy when fulfilling our mandate. We remain committed to applying environmentally responsible larvicide and adulticide products. Our surveillance program, along with service request data and updated GPS and computer equipment, allow us to focus our pesticide applications to targeted areas.

Disease risk from mosquitoes changes greatly from year to year, this is due to many environmental variables that change every season. Because of this constant change in risk, BCMCP works in a close relationship with the MA Dept. of Public Health to analyze disease risk in current and future years. Often, particularly during drought years, the public tends to forget about mosquito control, it is only the years when arbovirus activity becomes a public health problem that mosquito control gets noticed. 2019 was one of these years, it was extremely active for Eastern Equine encephalitis.

During the 2019 mosquito season, 127,007 mosquitoes were tested for the mosquito borne viruses EEE and WNV. There were 160 isolations of EEE and 3 human cases in the County. Bristol County had 16 mosquito pools test positive for WNV with 1 reported human case. There were no equine cases for EEE or WNV.

The Project continues its year round efforts to reduce mosquito breeding areas through water management and source reduction. Our goal is to remove debris, silt and vegetation from drainage ditches to improve water flow, thus eliminating standing water conducive to larval development. Work is conducted using mechanized machines and by hand.

During the period of January 1, 2019– December 31, 2019 the Bristol County Mosquito Control Project:

- Sprayed over 16,126 acres
- Treated 31.19 acres with *B.t.i.* in 48 locations for mosquito larvae
- Received 1026 requests for spraying
- Cleared and reclaimed 1,400 feet of brush
- Treated 1,200 catch basins
- Additionally, an aerial larviciding was conducted over the Hockomock Swamp in Easton, MA. Approximately 1187 acres were treated with VectoBac 12AS liquid Biological Larvicide.

Throughout the year, we strive to educate the public concerning mosquito borne diseases and simple ways residents can protect themselves and help prevent breeding on their own property. We have many types of outreach programs available including speaking at public health events, radio/newspaper interviews, visiting local schools, senior centers, and creating informational handouts for distribution. Be sure to check out our website: www.mass.gov/eea/bristolcountymosquitocontrol for updates and information.

I would like to thank the town officials and residents of Easton for their continued support and cooperation. Our Project is extremely proud of the work we perform and look forward to serving our communities in the upcoming year. If there are any questions concerning the Project's efforts or objectives, please feel free to contact our office.

Respectfully submitted,

Priscilla Matton
Superintendent

January 3, 2020

Bristol County Mosquito Control Commissioners:

Robert Davis, Chairman

Gregory D. Dorrance

Joseph Barile

Christine A. Fagan

2019 ANNUAL REPORT OF THE EASTON CULTURAL COUNCIL

The purpose of the **Easton Cultural Council (ECC)** is to award grants based on an allocation received annually from the Massachusetts Cultural Council. The ECC's goal is to support public programs that promote education, diversity, excellence in and access to the arts, humanities, and interpretive sciences. Its mission is to directly affect the residents of Easton, to achieve the greatest community benefit, and to cultivate the arts through participation and appreciation. The ECC endeavors to make cultural opportunities accessible to all segments of the population, including but not limited to, all racial and ethnic groups, individuals with disabilities, veterans, women and children. We are pleased to say that we were able to fund several programs that will enrich the lives of Easton townspeople of all ages and backgrounds.

This past granting cycle we had 8 Council Members. Our present roster now includes: Chair Catherine Sutton, Secretary Debra Lally, Treasurer Patrick Lally, Publicity Coordinator Pamela Borbely, with Michael DiPietro, Beth Goldman Galer, Linda Paolucci, Douglas O'Roak, Marjorie Liew, Michelle McGee, and Ashlee Rafeld.

The Members awarded grants totally \$12,173.00.

Easton Local Cultural Council 2019 Activity

During the grant cycle that took place in 2019, the Easton Cultural Council approved grants for the following projects/organizations: John Root's Attracting Birds, Butterflies, Bees, and Other Beneficials; Old Colony History Museum's Passport to History 2020; Children Museum Easton's children's art projects for the Legacy Art & Music Festival; Brown Box Theatre Project's Free Shakespeare: Much Ado About Nothing; House of Possibilities' field trip to the Soule Homestead Education Center; Janet Applefield's Combating Hate and Prejudice; Easton Chamber Music Festival; Brockton Symphony Orchestra's Holiday Pops Concert; Sharon Community Chamber Orchestra's Winter Concert; Christ Church's Pipe Organ Series; Hornithology Summer Horn Ensemble's The Classics; Easton Lions Club's Holiday Festival; Ed (The Wizard) Cope's Imagine Your Story; NoteAble Blend's Chorus Concert; Howie Newman's Musical Baseball Show; Fuller Craft Museum's SENSEation Days; South Shore Children's Chorus' Summer Chorale Intensive 2020; Human Rights Committee's The Envelope Project; Ariel Friedman's Gather Hear Massachusetts; The Easton Music Parents Organization's 44th Annual Handel's Messiah Sing Along; RTI Empowerment Center's Let's Vibe – Teen Poetry and Art Exhibit; Canton Community Band's From New York to New Zealand: Explore the World Through Music; Raising Multicultural Kids' Multicultural Classrooms; Kira Seamon's Art in Bloom for Seniors!; The Road to Diversity and Understanding's Film and Discussion Series; Jubilate Chorale's An Italian Vacation; Oliver Ames High School Jazz Ensemble's Regiment Horns: Jazz Performance & Exploration; Natural Resources Trust of Easton's Celebrate Local Music at Harvest Fair; Friends of Jennings Hill's History & Preservation of Our Early Historic Landmarks; Easton Community Access Television's Illuminating Easton; Stoughton Historical Society's Perez Packard and Easton 1800-1825; and Sandy Churchill's Children's Paint Nights.

Respectfully submitted,
Catherine Sutton, Chair

2019 Annual Report

Easton Shovel Town Cultural District

Mission Statement:

To create more activity for the public that is centered in Easton and to utilize all the exciting historical, cultural, and natural resources we share. The revitalization of our downtown area, establishment of exciting new cultural activities in the area and the influx of new business, has made our Town come alive. We strive to provide as many “free” and “low cost” activities for our citizens of Easton to enjoy. Our hope is that the partnership with many businesses and local organizations in the area has added a small piece to the wonderful changes that are happening locally.

The Easton Shovel Town Cultural District is extremely committed to our work with Oakes Ames Memorial Hall as a Performance and Event Center and to see this iconic H.H. Richardson building become updated to expand its continuing role in the community.

Major Activities in 2019

ESTCD Art Coop/Gallery, 50 Main St., North Easton (in the midst of the Ames Shovel Works Project). Opens 11-3 every weekend. Members and guest artists display and sell their work. We provide open houses for guest artists; tag sales; classes in jewelry making; special tours and info sessions for groups, such as the Girl Scouts; art demos.

Artist on Display Program, offers an opportunity for artists to display at the Ames Free Library, Easton Old Colony YMCA, ESTCD Art Coop/Gallery an Easton Community Access Television where artist interviews with displaying artist is produced and aired on cable. We also work with photographer, Eric Lothrop at The Beanery to display art there.

Seventh Annual Spring Artist on Display Art Show, held at 50 Oliver St., North Easton. Art Walkthrough to Shovel Town Brewery where artwork is displayed there as well. This free event which was shared with 350 guests featured a wine & beer tasting reception; live music from the Stedfast Guitar Ensemble and was co-sponsored with ECAT and Shovel Town Brewery. Many thanks to Doug King for again allowing us to use his space.

Sixth Annual Legacy Art/Music/Food Fun Festival, June 24, at Governor Oliver Ames Estate. Another free event sponsored by ESTCD & Easton Lions. Attendees approximately 1,500. Activities included Opening Juried Over 18 Art Show, Reception; Juried Junior Art Show, Artists & Artisans Interactive Art Projects, Field Activities, Canoeing, great food from local vendors and the Lion's Barbeque; Shovel Town Brewery. Music provided by Dix Diehards, Bird Mancini, Roger Tincknell, Children's Interactive Entertainer; Southeast School of Music-The Terrifics & Jack Columbo, One Man Four Keyboard Orchestra.

This free event is a partnership which includes Avery Lee Williams Family Trust, Bank of Easton, North Easton Savings Bank, Easton Lions Club, Easton Local Cultural Council, The Children's Museum in Easton, Old Colony YMCA, Ames Free Library, Easton Historical Society, Easton Grange 196, Easton Community Access Television, Oakes Ames Memorial Hall Association, Alleyoop Party Rentals, Easton Country Club, Woodturning Artist Kevin Mulligan, and The Massachusetts Cultural Council and many private donors and volunteers.

Special thanks to our municipal partners: Easton Town Administrator's Office, Easton Fire Department & CERTS Team, Police Department, Council on Aging, and Health Department. Thanks also to Trustees of Reservations for allowing us to use their property for this event.

Artisans Faire & Holiday Tea at Queset House, December 14, Juried Artisans Faire, live music with Musician, Paula Greiner; Duane Thomas, Singer/Guitarist and Stedfast Guitar Ensemble. Sold Out Tea by The Farmer's Daughter with desserts provided by Rosa Galeno Foods, and Konditor Meister. Attendees 756

Many thanks to the Bank of Easton, North Easton Savings Bank and The Farmer's Daughter and Ames Free Library for their donations and/or support of this event which benefits the ESTCD and Ames Free Library.

Reached Out and Supported

"Keep Easton Beautiful"-Providing safe-serve personnel to help distribute food after the event.
Easton Festival of Trees- (Easton Charitable Trust) donated and decorated a tree for raffle.
Council on Aging, Senior Art Class Show- (at Oakes Ames Memorial Hall) provided organization, marketing and reception. Produced Hallapalooza Concert at Oakes Ames Memorial Hall with Southeast School of Music to benefit Oakes Ames Memorial Hall -The Terrifics & Jack Columbo, One Man Four Keyboard Orchestra. Sponsor of Easton Community Access Television's-100 Second Film Festival
Developed Music Scholarship Program with Southeast School of Music

SPECIAL THANKS TO ALL THOSE VOLUNTEERS THAT HAVE MADE THE DISTRICT A REALITY!

Looking Forward to 2020

- Expanding Legacy Festival- June 28, Noon-5 p.m., to include a Sculpture Exhibit throughout the District. This exhibit will run from June through October so that those attending other festivals, events, etc., will have the opportunity to enjoy the display and learn a little more about our Town.
- Developing a strong management base so the District can continue to be an integral part of Easton's culture

Opportunities: Artist Call for any regional artist who would like to participate in our "Artist on Display Program". Volunteers always needed – we would like to expand our hours at the ESTCD Art Coop/Gallery. Volunteer for a particular project that peaks your interest.

Be sure to check out our Facebook page.

Please feel free to email me with any questions you may have with regard to the District.

Respectfully submitted,
Carolyn Cole, Chair, Easton Shovel Town Cultural District
Fairewind7@aol.com



The Town of Easton receives procurement and other services from the Southeastern Regional Services Group (SERSG) and has since the organization's inception in 1993. SERSG members include twenty-one towns and two cities, which are served by one Regional Administrator. Annual dues of \$4,100 support these services. Easton recovers this amount directly from savings in using these contracts and indirectly by devoting less administrative and management time to procurement. Other services include contract administration and annual trainings.

This report covers calendar year 2019. During that time Easton used SERSG contracts for many purchases, utilized subsidized trainings, and had SERSG administer 5 bids on Town's behalf. Those contracts are for DPW Supplies, Water and Sewer Treatment Chemicals, Office Supplies, Paper, and DPW Services.

- SERSG administered bids for and created 8 DPW Supply contracts for 24 products, and 2 Water Treatment Chemical contracts for 3 products. The estimated value of all products covered by these contracts is \$453,577.
- In the first half of 2019, Easton benefited from a 71.4% discount off non-excluded office supplies using a standard wholesaler's catalog. Under that same contract, ink and toner cartridges were discounted at a rate of 46.4%. The Town spent \$17,639, while saving \$27,214 off list price for those purchases. In the spring of 2019, a new two-year Office Supply contract was secured and beginning July 1 provides a 61.6% discount off non-excluded items using a standard wholesaler's catalog. Under that same contract, ink and toner cartridges are discounted at a rate of 36.6%. Spending values under these new contracts are not available as this report goes to print.
- The Town and schools also pay competitive fixed prices for Paper using a SERSG contract. Easton spent \$6,365 in the first half of 2019.
- New DPW Services were bid in November 2019 and contracts will take effect on 2/1/20. In planning road work and other public works services, the Easton public works department requested contracts for 17 services. These were based on \$1,109,039 in estimated value.
- A bid for federally-required Drug and Alcohol Testing was administered in 2017 and remains in effect for one more year. It provides a contract for all necessary services at competitive prices.
- Finally, monthly meetings support municipal administration, public works, and provide stormwater specialists with occasional support.

Favorable pricing is the primary membership benefit. Additionally, every SERSG bid saves many hours of skilled staff time and hundreds of dollars in bid-advertising and other costs. SERSG contract pricing is equal to or lower than state contract prices and requires less time and effort for departments to use.



2019 ANNUAL REPORT OF THE INFORMATION TECHNOLOGY DEPARTMENT

The Town of Easton Information Technology Department provides computer and technical support and service for the Easton Town Offices, the Department of Public Works, the Water Division, the Police and Fire Departments and the School Business Office. Information Technology is responsible for 34 servers, 126 desktop computers, 44 notebook computers and 15 tablets. All sites are connected with Town owned 1GB fiber optic lines with the exception of Fire Station #2 which is connected using a secure wireless tunnel to the tower in back of Fire Station #1. The Town Offices accesses the Internet thru a Verizon FiOS line. All of the other town departments access the Internet thru a Verizon FiOS line located at the Police station.

Most of the Town's servers are virtual, utilizing the Microsoft Hyper V platform. There are 28 virtual machines running predominantly the Microsoft Windows Server 2016, 2012R2 and 2008R2 64 bit operating systems. There are still 2 legacy servers running the Microsoft Windows Server 2003 32 bit operating system. All these virtual servers run on only 4 physical servers, running Microsoft Windows Server 2016, to enable memory and processor sharing. There are 6 other physical servers running either Microsoft Windows Server 2008R2 or 2012R2 mostly for domain controller functions. The Town's email functions are performed on a virtual Exchange 2013 server hosted locally in our Hyper V environment. Email archiving is done with Intradyn's Email Archiving & Discovery utilizing a Hyper V Linux server. Backups are performed with Veeam servers also hosted in our Hyper V environment.

There are two data centers, one at the Town Offices and the other at the Police Station. The virtual environments are split between the two data centers. Also, each data center has 2 Dell EqualLogic storage arrays which contain the volumes for all of the virtual servers. Each night the Town Offices servers are replicated to the Police Station arrays and the Police/DPW servers are replicated to the Town Offices arrays through Veeam. This allows the Town to have a very dynamic disaster recovery plan.

Currently we are using an integrated municipal application from a company known as SoftRight, a Springbrook owned company, out of Westford, Massachusetts. The Town went live with the SoftRight Payroll application On January 1 of 2009. Since that time we have migrated all of our other applications including General Ledger, Budget, Accounts Payable & Purchasing, Fixed Assets, Payroll & Personnel, Treasury Receipts, Collector's Receivables, Tax Title, Water Billing and Trash Billing.

Also the Town's I.T. department uses Utopic's Persysent Software for creating and distributing images to new and existing computer systems. Not only does this software make it faster and more efficient to roll out new systems but it will also help in disaster recovery situations if any of the town's computers become corrupted with malware. Department based software images can be created and stored in the virtual environment and then easily rolled out to any hardware platform with the correct hardware drivers.

This year I.T. added a new firewall and Verizon FiOS Internet connection at the Police Station. Now DPW, Fire, Water, Police and COA will get their Internet thru this connection instead of the Town Offices. The Fire/DPW/COA phone system will now also get external phone calls via a S.I.P. trunk through this Verizon FiOS connection instead of the PRI at the Town Offices. Having all the phones go through the Town Offices has been problematic during major storms in the past.

Michael Deltano, Information Systems Manager

2019 ANNUAL REPORT OF THE AGRICULTURAL COMMISSION

Overview

The Easton Agricultural Commission is appointed by the Select Board and charged with promoting, preserving, encouraging, and facilitating sustainable agricultural activities within Easton.

Commission Composition

At the 2019 Annual Town Meeting, the Agricultural Commission membership was reduced from seven members to five members. Rosa Galeno, Tyler Jones, and Todd Sandstrum all stepped down in June 2019 after providing valuable insight and support of local agriculture and the eat local movement. Rory O'Dwyer and Bridget Lawrence-Meigs were appointed as returning Commissioners to three-year terms.

Activities and Projects

As a service to the community and to promote local agriculture, the Agricultural Commission operates the year-round Original Easton Farmer's Market and the Wheaton Farm Community Garden. All expenses of these operations are paid from the revenues generated.

The Original Easton Farmers Market runs year-round every Saturday morning, providing residents access to farm goods and locally sourced product. During the growing season, the market is at the Depot Street rest area at the S-curve (mid-May through October). The Winter Market held a successful first season in the Fellowship Hall at the Holy Trinity Lutheran Church Fellowship Hall at 143 Lincoln Street (November through mid-May). Market Manager Lesley Heyl left in March and was replaced by local resident Ross Muscato. While Ms. Heyl's energy and enthusiasm is missed, Mr. Muscato's promotion on social media and by word of mouth has resulted in increased customer attendance and the diversity of vendors. The following programming helped create a welcoming community event. An anonymous donor sponsored Oliver Ames High School musicians to play at a market in May & November; Kave Rock Farm hosted a workshop to make bird nesting balls from its alpaca fur; and Honey Dew Donuts donated coffee starting in November for the nearly the full winter market season.

Total Number of Vendors at the Original Easton Farmer's Market

Market Season/Year	2015	2016	2017	2018	2019
Summer	14	12	8	15	28
Winter	20	12	16	29	21

In 2019, sixteen (16) plots were rented at the Wheaton Farm Community Garden. The Commission welcomed five new gardeners to join those returning from previous years. Langwater Farm tills the garden plots as one of the services provided for renting the nearby fields. The garden also benefitted from the volunteer efforts of the gardeners themselves to keep it running harmoniously with high yields. Plots are rented on a yearly basis, with notice in the Town Crier and website in February.

Nine meetings were held in 2019, generally during the second week of the month except for September April and June. Minutes and Agendas are posted on the Town website. The reorganized Commission reaffirmed the Mission Statement of 2013 and Work Plan of October 2019, which seek to implement the recommend actions of the 2016 Open Space Plan.

Respectfully submitted,

Eric Silverman, Chair
Rory O'Dwyer, Vice-Chair
Michael Luke
Katie O'Dwyer
Bridget Lawrence-Meigs

2019 ANNUAL REPORT OF THE HUMAN RESOURCES BOARD

To the Select Board and residents of the Town of Easton

Overview

The Human Resources Board is comprised of three members who all reside in the Town of Easton. The Board meets at least one time per year to provide recommendations for the implementation and administration of the Classification Plan and Salary Plan for Non-Union employees. The Human Resources Board maintains written job descriptions in the classification plan and shall periodically review the duties of all such positions and classes.

2019 Activities

The Human Resources Board met three times in 2019 with the primary purpose of conducting a Compensation and Classification Study for Non-Union employees. Details of the 2019 meetings can be viewed on the Town's website at <https://eastontownma.documents-on-demand.com>. See the summary below:

- On February 26, 2019 the Board reorganized as they are required to do each year. The Board acknowledged former Member John Curran for his prior service to the Human Resources Board and welcomed new member Jennifer Toone Campanella. At this meeting the Board discussed the need to begin the classification study as the Board is required to review the salary plan for Non-Union employees no less than every five years or as deemed necessary. A scope of work and timeline as submitted by Consultant Mary Beth Bernard-HR Key Solutions was reviewed and accepted by the Board.
- On April 3, 2019, the Board reviewed a presentation and draft report.
- On May 2, 2019 the Board unanimously voted to accept the Non-Union Compensation and Classification Study.

Respectfully submitted:
Mahsa Khanbabai, Chair
Jennifer Toone Campanella
Robert MacLennan, Secretary

2019 ANNUAL REPORT OF THE HUMAN RIGHTS COMMITTEE

The Human Rights Committee's charge is:

- To promote Easton's vision of a community that has as its core values freedom from bigotry, hatred, intolerance, and disrespect.
- To build a stronger, more unified Town that respects and recognizes both our diversity and our commonalities.
- To work with community groups and agencies to educate and to promote understanding to eliminate prejudice and intolerance.
- To confront statements and actions that conflict with the core values expressed above.

The Human Rights Committee is currently comprised of 9 at-large members of the community as well as the Town Civil Rights Officer and representatives from the Board of Selectmen and the School Committee.

In the 2019 calendar year, the Committee:

- Provided an updated Religious Holiday Observance Calendar to all school personnel outlining the observance of religious holidays and the impact of such observance on students and the school day.
- Continued to perform outreach to influential community partners such as schools, the Civil Rights Officer, and other important community institutions.
- Refined content, accessibility and user experience of the Human Rights Committee webpage, including resources and learnings for other committees.
- Organized an Eat with Strangers event to have the community meet each other at local eateries.
- Hosted an Active Bystanders Training for the community (training provided by Quabbin Mediation).
- Hosted the Envelope Project at the annual Natural Resources Trust of Easton's Harvest Fair.
- Displayed the Faces of Easton banner throughout the town at locations including the schools, the library, the Y, and the Council on Aging.
- Marched in the annual Lions Club festival at the Rockery.
- Created a video with ECAT about the Human Rights Committee with testimonials from community members about why human rights are important.
- Distributed 100 Hate Has No Home Here signs to community members.
- Coordinated and provided written responses to several racially-charged incidents in our community.

The Human Rights Committee is eager to partner with other community groups and can be reached via email at humanrights@easton.ma.us.

Respectfully submitted:

Ilisabeth Bornstein, Chair
Karen Chan, Vice-Chair

2020 ANNUAL REPORT OF THE COMMISSION ON DISABILITY

Overview

The Commission on Disability is responsible for: (1) researching local problems of people with disabilities; (2) advising and assisting town officials and employees in ensuring compliance with state and federal laws and regulations that affect people with disabilities; (3) coordinating or carrying out programs designed to meet the problems of people with disabilities in coordination with programs of the Massachusetts Office on Disability; (4) reviewing and making recommendations about policies, procedures, services, activities and facilities of departments, boards and agencies of the Town as they affect people with disabilities; (5) providing information, referrals, guidance and technical assistance to individuals, public agencies, businesses and organizations in all matters pertaining to disability; and (6) coordinating activities of other local groups organized for similar purposes.

Commission Members

Jason Sutton, Chair
Antal Basa, Jr., Vice Chair
William McAuley, Secretary
Adam Riveiro, Treasurer
Paul DeCouto, Member
Maya Evohr, Member
Kevin Greiner, ADA Coordinator / Ex-officio
Dottie Fulginiti, Select Board Liaison

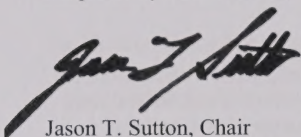
Activities and Projects

Our Commission submitted one warrant article at the 2019 Annual Town Meeting (ATM) which was approved. The article increased our membership count from 5 to 7 members and adopted the provisions of Massachusetts General Law, Chapter 40, Section 8J as the official Commission charge, governing the duties and powers of the Commission in Easton. On 12/02/2019, the Select Board (SB) adopted Massachusetts General Law, Chapter 40, Section 22G, which authorized the Town to allocate all funds received from fines assessed for violations of handicap parking in Easton to the Commission. The SB also adopted a policy to govern the management of the 22G account. Section 22G requires said funds to be used exclusively for the benefit of the disabled population.

The Commission continues to work with Department of Public Works in completing an ADA Self-Evaluation & Transition Plan ("Plan") for the Town. Under Title II of the Americans with Disabilities Act (ADA), all public entities are required to evaluate all of their services, policies, and practices and to modify any that do not meet ADA requirements. In addition, public entities with 50 or more employees are required to develop a transition plan detailing any structural changes that would be undertaken to achieve program access and specifying a time frame for their completion. Our Commission has provided the town engineer with our feedback and suggestions regarding the current draft of the Plan and we are working together towards finalizing it. Having such a Plan in place will also make the Town and all municipal departments eligible for a variety of grant opportunities. We are also working with the Department of Planning and Economic Development in completing an ADA assessment of all open space and recreation land for the Town's 2017 Open Space and Recreation Plan, which has been conditionally approved pending completion of said ADA assessment.

Overall, the Commission has taken great strides in connecting and working with the Massachusetts Office on Disability, Town Departments, Old Colony Elder Services, Independence Associates, and other state and local agencies in advocating for the rights of those with disabilities. We would like to take this opportunity to thank the Town, and all of its departments and personnel, for the support we have received this past year as it is much appreciated.

Respectfully submitted by,

A handwritten signature in black ink, appearing to read "Jason T. Sutton". The signature is stylized with a large, sweeping "J" and "S".

Jason T. Sutton, Chair
774-281-0235

2019 ANNUAL REPORT GREEN COMMUNITIES COMMITTEE

The mission of the Easton Green Communities Committee is to help raise awareness, educate, advise, and motivate Town of Easton residents and businesses to reduce waste, reduce energy use, conserve resources, reduce emissions/carbon footprint, and to embrace clean and renewable energy options.

2019 Recap

In 2019, the Green Communities Committee worked on a major initiative to help reduce the amount of waste the town produces by helping to pass a town-wide ban on the distribution of plastic checkout bags. Leading up to this vote at the November Special Town Meeting, the committee reviewed several Massachusetts towns' bans, spoke with the head of the Mansfield plastic-bag-ban initiative, met with the Easton DPW, Select Board and Board of Health, spoke to members of the Council on Aging, Chamber of Commerce, and Garden Club, and worked with a recent OA graduate to put together a well-researched bylaw for our town, as well as to get the word out about the ban. Flyers were created and placed on social media pages, hung at the library, and distributed to the science teachers at OAHS for voting-age students. The plastic shopping bag ban was approved at the November 12, 2019 Special Town Meeting.

In March 2019, committee member Christina Refford, attended the Shaping the Future of Sustainability conference in Cambridge to learn how other towns are reducing their carbon emissions, expanding their solar projects, adding composting to their trash disposal programs, and using rain gardens and fees to help deal with high-water tables and improve drainage systems in towns.

In June, 2019, the Green Communities Committee appeared before the Select Board to ask for the town's support of a state-wide initiative to put single-serving alcohol bottles, known as "nips", under the state's bottle deposit law. Committee presented evidence of the littering problem from nips which is especially bad on some major roadways in Easton.

Members of the Green Communities Committee participated in the town's Climate Change Assessment Plan meetings and final presentation to help the town deal with climate change events in the future. This summer, Christina Refford also spoke to the newly-formed Green Living Exploration Group about GCC and its initiatives. Over the past year, the Green Communities Committee began to run useful messages on their town website page for residents.

In July 2019, Valerie Frank was sworn in as our newest committee member, replacing Abigail Less who left the area to begin college. And in October 2019, Craig Barger asked Christina Refford to become the new chair of the Green Communities Committee. Her selection as chair was supported by the entire committee.

2020 Goals

As we wait for the Massachusetts' Attorney General to provide final approval of the town's plastic bag ban, the Green Communities Committee has begun working on signage for reusable bag donation boxes that will be placed at both the Easton Food Pantry and the Council on Aging. Once this ban is approved on the state level, letters will be written to the major grocery store and retail establishments, to the Council on Aging's monthly newspaper, and to the local newspaper so that retailers and residents know what they can expect when they go shopping.

Recently, the Green Communities Committee spoke to David Field, Director of the Easton DPW, about concrete ways the committee can help further educate the public about proper recycling practices. Some ideas include an ongoing Facebook campaign about what can and cannot be recycled, public outreach at town-wide festivals such as the Harvest Fair, Hazardous Waste Day, and Lion's Club Holiday Festival, and a potential presentation about recycling to various town groups and schools.

The committee is also in talks with the Conservation Commission to look at how we can best protect our wetlands, waterways, and drinking water from pollutants in our runoff.

The committee will be looking into ways to increase the number of solar projects in town and will present their findings to Easton Planning & Economic Development in the upcoming year.

The Green Communities Committee will also resurrect the Greenest of Easton awards this year to recognize businesses, organizations, and individuals in town.

The committee continues to welcome input and advice from our community partners and members of the general public.

Respectfully submitted,
Christina Refford, Chair
Craig Barger, Select Board Designee
Nicholas Mollo
Sherraine Glover
Valerie Frank

2019 ANNUAL REPORT OF THE OFFICE OF THE TOWN CLERK

The Office of the Town Clerk was very busy in the year of 2019 with the planning, execution, implementation and recording of two elections and three town meetings, which included a debt exclusion override and Special Town Meeting large enough to require utilization of Stonehill College facilities. In addition, the Town Clerk's Office worked diligently to clean up the voter registration information system street maintenance to align voter addresses with the assessor's database.

Over the past two years, the office has been working to increase awareness relative to dog licensing and its public health purpose of verification of proper rabies vaccinations. With the implementation of new software, the utilization of an online licensing system and a system of email reminders we have seen an increase of over 1,000 additional dogs licensed in 2019 over a 2-year period and 818 more than last year.

Our office continues to focus on rebuilding databases and records from 2008 – 2016 while creating systematic approaches to processes managed by the Town Clerk's Office.

Town Clerk's Office - Staff

The Office of the Clerk has three full time employees as follows:

Danielle M Sicard - Town Clerk	(DOH 2/27/17)
Peter L Van Der Hey – Records Manager & Compliance Officer	(DOH 8/1/16)
Pamela J Menconi – Assistant Town Clerk	(DOH 7/11/18)

The Office of the Town Clerk is located at Town Hall, 136 Elm Street, Easton, MA 02356. The Town Clerk's Office can be contacted via email at townclerksoffice@easton.ma.us or by phone at 508-230-0530.

All staff are Notaries Public and have the authority to notarize certain documents signed in their presence.

In addition to the full time staff listed above the Town Clerk's Office continues to utilize 4 senior tax work off program participants each year and began to utilize election worker Denise Morgan to provide additional support to the office during elections and the census processing seasons. These additional support systems are instrumental in allowing our office the ability to accomplish all of its responsibilities.

Board of Registrars

Board of Registrars provide certification of nomination papers, conduct voter registration sessions and conduct voter recounts, when required. There are four Board of Registrars for the Town of Easton as follows:

Danielle M Sicard, Town Clerk
Benjamin T Carroll
Barbara M Lerner
Patricia A Locke

Office of the Town Clerk Mission Statement

To facilitate the efforts of Easton residents, visitors and employees to access public information in an efficient, transparent and timely manner, to enable voters to avail themselves of the democratic process, to provide high quality service in a courteous and professional manner, to strive to improve both the office and its employees through habitual innovation and education, to preserve and promote the history of the town through its historical documents and artifacts, and to comply with federal, state and local statutes.

General Powers and Duties

The Easton Town Clerk is appointed by the Town Administrator and holds the rank of department head. The Town Clerk, supported by staff, has five major functions: Chief Election Officer, Registrar of Vital Records and Statistics, Records Access Officer, Record and Recording Officer and Licensing Officer. In addition, the Town Clerk's Office manages multiple facets of public body administration relative to management of records that include implementation of the Open Meeting Law and State Ethics Conflict of Interest Laws that were revised in 2010.

Elections & Town Meetings - Chief Election Officer

The Town Clerk acts as the Chief Election Officer, responsible for administering all local, state and federal elections in accordance with Massachusetts & Federal Election Laws and CMR's.

The Town Clerk's Office handles voter registrations, deletions, party and address changes on a daily basis through the States VRIS system and sends notices to those individuals as required by law. Residents may register to vote in person, by mail or online.

The Town Clerk's Office conducts an annual street list, known as the Town Census, and publishes the results in a permanent record, known as a Street List Book.

The Town Clerk is responsible for the submittal of new or amended bylaws approved at Town Meetings to the Attorney General as prescribed in M.G.L. c. 40 s. 32. The Town Clerk's Office maintains a current Town Code book online (Charter, Bylaws, Zoning Bylaws, and Regulations) through General Code to provide citizens, town officials and town employee's quick and accurate access to the Town's Code.

The following voter records were processed in the Town of Easton in 2019:

Voter Registrations:	New Voters:	999
	Deleted Voters:	832
	Voter Changes:	5552
Census Processing:	1 st Mailing:	9,279 households
	Confirmation Mailing:	3,865 voters

The total # of registered voters in the Town of Easton on December 31, 2019 was 16,893 voters.

The following Elections and Town Meetings were recorded in the Town of Easton in 2019:

- | | |
|-------------------------|-------------------|
| • ANNUAL TOWN ELECTION | APRIL 23, 2019 |
| • ANNUAL TOWN MEETING | MAY 20, 2019 |
| • SPECIAL TOWN MEETING | OCTOBER 28, 2019 |
| • SPECIAL TOWN ELECTION | NOVEMBER 5, 2019 |
| • SPECIAL TOWN MEETING | NOVEMBER 12, 2019 |

Results from each Election and Town Meeting in 2019 are provided within this Annual Town Report.

Registrar of Vital Records & Statistics and Burial Agent

The Town Clerk acts as the Town Registrar of Vital Records and Statistics, accepting filings, maintaining records and archiving permanent records of all births, deaths and marriages that occur in Easton. The Town Clerk is authorized to issue certified copies of birth, death and marriage records that they have on record. The fee for obtaining a certified copy of a vital record is **\$20.00** for the first copy and **\$10.00** for each additional copy (if requested when obtaining first copy).

The Town Clerk issues marriage licenses. Persons wishing to obtain a license must file their intentions with the Town Clerk in person (*except for those cases where one person is in the military or incarcerated*). A license is available to have a ceremony performed three days after filing the intentions to be married and is valid for sixty days from filing the intentions. The cost of a marriage license in Easton is **\$50.00**. The following vital records were recorded in the Town of Easton in 2019:

		Certified copy requests:	1 st copy	Additional copies
Births:	191		342	36
Deaths:	176		159	487
Marriages:	79		141	26
Marriage Intentions:	87			

The Town Clerk is also the Burial Agent for the Town of Easton and recorded the following in 2019:

Burial Permits:	75
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Records Access Officer

The Town Clerk acts as Records Access Officer in accordance with Chapter 121 of the Acts of 2016. The Records Access Officer is responsible for coordinating a response to requests for access to public records, assisting individuals seeking public records in identifying the records requested, and preparing guidelines that enable requestors to make informed requests regarding the availability of such public records electronically or otherwise.

The following Public Records Requests were tracked and recorded in the Town of Easton Public Records software that is managed by the Town Clerk’s Office in 2019:

	Town Hall Offices	Fire Department
Public Records Requests recorded:	166	105

Keeper of Records - Record and Recording Officer

The Town Clerk serves as the custodian of town records and official documents and is responsible for the maintenance, preservation and disposition of all town records. State law provides that the Town Clerk is the official keeper of the Town Seal and the Town's Oath Book. The Town Clerk’s Office is required by state law to ensure that town records are readily available for public inspection.

Archival Management

The Town Clerk oversees the execution of policies and orders of the Supervisor of Public Records, and provisions of MGL. C.66. The Office of the Town Clerk, with the assistance of the Records Manager & Compliance Officer, develop and implement procedures, standards and techniques for ensuring adequate custody, preservation, destruction, recovery and accountability of records as part of the towns archival management program.

Public Body Administration

Upon each appointment, all members of a public body are required to be sworn in and acknowledge the receipt of the Open Meeting Law materials, State Ethics Conflict of Interest Summary and Town of Easton’s Social Media Policy, which is done through the Office of the Town Clerk. The Town Clerk’s Office in Easton provides notice of appointment to all Board of Selectmen appointees and maintains a database with compliance records.

Ethics – Conflict of Interest

The Town Clerk acts as Ethics Liaison who is responsible for distributing the ethics summary annually and ensuring that all employees and board and committee members are complying with the state requirements by completing the online training every two years.

Open Meeting Law

The Open Meeting Law requires all public bodies to post their meeting agendas within 48 hours, excluding weekends and holidays. All postings are done through the Office of the Town Clerk and are posted on the bulletin board at Town Hall and on the town's website. Minutes are also submitted to the Town Clerk for posting to the town's website after approval.

Licensing Officer

In 2019, the following licenses and permits were issued or recorded by the Office of the Town Clerk in the Town of Easton:

Dog Licenses:	2763
DBA Business Certificates:	150
Yard Sale Permits:	44
Raffle Permits:	10

Dog Licenses

All dog owners in the Town must obtain a license for their dog(s) annually. The license period is January 1st – December 31st. A license will be issued only if the owner has evidence of a rabies vaccination, which is valid as of the date of issuance. The fee for a dog license is **\$10.00** for a spayed or neutered dog, **\$15.00** for unaltered. A late fee of **\$5.00 per month** is added if the dog is not licensed before March 1st or within 60 days of arrival to the Town of Easton or obtaining the dog(s). Owners of unlicensed dogs are also subject to a citation and pick up fee in accordance with Chapter 104 of the bylaws of the Town of Easton. If you have four or more dogs, you must receive permission from the Easton Zoning Board of Appeals before obtaining a kennel license from the Town Clerk's Office.

DBA Business Certificates

All "doing business as" or "DBA" Business Certificates are filed with the Town Clerk. Once filed, a DBA certificate is valid for four years. The fee for filing is **\$50.00**.

Yard Sale Permits

Yard sales may be held in the Town of Easton, pursuant to a permit granted by the Office of the Town Clerk, as the Agent of the Board of Selectmen. Chapter 193 of the Town of Easton Bylaws regulate the activity of offering for sale secondhand articles within residential areas of the community. The fee for a yard sale permit is **\$10.00**.

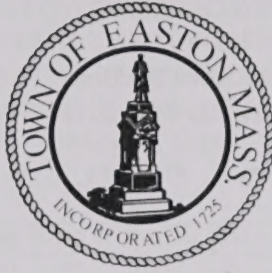
Raffle Permits

Although Massachusetts General Laws prohibit most forms of gambling in the Commonwealth, an exception under M.G.L. c. 271, s. 7A and its implementing regulations, 940 CMR 12, allow for some nonprofit organizations to be permitted to hold certain gaming activities through raffles and bazaars in order to fundraise. A nonprofit organization which can show it has been operating in the Town of Easton for two or more years and has a charitable or civic purpose may apply for a raffle permit. The raffle permit fee in the Town of Easton is **\$15, or \$10 for a renewal**.

The Town Clerk's Office embraces its role as the gateway where citizens seek information and assistance on all aspects of local and state government.

Respectfully submitted,

Danielle M. Sicard, MMC / CMMC
Town Clerk



TOWN OF EASTON **ANNUAL TOWN ELECTION RESULTS** **APRIL 23, 2019**

The following is a tabulation of voters for all six precincts at this election.

The Poll hours were open from **7:00 AM - 8:00 PM**

Registered Voters: **16,608**

Total Votes Cast: **987**

Percentage of Registered Voters who Voted: **5.94%**

BALLOTS CAST	Per Precinct counts
Precinct 1:	102
Precinct 2:	274
Precinct 3:	105
Precinct 4:	229
Precinct 5:	164
Precinct 6:	113
TOTAL	987

Absentee Ballots	# ballots sent	# returned & Cast
P1	3	3
P2	12	9
P3	2	0
P4	10	6
P5	8	6
P6	1	1
TOTAL	36	25

69.4% % Absentee Ballots requested vs Cast

0.2% % Absentee Ballots requested vs # Registered Voters

A True Record Attest:

Danielle M. Sicard, Town Clerk

TOWN OF EASTON
RECORD OF
Annual Town Election
Tuesday, April 23, 2019

	P1	P2	P3	P4	P5	P6		
Selectmen (vote for 2)								
Blanks	55	142	60	138	86	70	551	
Dottie A. Fulginiti	86	211	79	190	134	84	784	
Marc Blain Lamb	58	184	66	118	99	68	593	
Rebecca Anne Tellyer	0	3	0	3	0	0	6	Write In
Carol F. Nestler	2	2	0	4	5	2	15	Write In
Paul F. Meehan	0	1	1	2	1	0	5	Write In
Write Ins	3	5	4	3	3	2	20	
	204	548	210	458	328	226	1974	
Board of Assessors								
Blanks	25	64	22	56	41	37	245	
Michael J. McKenna	77	209	81	172	123	75	737	
Write Ins	0	1	2	1	0	1	5	
	102	274	105	229	164	113	987	
Board of Health								
Blanks	26	49	13	51	34	23	196	
Christopher A. Mills	76	222	89	173	129	90	779	
Rebecca Anne Tellyer	0	2	1	3	0	0	6	Write In
Write Ins	0	1	2	2	1	0	6	
	102	274	105	229	164	113	987	
School Committee (vote for 2)								
Blanks	32	120	51	103	78	58	442	
Nancy Deluca	84	233	82	187	132	86	804	
Jennifer Starr	86	182	72	161	112	78	691	
Somying Jane Monroe	2	7	2	4	5	3	23	Write In
Write Ins	0	6	3	3	1	1	14	
	204	548	210	458	328	226	1974	
Finance Committee (vote for 3)								
Blanks	109	365	140	298	219	166	1297	
James A. Stebbins	81	200	77	164	116	79	717	
Emily Wren	83	203	74	168	117	75	720	
John William Giraldez	20	29	11	33	12	8	113	Write In
Carol F. Nestler	2	12	4	10	4	5	37	Write In
Kayla Helen Raleigh	3	2	1	2	3	1	12	Write In
Laura Fogel	0	0	1	1	1	2	5	Write In
Benjamin H. Hampton III	1	3	0	0	2		6	Write In
Write Ins	7	8	7	11	18	3	54	
	306	822	315	687	492	339	2961	



**TOWN OF EASTON
COMMONWEALTH OF MASSACHUSETTS
ANNUAL TOWN MEETING
WARRANT AND RESULTS
May 20, 2019**

BRISTOL, SS.

To either of the Constables of the Town of Easton in the County of Bristol:
GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Easton qualified to vote in elections and Town affairs to meet in the Oliver Ames High School Auditorium in said Easton on Monday, the 20th day of May, next, at 7:00 P.M., then and there to act upon the following articles:

The Moderator reviewed some town meeting rules & procedures and noted that the glossary of terms is located at the back of the warrant. She noted that deputy Town Moderator, Walter Mirrione was in attendance and will moderate some of the articles at the town meeting this evening. (The deputy Moderator handled articles 9, 10, 11, 12, 13, and 14). She introduced several Boy Scouts from the Town of Easton who led the crowd in the Pledge of Allegiance.

A quorum of registered voters of the Town of Easton being present and the proper return of the warrant being met, Town Moderator Kate Welch called the May 20, 2019 Annual Town Meeting, held in the Auditorium of Oliver Ames High School, to order at 7:24 PM.

ARTICLE 1. ACCEPTANCE OF ANNUAL REPORTS

To see if the Town will vote to accept the reports of the Selectmen, Town Administrator, Assessors, Board of Health, Town Clerk, Treasurer, Collector of Taxes, School Committee, Town Accountant, Director of Public Works, and other Departments, Boards and Committees of the Town, or take any other action relative thereto.

Submitted by Board of Selectmen

MOTION: Selectman Fuliginiti moved that the Town vote to accept the reports of the Selectmen, Town Administrator, Assessors, Board of Health, Town Clerk, Treasurer, Collector of Taxes, School Committee, Town Accountant, Director of Public Works, and other Departments, Boards and Committees of the Town.

Explanation: This is an annual vote to accept the Town Report.

<i>Vote Required:</i>	<i>SIMPLE MAJORITY</i>
<i>Selectmen Recommendation:</i>	<i>RECOMMENDED</i>
<i>Finance Committee Recommendation:</i>	<i>RECOMMENDED</i>

DECLARED VOTED BY MAJORITY BY THE MODERATOR

ARTICLE 2. SPENDING LIMITS FOR REVOLVING FUNDS

To see if the Town will vote to authorize the total expenditures for the following revolving funds pursuant to G.L. c. 44, Section 53E ½ for the fiscal year beginning July 1, 2019 to be expended in accordance with the bylaws heretofore approved.

FUND	Approved Total Expenditures
Conservation Commission Filing Fees	\$50,000
Planning Board Fees	\$50,000
Town Clerk Records	\$10,000
Recreation	\$300,000
Recreation Field Maintenance	\$50,000
Board of Health vaccinations	\$10,000
Board of Health Betterment Fees	\$5,000
Agricultural Commission	\$25,000
ZBA Revolving	\$10,000
DPW Road Maintenance Fund	\$25,000
DPW Vehicle and Equipment Revolving Fund	\$50,000
Police Cruiser Detail Fees	\$25,000

or take any other action relative thereto.

Submitted by Board of Selectmen

MOTION: Selectman Fuliginiti moved that the Town vote to authorize the total expenditures for the revolving funds printed in the warrant under Article 2, pursuant to G.L. c44 Section 53E ½ for the fiscal year beginning July 1, 2019 to be expended in accordance with the bylaws heretofore approved.

Explanation: This article sets the annual spending limits for all revolving funds established pursuant to Massachusetts General Law Chapter 44, section 53E and 1/2. Actual expenditures cannot exceed the balance in the fund even if the expenditures are less than the established limits.

Vote Required:

Simple Majority

Selectmen Recommendation:

Recommended

Finance Committee Recommendation:

Recommended

DECLARED VOTED BY MAJORITY BY THE MODERATOR

ARTICLE 3. ELECTED OFFICIALS' COMPENSATION

To see if the Town will vote to fix the salary and compensation of all elected officers of the Town, as provided by Section 108 of Chapter 41 of the General Laws, as follows:

Board of Selectmen, each member	\$1,800
Board of Health, each member	\$1,000
Board of Assessors, each member	\$1,800
Moderator	\$ 100

or take any other action relative thereto.

Submitted by Board of Selectmen

MOTION: Selectman Fuliginiti moved that the Town vote to fix the salary and compensation of all elected officers of the Town, as provided by Section 108 of Chapter 41 of the General Laws, as printed in the warrant.

Explanation: This is an annual article, required by statute, to set the salary levels for all compensated elected officials.

Vote Required:	SIMPLE MAJORITY
Selectmen Recommendation:	RECOMMENDED
Finance Committee Recommendation:	RECOMMENDED

DECLARED VOTED BY MAJORITY BY THE MODERATOR

**ARTICLE 4. APPROPRIATION & AUTHORIZATION TO EXPEND
CHAPTER 90 FUNDS**

To see if the Town will vote to appropriate a sum of money to be expended in anticipation of the reimbursement authorized for the State's share of the cost of work to be done under Chapter 90 of the General Laws, or to take any other action relative thereto.

Submitted by Board of Selectmen

MOTION: Selectman Barger moved that the Town vote to appropriate the sum of \$728,176 to be expended in anticipation of the reimbursement authorized for the State's share of the cost of work to be done under Chapter 90 of the General Laws.

Explanation: This is the Town's annual share of Chapter 90 funds provided by the State for road related improvements in the community.

Vote Required:	SIMPLE MAJORITY
Selectmen Recommendation:	RECOMMENDED
Finance Committee Recommendation:	RECOMMENDED

DECLARED VOTED BY MAJORITY BY THE MODERATOR

ARTICLE 5. PAYMENT OF BILL(S) FROM A PRIOR FISCAL YEAR

To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds a sum of money to pay the cost of bills incurred in a prior fiscal year, or take any other action relative thereto.

Submitted by Board of Selectmen

MOTION: Selectman Barger moved to dismiss Article 5.

Explanation: There are no prior year bills at this time.

Vote Required:

SIMPLE MAJORITY FOR DISMISSAL

DECLARED DISMISSED BY MAJORITY BY THE MODERATOR

ARTICLE 6. SUPPLEMENT FISCAL YEAR 2019 BUDGETS

To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds a sum of money to supplement fiscal year 2019 budgets, or take any other action relative thereto.

Submitted by Board of Selectmen

MOTION: Selectman Barger moved that the Town vote to appropriate the sum of \$25,000 to supplement the fiscal year 2019 Town Counsel budget and that to meet this appropriation, \$25,000 shall be transferred from the fiscal year 2019 Employee Benefits and Insurance Budget.

Explanation: The town counsel budget requires additional funding to cover costs related to labor contract negotiations.

Vote Required:

SIMPLE MAJORITY

Selectmen Recommendation:

RECOMMENDED

Finance Committee Recommendation:

RECOMMENDED

DECLARED VOTED BY MAJORITY BY THE MODERATOR

ARTICLE 7. TRANSFER TO OPEB TRUST FUND

To see if the Town will vote to raise and appropriate or appropriate and transfer a sum of money into the Other Post-Employment Benefits Liability Trust Fund established in accordance with §20 of MGL Chapter 32B, or take any other action relative thereto.

Submitted by Town Administrator

MOTION: Selectman Brussard moved that the Town vote to transfer the sum of \$25,000 into the Other Post-Employment Benefits Liability Trust Fund established in accordance with §20 of MGL Chapter 32B and that to meet this appropriation, \$25,000 shall be transferred from the fiscal year 2019 Employee Benefits and Insurance budget.

Explanation: This article sets aside additional funds toward retiree health insurance by making a transfer into the Town’s OPEB Trust Fund. Funding is from surplus funds in the health insurance line items of the Employee Benefits and Insurance Budget.

Vote Required:	SIMPLE MAJORITY
Selectmen Recommendation:	RECOMMENDED
Finance Committee Recommendation:	RECOMMENDED

DECLARED VOTED BY MAJORITY BY THE MODERATOR

ARTICLE 8. FY 2020 OPERATING BUDGET

To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds, a sum of money to defray the Town charges for the ensuing fiscal year including the salaries of the several elected and appointed officers of the Town, and make appropriations for the same as listed below, or take any other action relative thereto.

FD-DPT	DEPARTMENT NAME	AMOUNT
01.120	SELECTMEN	430,643
01.131	FINANCE COMMITTEE	2,000
01.132	RESERVE FUND	60,000
01.135	ACCOUNTANT	245,224
01.140	ASSESSORS	265,192
01.145	TOWN COLLECTOR/TREASURER	349,795
01.150	TOWN COUNSEL	170,000
01.155	INFORMATION TECHNOLOGY	220,677
01.160	TOWN CLERK	261,766
01.175	PLANNING AND ECONOMIC DEVELOPMENT	331,970
01.210	POLICE	4,372,121
01.211	PUBLIC SAFETY DISPATCH	652,601
01.220	FIRE	3,846,811
01.231	AMBULANCE	893,189
01.240	INSPECTIONAL SERVICES	293,904
01.310	SOUTHEASTERN REGIONAL SCHOOL	1,179,066
01.400	DPW ADMINISTRATION	3,378,511
01.500	HEALTH & COMMUNITY SERVICES	940,254

01.610	LIBRARY	561,606
01.700	MATURING DEBT & INTEREST	4,326,677
01.910	EMPLOYEE BENEFITS & INSURANCE	14,529,859
01.920	OTHER GENERAL GOVERNMENT	108,100
60.440	SEWER DEPARTMENT ENTERPRISE	375,000
61.450	WATER DIVISION	2,590,274
62.430	SOLID WASTE & RECYCLING	1,388,000
63.120	P.E.G. ACCESS & CABLE RELATED FEES ENTERPRISE	600,000
01.300	SCHOOL DEPARTMENT	<u>42,363,566</u>
	TOTAL FY 2020 BUDGET	\$84,736,806

Submitted by Town Administrator

MOTION: Selectman Brussard moved that the town vote to appropriate the sum of \$84,736,806, of which \$77,773,517 shall be raised from taxation, \$1,044,603 shall be transferred from free cash, \$5,100 shall be transferred from the conservation fund, \$98,759 shall be transferred from septic betterments receipts reserved for appropriation, \$250,000 shall be transferred from the capital stabilization fund, \$3,201,827 shall be transferred from water enterprise receipts, \$375,000 shall be transferred from sewer enterprise receipts, \$1,388,000 shall be transferred from solid waste and recycling enterprise receipts and \$600,000 shall be transferred from cable franchise and related revenue enterprise receipts, all to meet the Town charges, including the salaries of several elected and appointed officers of the Town for fiscal year 2020 as printed in the Warrant under Article 8.

Explanation: This is the annual operating budget for the Town. The Town Administrator and others will make a presentation at town meeting regarding this proposal.

Vote Required: TWO-THIRDS MAJORITY

Selectmen Recommendation: RECOMMENDED

Finance Committee Recommendation: RECOMMENDED

Held budgets were:

01.300	SCHOOL DEPARTMENT	<u>42,363,566</u>
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(Budgets without holds) - DECLARED VOTED BY 2/3 BY THE MODERATOR
(Held budgets) - DECLARED VOTED BY MAJORITY BY THE MODERATOR

(NOTE: Article 8 passed as originally moved. See Record of Amendments and Motions below)

RECORD OF AMENDMENTS and MOTIONS FOR ARTICLE 8

A **MOTION** to Amend Article 8 was made by Mark Carpetier to amend article 8 by transferring \$410,000.00 from Easton's Stabilization funds to the School Departments Budget, increasing the School Department line item from \$42,363,566.00 to \$42,773,566.00. Motion was 2nd.

AMENDMENT - DECLARED FAILED BY MAJORITY BY THE MODERATOR

A **MOTION** to move the Amendment Question was made by Doug O'Roak and was seconded.

(Move the Question) –

DECLARED VOTED BY 2/3 MAJORITY BY THE MODERATOR

A **MOTION** to move the School Line Item Question was made by Joan Lundgren and was seconded.

(Move the Question) –

DECLARED VOTED BY 2/3 MAJORITY BY THE MODERATOR

ARTICLE 9. APPROVE FUNDING FOR EASTON PATROL OFFICERS ASSOCIATION CONTRACT

To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds, a sum of money needed to fund the incremental cost items contained in a collective bargaining agreement between the Town and the and the Easton Patrol Officers Association, such agreement to be effective July 1, 2018 through June 30, 2021; or take any other action relative thereto.

Submitted by Board of Selectmen

MOTION: Selectman Brussard moved to dismiss Article 9.

Vote Required:

SIMPLE MAJORITY FOR DISMISSAL

DECLARED DISMISSED BY MAJORITY BY THE MODERATOR

ARTICLE 10. APPROVE FUNDING FOR EASTON POLICE SUPERVISORY OFFICERS ASSOCIATION CONTRACT

To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds, a sum of money needed to fund the incremental cost items contained in a collective bargaining agreement between the Town and the Easton Police Supervisory Officers Association, such agreement to be effective July 1, 2018 through June 30, 2021; or take any other action relative thereto.

Submitted by Board of Selectmen

MOTION: Selectman King moved that the Town vote to appropriate the sum of \$8,700 for the purpose of funding the incremental cost items in fiscal year 2019 contained in a collective bargaining agreement negotiated between the Town and the Easton Police Supervisors Association, for the period of July 1, 2018 through

June 30, 2021 and that to meet this appropriation said amount shall be transferred from the fiscal year 2019 Employee Benefits and Insurance Budget to the fiscal year 2019 Police Department Budget.

Explanation: This article will fund the cost items of a new collective bargaining agreement with the Easton Police Supervisors Association for fiscal years 2019 through 2021. Funding comes from a collective bargaining reserve line item in the Employee Benefits & Insurance Budget that was programmed into the fiscal year 2019 operating budget adopted by Annual Town Meeting in May 2018.

<i>Vote Required:</i>	<i>SIMPLE MAJORITY</i>
<i>Selectmen Recommendation:</i>	<i>RECOMMENDED</i>
<i>Finance Committee Recommendation:</i>	<i>RECOMMENDED</i>

DECLARED VOTED BY MAJORITY BY THE MODERATOR

ARTICLE 11. APPROVE FUNDING FOR DISPATCHERS' CONTRACT

To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds, a sum of money needed to fund the incremental cost items contained in a collective bargaining agreement between the Town and the and the SPEA Public Safety Dispatchers' Unit, such agreement to be effective July 1, 2018; or take any other action relative thereto.

Submitted by Board of Selectmen

MOTION: Selectman King moved that the Town vote to appropriate the sum of \$11,900 for the purpose of funding the incremental cost items in fiscal year 2019 contained in a collective bargaining agreement negotiated between the Town and the SPEA Public Safety Dispatchers' Unit, for the period of July 1, 2018 through June 30, 2020 and that to meet this appropriation said amount shall be transferred from the fiscal year 2019 Employee Benefits and Insurance Budget to the fiscal year 2019 Public Safety Dispatch Budget.

Explanation: This article will fund the cost items of a new collective bargaining agreement with the SPEA Public Safety Dispatchers' Unit. Funding comes from a collective bargaining reserve line item in the Employee Benefits & Insurance Budget that was programmed into the fiscal year 2019 operating budget adopted by Annual Town Meeting in May 2018.

<i>Vote Required:</i>	<i>SIMPLE MAJORITY</i>
<i>Selectmen Recommendation:</i>	<i>RECOMMENDED</i>
<i>Finance Committee Recommendation:</i>	<i>RECOMMENDED</i>

DECLARED VOTED BY MAJORITY BY THE MODERATOR

ARTICLE 12. APPROVAL OF TAX AGREEMENT WITH EASTMAN STREET SOLAR 1, LLC.

To see if the Town will vote in accordance with G.L. c. 59 s 38H to authorize the Board of Selectmen to negotiate and enter into a Tax Agreement with Eastman Street Solar 1, LLC, located at 5790 Fleet Street, Suite 200, Carlsbad, CA 92008, for a period of up to twenty (20) years, and to approve said agreement under which Eastman Street Solar 1, LLC, will pay the Town a sum of money per year relative to a parcel of land located at 35 Eastman Street, Easton, MA 02375 related to the proposed construction and operation of a Large-Scale Mounted Solar Photovoltaic Installation with an expected nameplate capacity of approximately 1438 kW, said Tax Agreement is on file in the Town Clerk’s Office; or take any action relative thereto.

Submitted by Chief Assessor

MOTION: Selectman King moved that the Town vote in accordance with G.L. c. 59 s 38H to authorize the Board of Selectmen to negotiate and enter into a Tax Agreement with Eastman Street Solar 1, LLC, located at 5790 Fleet Street, Suite 200, Carlsbad, CA 92008, for a period of up to twenty (20) years, as printed in the warrant.

Explanation: This article will authorize the Board of Selectmen to enter into a tax agreement with Eastman Street Solar 1, LLC, which has constructed a 1.438 KW solar array at 35 Eastman Street. It is recommended by the Department of Revenue that municipalities reach a tax agreement regarding solar installations. This tax agreement will generate \$42,542.98 in new growth during FY2021 and will pay a total of \$329,090.59 to the Town of Easton over twenty years.

<i>Vote Required:</i>	<i>SIMPLE MAJORITY</i>
<i>Selectmen Recommendation:</i>	<i>RECOMMENDED</i>
<i>Finance Committee Recommendation:</i>	<i>RECOMMENDED</i>

DECLARED VOTED BY MAJORITY BY THE MODERATOR

ARTICLE 13. SEPTIC LOAN PROGRAM

To see if the Town will vote to appropriate the sum of \$1,000,000 for the purpose of financing the following water pollution facility projects: repair, replacement and/or upgrade of septic systems, pursuant to agreements with Board of Health and residential property owners, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws; to determine whether this appropriation shall be raised by borrowing from the Massachusetts Water Pollution Abatement Trust or otherwise, or to take any other action relative thereto.

Submitted by Board of Health

MOTION: Selectman Lamb moved that \$1,000,000 be appropriated for the purpose of financing the following water pollution abatement facility projects: repair, replacement and/or upgrade of septic systems, pursuant to agreements with the Board of Health and residential property owners, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$1,000,000 and issue bonds or notes therefore under G.L. c.111, s.127B ½ and/or Chapter 29C of the General Laws; that project and financing costs shall be repaid by the property owners, in accordance with those agreements, but such bonds or notes shall be general obligations of the Town; that the Treasurer with the approval of the Board of Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the projects or for the financing thereof; and that the Board of Selectmen or other appropriate local body or official is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the projects and to take any other action necessary to carry out the projects.

Explanation: If approved, this will allow the Town to avail itself of funds available through the Massachusetts Water Pollution Abatement Trust at low interest which will then be used to provide loans to residents for the express purpose of upgrading failed septic systems which are no longer protecting the public health. Upgrading includes the replacement of an existing system or the connecting to a sewer. The funds will be offered as betterment loans which will be paid back with interest over a period of time, not to exceed 20 years. Betterments appear as additional charges on the real estate tax bill. The Board of Health began accepting application for this program in January of 2012. Through this program the Town has provided 2.7 million dollars in loans to date. This has resulted in 102 system upgrades with an additional 7 projects approved and awaiting completion. The approval of these additional funds will allow for the continuation of this program.

Vote Required:

TWO-THIRDS MAJORITY

Selectmen Recommendation:

RECOMMENDED

Finance Committee Recommendation:

RECOMMENDED

DECLARED VOTED BY 2/3 BY THE MODERATOR

ARTICLE 14. RESCIND PREVIOUSLY AUTHORIZED DEBT

To see if the Town will vote to rescind \$125,000 of the borrowing authorized under Article 9 of the May 21, 2018 Annual Town Meeting, said funding originally appropriated for Carbon Vessel Installation at NEV WWTP but no longer needed as the Commonwealth secured funding for the project, and to see if the Town will vote to rescind \$60,000 of the \$150,000 borrowing authorized under the same Article 9 of the May 21, 2018 Annual Town Meeting, said funding originally appropriated for emergency generator replacements at the DPW and Station 3 Fire Department facilities, replacements which were accomplished at a portion of the original borrowing cost, or take any other action relative thereto.

Submitted by Board of Selectmen

MOTION: Selectman Lamb moved that the Town vote to rescind \$125,000 of the borrowing authorized under Article 9 of the May 21, 2018 Annual Town Meeting, said funding originally appropriated for Carbon Vessel Installation at the North Easton Village Wastewater Treatment Plant but no longer needed as the Commonwealth secured funding for the project, and further that the Town vote to rescind \$60,000 of the \$150,000 borrowing authorized under the same Article 9 of the May 21, 2018 Annual Town Meeting, said funding originally appropriated for emergency generator replacements at the DPW and Station 3 Fire Department facilities but no longer needed as the project was accomplished at a portion of the original borrowing authorization.

Explanation: This “housekeeping” article will remove the authorization which would otherwise remain on the books indefinitely. The Carbon Vessels identified in the FY2019 Capital Budget no longer require local borrowing, as the Commonwealth has secured state funding for these items. The emergency generator borrowing authorizations, which totaled \$150,000, were not needed in full as the replacements were accomplished at a cost of approximately \$90,000 leaving \$60,000 on the books which we now seek to rescind.

<i>Vote Required:</i>	<i>SIMPLE MAJORITY</i>
<i>Selectmen Recommendation:</i>	<i>RECOMMENDED</i>
<i>Finance Committee Recommendation:</i>	<i>RECOMMENDED</i>

DECLARED VOTED BY MAJORITY BY THE MODERATOR

ARTICLE 15. FY 2020 CAPITAL BUDGET

To see if the Town will vote to raise and appropriate, appropriate by borrowing, or appropriate by transfer from available funds a sum of money for the purpose of meeting the capital budget needs of the Town for fiscal year 2020 as follows:

Ambulance – Monitor Defibrillators	\$35,000
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Fire – Nozzle Replacements (100%)	52,232
Fire – Thermal Imaging Cameras	10,580
Fire – Protective Clothing	15,000
Fire/Ambulance – Wireless Airlinks for Department Vehicles	10,018
Fire/Ambulance – Air Lifting Bag Replacements	18,140
Fire – Gear Washer and Dryers	21,000
Fire – EEMA/CERT	5,000
School – Replace EPDM Section of Richardson Olmsted School Roof	600,000
School – Replace Press Box Lift at Muscato Stadium (ADA Requirement)	27,861
School – Replace Synthetic Turf & Track at Muscato Stadium	185,000
School Technology – Computers, Etc.	136,140
School Technology – Projectors	36,550
School Technology – Network Upgrades	30,145
DPW – Environmental, Health, and Safety Program	25,000
DPW / Highway – Replace Vehicle # 2 (1999 Mack R690) w/ 35K GVW Hooklift	220,000
DPW / Buildings & Grounds – Municipal Facilities Capital Improvements	100,000
DPW / Highway – Replace Vehicle # 61 (CAT Backhoe) w/ 2019 Backhoe	140,000
Health & Community Services – Frothingham Hall Emergency Generator	50,000
Cemetery Commission – Pine Grove Cemetery Columbarium	13,500
Sewer – North Easton Village Wastewater Treatment Plant Tank Repairs	54,000
Water – Washington Street Tank Repairs	100,000
Water – Treatment Plant Pilot Testing Design, Engineering, and Related Costs	150,000
Water - Replace vehicle #130 F-250 Utility Truck w/plow	50,000
Water - Replace vehicle #131 F-250 Utility Truck w/plow	50,000
Total	\$2,135,166

or take any other action relative thereto.

Submitted by Town Administrator

MOTION: Selectman Lamb moved that the Town vote to appropriate the sum of \$2,135,166 for the purpose of meeting the capital budget needs of the Town for fiscal year 2020 as listed in the warrant under Article 15, and that to meet this appropriation, \$200,000 shall be transferred from free cash, \$83,078 shall be transferred from available FEMA funds, \$125,227 shall be transferred from overlay surplus, \$350,000 shall be transferred from water surplus, \$54,000 shall be transferred from sewer surplus and that the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$1,322,861 for the school roof, turf and track replacement at Muscato Stadium, press box lift at Muscato Stadium, DPW Hooklift, municipal facilities capital improvements, backhoe, and Frothingham Hall emergency generator under Massachusetts General Laws, Chapter 44 or any other enabling authority, provided that in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or

notes thereunder, less any such premium applied to the payment of the costs of issuance of such bond or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied, and to authorize the Board of Selectmen to do or take all actions necessary to carry out these projects on behalf of or in the name of the Town.

Explanation: This is the annual capital budget for the Town.

<i>Vote Required:</i>	<i>TWO-THIRDS MAJORITY</i>
<i>Selectmen Recommendation:</i>	<i>RECOMMENDED</i>
<i>Finance Committee Recommendation:</i>	<i>RECOMMENDED</i>

DECLARED VOTED BY 2/3 BY THE MODERATOR

(NOTE: Article 15 passed as originally moved. See Record of Amendments and Motions below)

RECORD OF AMENDMENTS and MOTIONS FOR ARTICLE 15

A MOTION to Amend Article 15 was made by Kyla Bennett to amend the line item in Article 15 for “School-Replace Synthetic Turf &b Track at Muscato Stadium - \$185,000” by adding “only if the new field is mad of natural grass or organic infill.” Motion was 2nd.

A counted vote was taken:
YES - 334 NO – 235

AMENDMENT -- DECLARED VOTED BY MAJORITY BY THE MODERATOR

A MOTION to move the Amendment Question was made by Michelle McKee and was seconded.

(Move the Question) –

DECLARED VOTED BY 2/3 MAJORITY BY THE MODERATOR

A MOTION was made by Jeremy Tammelleo to reconsider Article 15. The Motion was 2nd.

(Motion to Reconsider) –

DECLARED VOTED BY MAJORITY BY THE MODERATOR

A MOTION to move the Amendment Question, after reconsideration, was made by Zane Reservitz and was seconded.

(Move the Question) –

DECLARED VOTED BY 2/3 BY THE MODERATOR

RECONSIDERED AMENDMENT – DECLARED FAILED BY THE MODERATOR

ARTICLE 16. LEASE OF PROPERTY FOR SCHOOL ADMINISTRATIVE OFFICES

To see if the Town will vote to authorize the Town, acting by and through the School Committee, acting in coordination with the Board of Selectmen, to enter into a lease agreement for a term not to exceed three (3) years, on such terms as it determines to be in the best interest of the School Department and to further authorize the School Committee and Board of Selectmen to execute any and all instruments as may be necessary to meet this purpose, for the purpose of acquiring office space at 50 Oliver Street, Easton for school administrative staff, or take any action relative thereto.

Submitted by Easton Public Schools

MOTION: Selectman Fulginiti moved that the Town vote to authorize the Town, acting by and through the School Committee, acting in coordination with the Board of Selectmen, to enter into a lease agreement for a term not to exceed three (3) years, on such terms as it determines to be in the best interest of the School Department and to further authorize the School Committee and Board of Selectmen to execute any and all instruments as may be necessary to meet this purpose, for the purpose of acquiring office space at 50 Oliver Street, Easton for school administrative staff.

Explanation: This article will authorize the School Committee to execute a lease agreement for office space for the Easton Public Schools.

<i>Vote Required:</i>	<i>SIMPLE MAJORITY</i>
<i>Selectmen Recommendation:</i>	<i>RECOMMENDED</i>
<i>Finance Committee Recommendation:</i>	<i>RECOMMENDED</i>

DECLARED VOTED BY MAJORITY BY THE MODERATOR

ARTICLE 17. ESTABLISHMENT OF FIVE CORNERS DISTRICT IMPROVEMENT FINANCING PROGRAM

To see if the Town will vote to create a district improvement financing program according to the provisions of Chapter 40Q of the General Laws, and: designate a development district within the area of the Town to be known as the Five Corners Development District, as shown on a map entitled “ Five Corners Development District, Easton, Massachusetts” dated January 31, 2019 and on file in the office of the Department of Planning & Economic Development; adopt a development program for the Five Corners Development District, on file in the office of the Department of Planning & Economic Development, for the improvement of the quality of life, physical facilities and infrastructure of such district; and create a development program fund pursuant to said Chapter 40Q that consists of a development sinking fund and a project cost account and such other accounts as the Board of Selectmen deems necessary or appropriate, or take any other action relative thereto.

Submitted by Planning Department

MOTION: Selectman Fulginiti moved that the Town vote to create a district improvement financing program according to the provisions of Chapter 40Q of the General Laws, and: designate a development district within the area of the Town to be known as the Five Corners Development District, as shown on a map entitled “Five Corners Development District, Easton, Massachusetts” dated January 31, 2019 and on file in the office of the Department of Planning & Economic Development; adopt a development program for the Five Corners Development District, on file in the office of the Department of Planning & Economic Development; and create a development program fund pursuant to said Chapter 40Q that consists of a development sinking fund and a project cost account and such other accounts as the Board of Selectmen deems necessary or appropriate, all as printed in the warrant.

Explanation: Chapter 40Q of the General Laws provides municipalities the option of establishing district improvement financing programs that allow the municipality to set aside a portion of new growth revenue realized as a result of capital investment in a defined development district that can be used to pay for costs associated with those capital investments. Creation of the Five Corners District Improvement Financing Program will allow the town to allocate a portion of the new growth revenue generated from new development that could not otherwise have occurred in the district without infrastructure improvements, and more specifically installation of the sewer collection system. This new growth revenue allocation will allow the town to reduce the amount of the betterment that will be assessed to property owners in the district.

<i>Vote Required:</i>	<i>SIMPLE MAJORITY</i>
<i>Selectmen Recommendation:</i>	<i>RECOMMENDED</i>
<i>Finance Committee Recommendation:</i>	<i>RECOMMENDED</i>

DECLARED PASSED BY THE MODERATOR

ARTICLE 18. ACCEPTANCE OF DEED IN LIEU OF FORECLOSURE –
11 PEBBLEBROOK ROAD

To see if the Town will authorize the Treasurer/Collector to accept on behalf of the Town a deed to parcel 4U 124, 11 Pebblebrook Road, in which all persons who have an interest in the title join as grantors, in lieu of foreclosure of a tax title on such parcel, in accordance with MGL c. 60, §77C. Provided however, that such deed in lieu shall only be accepted if there are no liens or encumbrances on the land other than those of the Town, or take any other action relative thereto.

Submitted by the Treasurer/Collector

MOTION: Selectman Fulginiti moved that the Town vote to authorize the Treasurer/Collector to accept on behalf of the Town a deed to parcel 4U 124, 11 Pebblebrook Road, as printed in the warrant.

Explanation: MGL c. 60 §77C allows towns to accept parcels from taxpayers where the cost to prosecute to foreclosure or the enforcement of the lien is impractical or impossible. This allows the Town to save the cost of foreclosure and expedites transfer of ownership to the Town. This parcel is a 1,242 square foot corner piece which abuts Town owned property (1.25 acres with a water tank). The parcel was, by agreement with the Town, supposed to be deeded to the Town when the subdivision was finished. Ownership was never transferred and the cost to prosecute this parcel to foreclosure exceeds its value. Tax title balance is approx. \$3,500

<i>Vote Required:</i>	<i>SIMPLE MAJORITY</i>
<i>Selectmen Recommendation:</i>	<i>RECOMMENDED</i>
<i>Finance Committee Recommendation:</i>	<i>RECOMMENDED</i>

DECLARED VOTED BY MAJORITY BY THE MODERATOR

ARTICLE 19. AGRICULTURAL COMMISSION COMPOSITION

To see if the Town will vote to reduce the number of Agricultural Commission members from seven to five by revising Chapter 18, section 2 of the Easton General Bylaws to read as follows, or take any other action relative thereto.

Chapter 18 Agricultural Commission

§ 18-2 Composition. The Commission shall consist of ~~seven~~ five members, appointed by the Board of Selectmen. Potential members shall demonstrate an interest in carrying out the Purpose of the Commission, as set forth above. In appointing the members of the Commission, the Selectmen may consider a candidate's actual experience in agricultural activities. The term of office shall be three years, provided that appointments of the initial members of the Commission shall be as follows: three members for a term of three years; two members for a term of two years; and two members for a term of one year. Vacancies shall be filled based upon the unexpired term of the vacated position so as to maintain staggered terms. The Commission shall make recommendations to the Selectmen for the filling of any vacancy.

Submitted by Agricultural Commission

MOTION: Selectman Barger moved that the Town vote to reduce the number of Agricultural Commission members from seven to five by revising Chapter 18, section 2 of the Easton General Bylaws as printed in the warrant.

Explanation: This article would reduce the number of members appointed to the Agricultural Commission thereby allowing them to take more timely actions by making it easier for the Commission to get a quorum at meetings.

<i>Vote Required:</i>	<i>SIMPLE MAJORITY</i>
<i>Selectmen Recommendation:</i>	<i>RECOMMENDED</i>
<i>Finance Committee Recommendation:</i>	<i>RECOMMENDED</i>

DECLARED VOTED BY MAJORITY BY THE MODERATOR

ARTICLE 20. AMENDMENT OF ARTICLE 19 OF MAY 21, 2007 ANNUAL TOWN MEETING – ACCEPTANCE OF M.G.L. CHAPTER 40 § 8J ESTABLISHING A COMMISSION ON DISABILITY

To amend Article 19 of the May 21, 2007 Annual Town Meeting (which accepted the provisions of Massachusetts General Law, Chapter 40, Section 8J establishing a Commission on Disability consisting of 5 members to be appointed by the Board of Selectmen); to allow 7 members to serve on the Easton Commission on Disability and accept the provisions of Section 8J, in their entirety, as the official charge for the Commission, and that Section 8J govern the powers and duties, members, and terms of said Commission, or take any other action relative thereto.

Submitted by Commission on Disability

MOTION: Selectman Barger moved that the Town vote to amend Article 19 of the May 21, 2007 Annual Town Meeting as printed in the warrant.

Explanation: Allowing for 7 members to serve on the Commission would greatly assist the Commission in carrying out the wide range of duties and powers said Commission is obligated to perform. Such duties and powers, include, but are not limited to: researching local problems; advising and assisting town officials and employees in ensuring compliance with applicable state and federal laws and regulations; coordinating or carrying out programs in coordination with programs of the Massachusetts Office on Disability; reviewing and making recommendations about policies, procedures, services, activities and facilities of departments, boards and agencies of the Town; providing information, referrals, guidance and technical assistance to individuals, public agencies, businesses and organizations; and coordinating activities of other local groups, all for the benefit of those with disabilities.

With only 5 members it is very difficult for the Commission to adequately and efficiently address the needs of Easton's disabled population. With 7 members, the Commission would be in a much better position to carry out its duties and allow its members to more effectively manage the issues faced by Easton's disabled residents in a timely manner.

<i>Vote Required:</i>	<i>SIMPLE MAJORITY</i>
<i>Selectmen Recommendation:</i>	<i>RECOMMENDED</i>
<i>Finance Committee Recommendation:</i>	<i>RECOMMENDED</i>

DECLARED VOTED BY MAJORITY BY THE MODERATOR

ARTICLE 21. AMENDMENT TO THE EASTON HOME RULE CHARTER AND EASTON TOWN CODE TO REPLACE ALL GENDERED REFERENCES TO BOARD OF SELECTMEN WITH SELECT BOARD

To see if the Town will vote to petition the general court of the Commonwealth of Massachusetts to amend the Easton Home Rule Charter; and to see if the Town will vote to amend the Easton General Bylaws, to replace all gendered references to “Board of Selectmen” with “Select Board” or take any other action relative thereto.

Submitted by Board of Selectmen

MOTION: Selectman Brussard moved that the Town vote to petition the general court of the Commonwealth of Massachusetts to amend the Easton Home Rule Charter; and that the Town vote to amend the Easton General Bylaws, to replace all gendered references to “Board of Selectmen” with “Select Board.”

Explanation: This article would change the name of the Board of Selectmen to the Select Board. This article seeks to update terminology only and will not change any powers or duties of the Board.

<i>Vote Required:</i>	<i>SIMPLE MAJORITY</i>
<i>Selectmen Recommendation:</i>	<i>RECOMMENDED</i>
<i>Finance Committee Recommendation:</i>	<i>RECOMMENDED</i>

DECLARED VOTED BY MAJORITY BY THE MODERATOR

A **MOTION** to Amend Article 21 was made by Priscilla Almquist-Olsen to instead of Select Board amend to refer to the Board of Select persons. Motion was 2nd.

AMENDMENT -- DECLARED FAILED BY THE MODERATOR

ARTICLE 22. REPORT AND FY 2020 BUDGET OF THE COMMUNITY PRESERVATION COMMITTEE

To see if the Town will vote to act on the report of the Community Preservation Committee on the Fiscal Year 2020 Community Preservation Budget and to appropriate or reserve for later appropriation monies from Community Preservation Fund annual revenues or available funds for the administrative expenses of the Community Preservation Committee, the payment of debt service, the undertaking of Community Preservation Projects and all other necessary and proper expenses for the year, or take any other action relative thereto.

PROPOSED FISCAL YEAR 2020 COMMUNITY PRESERVATION BUDGET

<u>Purpose</u>	<u>Amount</u>
Appropriations	
Administrative Expenses	\$ 74,250

Debt Service	\$512,063
Reserves	
Historic Resources	\$ 31,905
Annual Budgeted Reserve	\$596,187

Submitted by Community Preservation Committee

MOTION: Selectman Brussard moved that the Town vote to appropriate or reserve from Community Preservation Fund annual revenues, the amounts recommended by the Community Preservation Committee for administrative expenses, community preservation projects, the payment of debt service and other expenses in fiscal year 2020, with each item to be considered a separate appropriation, all as printed in the warrant.

Explanation: This article proposes the fiscal year 2020 budget for the Community Preservation Committee. Amounts to be funded shall be considered separate appropriations.

Vote Required:	SIMPLE MAJORITY
Selectmen Recommendation:	RECOMMENDED
Finance Committee Recommendation:	RECOMMENDED

DECLARED VOTED BY MAJORITY BY THE MODERATOR

ARTICLE 23. CPA FUNDING – AFFORDABLE HOUSING TRUST FY20 PROGRAMS

To see if the Town will vote in accordance with the recommendation of the Community Preservation Committee to appropriate the sum of \$200,000 from available Community Preservation Funds to the Affordable Housing Trust Fund, or take any other action relative thereto.

Submitted by Community Preservation Committee

MOTION: Selectman Brussard moved that the Town vote in accordance with the recommendation of the Community Preservation Committee to appropriate the sum of \$200,000 for the purpose of funding the Affordable Housing Trust Fund and that to meet this appropriation, \$154,000 shall be appropriated from Community Preservation Fund annual revenues and \$46,000 shall transferred from the Community Preservation Fund Balance Reserve for Community Housing.

Explanation: This article would fund the Affordable Housing Trust’s activities for FY 2020. The Trust works to implement the Affordable Housing Action Plan which provides resources and affordable housing options to low and moderate income residents. FY2020 activities will include funding of the Homebuyer Assistance Program, support for

creation of group housing for acquired brain injury individuals on Foundry Street, matching funds for rebuilding or relocating a Housing Authority family unit on Poquanticut Avenue, rehabilitating restricting and re-selling a single-family house on Eisenhower Drive, support for a non-profit developer to create a family unit on Electric Avenue, and support for planning work and related administration for the Town to meet its Chapter 40B requirements.

Vote Required:	SIMPLE MAJORITY
Selectmen Recommendation:	RECOMMENDED
Finance Committee Recommendation:	RECOMMENDED

DECLARED VOTED BY MAJORITY BY THE MODERATOR

ARTICLE 24. CPA FUNDING – EASTON CONSERVATION COMMISSION –TUFTS FARM ASSESSMENT & PLAN

To see if the Town will vote in accordance with the recommendation of the Community Preservation Committee to appropriate the sum of \$25,000 from available Community Preservation Funds for the purpose of an assessment of the structural and rehabilitation needs of the historic Tufts Farm house and outbuildings, to develop a phased and prioritized list of recommended work specified as to materials and methods and associated budgets which incorporate public procurement and prevailing wage requirements, or take any other action relative thereto.

Submitted by Community Preservation Committee

MOTION: Selectman Brussard moved that the Town vote in accordance with the recommendation of the Community Preservation Committee to appropriate the sum of \$25,000 from Community Preservation Fund annual revenues for the purpose of an assessment of the structural and rehabilitation needs of the historic Tufts Farm house and outbuildings, as printed in the warrant.

Explanation: This article would provide \$25,000 in funding towards an estimated \$32,800 planning project to bring the historically significant Town-owned Tufts Farm property, adjacent to the Flyaway Pond conservation area, into a state of good repair. The Conservation Commission is funding a \$7,800 plan for the Farm's re-use and improved limited public access. The requested CPA grant will fund plans and specifications for phased rehabilitation projects sufficient for the public procurement process required for Town-owned buildings.

Vote Required:	SIMPLE MAJORITY
Selectmen Recommendation:	RECOMMENDED
Finance Committee Recommendation:	RECOMMENDED

DECLARED VOTED BY MAJORITY BY THE MODERATOR

**ARTICLE 25. CPA FUNDING – EASTON HOUSING AUTHORITY –
ELISE CIRCLE ROOF REPLACEMENT**

To see if the Town will vote in accordance with the recommendation of the Community Preservation Committee to appropriate the sum of \$225,317 from available Community Preservation Funds to replace the roofs of all 8 buildings of low-income senior housing owned by the Easton Housing Authority at Elise Circle, or take any other action relative thereto.

Submitted by Community Preservation Committee

MOTION: Selectman King moved that the Town vote in accordance with the recommendation of the Community Preservation Committee to appropriate the sum of \$225,317 from Community Preservation Unreserved Fund Balance to replace the roofs of all 8 buildings of low-income senior housing owned by the Easton Housing Authority at Elise Circle.

Explanation: This article would provide funding to assist the Easton Housing Authority in replacing the roofs of all 8 buildings of low-income senior housing at Elise Circle. The roofs have not been replaced since 1997 and are beginning to fail. This roof replacement project will preserve 80 units of affordable elderly housing in Easton.

<i>Vote Required:</i>	<i>SIMPLE MAJORITY</i>
<i>Selectmen Recommendation:</i>	<i>RECOMMENDED</i>
<i>Finance Committee Recommendation:</i>	<i>RECOMMENDED</i>

DECLARED VOTED BY MAJORITY BY THE MODERATOR

**ARTICLE 26. CPA FUNDING – EASTON PUBLIC SCHOOLS –
MUSCATO STADIUM TURF & TRACK RESURFACING**

To see if the Town will vote in accordance with the recommendation of the Community Preservation Committee to appropriate the sum of \$380,000 from available Community Preservation Funds for safety netting and eligible site work, field preparation, and installation costs related to resurfacing the track and replacing the turf field at Muscato Stadium, with the costs for replacing the turf field itself to be from other sources of appropriation, or take any other action relative thereto.

Submitted by Community Preservation Committee

MOTION: Selectman King moved that the Town vote in accordance with the recommendation of the Community Preservation Committee to appropriate the sum of \$380,000 from Community Preservation Unreserved Fund Balance for safety netting and eligible site work, field preparation, and installation costs related to resurfacing the track and replacing the turf field at Muscato Stadium, with the costs for replacing the turf field itself to be from other sources of appropriation.

Explanation: This article would fund safety netting and CPA-eligible site work and field preparation required for track resurfacing and underlayment and turf replacement at Easton Public Schools' Muscato Stadium on Lothrop Street. The remaining costs of this \$815,000 project, including underlayment and artificial turf acquisition, will be provided through Town capital funds, the Schools' athletic revolving account, and private donations and fundraising.

Vote Required: SIMPLE MAJORITY
Selectmen Recommendation: RECOMMENDED
Finance Committee Recommendation: RECOMMENDED

DECLARED VOTED BY MAJORITY BY THE MODERATOR

ARTICLE 27. CPA FUNDING – OAKES AMES MEMORIAL HALL FIRE ALARM RADIO BOX

To see if the Town will vote in accordance with the recommendation of the Community Preservation Committee to appropriate the sum of \$8,000 from available Community Preservation Funds for installation of a radio fire alarm box at Oakes Ames Memorial Hall, or take any other action relative thereto.

Submitted by Community Preservation Committee

MOTION: Selectman King moved that the Town vote in accordance with the recommendation of the Community Preservation Committee to appropriate the sum of \$8,000 from Community Preservation Fund annual revenues for installation of a radio fire alarm box at Oakes Ames Memorial Hall.

Explanation: This article would provide up to \$8000 for the installation of a radio fire alarm box at the rear of the Oakes Ames Memorial Hall, including approximately \$2000 needed for associated electrical system upgrades and installation contractor access. This project will update fire safety equipment needed to protect the historic landmark building and members of the public. The Easton Fire Department states this is the last significant public building in Easton to convert to this system.

Vote Required: SIMPLE MAJORITY
Selectmen Recommendation: RECOMMENDED
Finance Committee Recommendation: RECOMMENDED

DECLARED VOTED BY MAJORITY BY THE MODERATOR

ARTICLE 28. CPA FUNDING - SMITH FARMHOUSE AT BORDERLAND STATE PARK EXTERIOR REHABILITATION

To see if the Town will vote in accordance with the recommendation of the Community Preservation Committee to appropriate the sum of \$43,045 from available Community Preservation Funds to fund exterior renovations of the historic Asahel Smith Farmhouse

at Borderland State Park, including: south-side front entryway and steps; west-side front porch including foundation, screens, and structural and finish work; east-side front porch including foundation and structural and finish work; north-side back door and adjacent siding; basement door and adjacent area; chimney flashing and masonry; dormer windows and adjacent area including flashing, siding, and trim; wooden gutters, trim, and copper downspouts, or take any other action relative thereto.

Submitted by Community Preservation Committee

MOTION: Selectman Lamb moved that the Town vote in accordance with the recommendation of the Community Preservation Committee to appropriate the sum of \$43,045 from Community Preservation Fund annual revenues to fund exterior renovations of the historic Asahel Smith Farmhouse at Borderland State Park as printed in the warrant.

Explanation: This article would fund eligible costs associated with completing exterior renovations of the circa-1880s Asahel Smith Farmhouse at Borderland State Park. The Smith Farmhouse is managed by a health and wellness nonprofit under the State Department of Conservation & Recreation's "Historic Curatorship Program"; the non-profit renovates and maintains a historic building in a State park in return for a long-term lease.

Vote Required:	SIMPLE MAJORITY
Selectmen Recommendation:	RECOMMENDED
Finance Committee Recommendation:	RECOMMENDED

DECLARED VOTED BY MAJORITY BY THE MODERATOR

ARTICLE 29. CPA FUNDING – SOUTH EASTON CEMETERY CORPORATION – HISTORIC FENCE RESTORATION

To see if the Town will vote in accordance with the recommendation of the Community Preservation Committee to appropriate the sum of \$40,550 from available Community Preservation Funds to restore and repair the South Easton Cemetery's historic 19th Century iron fencing and supporting masonry piers along Washington Street, or take any other action relative thereto.

Submitted by Community Preservation Committee

MOTION: Selectman Lamb moved to see if the Town will vote in accordance with the recommendation of the Community Preservation Committee to appropriate the sum of \$40,550 from Community Preservation Fund annual revenue to restore and repair the South Easton Cemetery's historic 19th Century iron fencing and supporting masonry piers along Washington Street.

Explanation: This article would restore existing sections of historic ornamental iron fencing of the South Easton Cemetery bordering Washington Street. This phase will also include the rehabilitation or replacement of six existing and two missing non-original masonry piers required to stabilize the iron fencing. As part of this phase, the restoration of several fence sections presently stored on the property will also be included. This request does not include a possible future phase of work to fabricate new matching iron fencing to replace missing original sections at the northerly portion of the fence line.

<i>Vote Required:</i>	<i>SIMPLE MAJORITY</i>
<i>Selectmen Recommendation:</i>	<i>RECOMMENDED</i>
<i>Finance Committee Recommendation:</i>	<i>RECOMMENDED</i>

DECLARED VOTED BY MAJORITY BY THE MODERATOR

ARTICLE 30. CPA FUNDING – UNIONVILLE FIELD PICKLE BALL COURTS

To see if the Town will vote in accordance with the recommendation of the Community Preservation Committee to appropriate the sum of \$38,000 for assessment, design, engineering, plans and specifications required for constructing, but not limited to, up to 6 new pickleball courts with associated access path and expanded parking area at Unionville Field, or take any other action relative thereto.

Submitted by Community Preservation Committee

MOTION: Selectman Lamb moved that the Town vote in accordance with the recommendation of the Community Preservation Committee to appropriate the sum of \$38,000 from Community Preservation Unreserved Fund Balance for assessment, design, engineering, plans and specifications required for constructing, but not limited to, up to 6 new pickleball courts with associated access path and expanded parking area at Unionville Field.

Explanation: This article would fund the planning, design, and engineering needed for up to 6 new pickleball courts at Unionville Field with an associated access path and expanded parking area to help meet the recreational needs of all Easton residents. These designs and engineered plans are needed for later public procurement of the construction phase of this project.

<i>Vote Required:</i>	<i>SIMPLE MAJORITY</i>
<i>Selectmen Recommendation:</i>	<i>RECOMMENDED</i>
<i>Finance Committee Recommendation:</i>	<i>RECOMMENDED</i>

DECLARED VOTED BY MAJORITY BY THE MODERATOR

ARTICLE 31. ZONING AMENDMENT; ARTICLE IX; § 235-52
COMPACT NEIGHBORHOOD OVERLAY DISTRICTS

To see if the Town of Easton will vote pursuant to MGL, Chapter 40A, to amend the Zoning Bylaw of the Town of Easton, adopted at Town Meeting, March 27, 1973 and amended through October 30, 2018, by inserting the text shown in *italics*:

§ 235-51.1 Compact Neighborhood Overlay Districts.
[Added 5-21-2018 ATM by Art. 33]

- A. General regulations that apply to all Compact Neighborhood Zoning Overlay Districts.
- (1) Purpose.
- (a) It is the purpose of this Section to establish Compact Neighborhood Overlay Districts and to encourage development in accordance with the goals of the Envision Easton Master Plan adopted by the town on December 8, 2014 by creating diverse housing types that are not readily available in current housing stock and that meets the needs of residents seeking smaller homes in a neighborhood setting; and to foster a range of housing opportunities to be proposed in a distinctive and attractive site development program that promotes compact design, preservation of open space, proximity to services and employment opportunities. Projects proposed hereunder shall apply for a Special Permit consistent with the following provisions.
- (b) Objectives of this Section are to:
 - [1] Provide a mechanism by which residential development can contribute directly to increasing the supply and diversity of housing;
 - [2] Provide an opportunity for a variety of residential development and, where appropriate, mixed-use development, including both new construction and renovation of existing buildings, within a distinctive, attractive and livable environment;
 - [3] Promote continuing development and redevelopment in Easton that is pedestrian friendly and consistent with Easton's history and architecture;
 - [4] Provide for a diversified housing stock, by means of smaller lots that minimize the footprint of development and enhance open space at a variety of costs within walking distance of services;
 - [5] Ensure high quality site planning, architecture and landscape design that enhances the distinct visual character and identity of Easton and provides an environment with safety, convenience and amenity;
 - [6] Encourage adoption of energy efficient building practices and sustainable construction methods.
- (2) Definitions. For purposes of this Section, the following definitions shall apply. All capitalized terms shall be defined in accordance with the definitions established under this § 235-51.1A(2). To the extent that there is any conflict between the definitions set forth in this Section and the Zoning Bylaw, the terms of this Section shall govern.

COMPACT NEIGHBORHOOD OVERLAY DISTRICTS

Zoning overlay districts established by this Section and as delineated in Subsection **B** below, for the purposes of creating diverse housing types meeting the needs of residents seeking smaller homes in a neighborhood setting.

DEVELOPABLE ACRE

A contiguous acre of land where full development, compliant with the Zoning established in this Chapter **235**, is not limited by wetlands or other constraints.

FRONTAGE

The length of a front lot line adjacent to a street, provided however that the minimum frontage required by this chapter shall be satisfied by a continuous, uninterrupted segment of such frontage.

HEIGHT

Measured as the vertical distance from the mean grade of the natural ground contiguous to the building, as such ground existed prior to construction at the location of existing or proposed exterior walls ("Grade Plane"), to the mean height of the highest roof surface. For new subdivisions the Grade Plane shall be calculated based upon finished grades as shown on site plans approved by the Planning & Zoning Board. The limitation shall not apply to chimneys, vents, and other similar features provided such features do not cover more than 15% of the area of the roof of the building or other structure and in no way are used for human occupancy.

LOT

A parcel of land which is or may be occupied by a principal building and its accessory buildings, together with such open yard areas as are required under the provisions of this § **235-51.1**. To be used for building purposes, such lot must have frontage on a street as defined in this Section, excepting only a preexisting lot exempted by the provisions of Section 6 of Chapter 40A of the Mass. General Laws. A lot line is a boundary of a lot.

MASTER PLAN

The Envision Easton Master Plan adopted by the Easton Planning and Zoning Board and Zoning Board, as amended.

MIXED USE

Structure in which multifamily use is permitted as of right or by special permit with allowed commercial uses.

PRINCIPAL BUILDING

The primary structure located on any Lot, wherein the Principal Use is conducted.

PRINCIPAL USE

The primary use to which the premises are devoted, and the main purpose for which the premises exist.

RECREATIONAL USES

Active and passive recreational uses, including but not limited to ball fields; and passive recreational uses, including but not limited to walking and bicycle paths. Amusements or motorized uses shall not be considered eligible recreational uses.

SITE PLAN

A plan depicting a proposed Development Project for all or a portion of the Compact Neighborhood Overlay District and which is submitted to the Planning and Zoning Board for its review and approval in accordance with provisions of this chapter.

ZONING BYLAW

The Zoning Bylaw of the Town.

(3) Overlay districts.

- (a) General Establishment - A Compact Neighborhood Overlay Districts (CNOD) is established pursuant to this § **235-51.1**, and as delineated in Subsection **B** hereof, and shall be deemed to overlay the parcels as shown on the Zoning Map of the Town of Easton, as amended. Each district shall consist of greater than three contiguous acres of developable land.
- (b) Underlying Zoning - The CNOD is an overlay district superimposed on all underlying zoning districts. Except as limited herein, the underlying zoning shall remain in full force and effect, and the Applicant shall have the option of applying for a Special Permit pursuant to the zoning controls set forth in this § **235-51.1** or complying with all applicable zoning controls set forth in the Zoning Bylaw of the Town of Easton for the underlying district(s) or for other overlay zoning that may be therein defined.
- (c) Applicability of CNOD - In accordance with the provisions provided herein, an Applicant for a Project located within the CNOD may seek a Special Permit in accordance with the requirements of this § **235-51.1**. Projects proposed hereunder shall not be subject to any limitations upon the issuance of building permits for residential uses related to a rate of development or phased growth limitation or to a local moratorium on the issuance of such permits, or to building permit or dwelling unit limitations, including but not limited to any rate of development limitations provided in the Zoning By-law. When a building permit is issued for any Project approved in accordance with this § **235-51.1**, the dimensional and use provisions of the underlying district(s) shall no longer be applicable to the land shown on the plan which was submitted pursuant to § **235-51.1** for such Project.
- (4) Performance standards. All permitted uses must comply with the Performance Standards set forth in § **235-30**.
- (5) Procedures.
- (a) Development under this § **235-51.1** may be authorized upon the issuance of a Special Permit by the Planning & Zoning Board. See the Planning & Zoning Board's Rules and Regulations for specific application and procedural requirements.
- (b) Prior to submitting an application for Special Permit the applicant shall schedule a pre-application meeting through the Planning & Economic Development Office to discuss the proposed project.

- (6) Decision. The Planning & Zoning Board may approve, approve with conditions, or deny an application for development under the CNOD after determining the development promotes the purposes of this section.
- B. Establishment and delineation of Compact Neighborhood Overlay Districts.
 - (1) Foundry Compact Neighborhood Zoning Overlay. Establishment and Delineation of the Foundry CNOD - The Foundry CNOD is an overlay district that is superimposed over the Underlying District. The boundaries are delineated as the "Foundry Compact Neighborhood Overlay District" on the Official Zoning Map of the Town of Easton on file in the office of the Town Clerk, said map hereby made a part of the Easton Zoning Bylaw.
 - (a) Allowed uses include:
 - [1] Residential.
 - [2] Home occupation.
 - [3] Other uses as allowed in the Business District as set forth in Appendix A Table of Use Regulations of this Zoning Bylaw.
 - (b) Density, Dimensional and Other Requirements - Applications for a Special Permit shall be governed by this Section and the Design Standards for the Foundry CNOD.
 - [1] Dwelling units are to be detached single family dwellings, duplexes or triplexes. Each dwelling unit shall not exceed a maximum of 1,800 s.f. gross floor space.
 - [2] A maximum of four dwelling units per Developable Acre shall be allowed.
 - (a) *The maximum number of bedrooms per dwelling unit shall be two.*
 - [3] To encourage sensitive siting of buildings and better overall site design applicants are encouraged to modify lot size, shape, and other dimensional requirements for lots within the Foundry CNOD, subject to the following limitations:
 - [a] Lots having reduced area or frontage shall not have frontage on a street other than a street created pursuant to a Special Permit under this Section; provided, however, that the Planning & Zoning Board may waive this requirement where it is determined that such reduced lot(s) are consistent with existing development patterns in the neighborhood.
 - [b] Side and rear yards shall be at least 10 feet, except as otherwise provided in this Section.
 - (c) Architectural Design Standards. Detailed plans prepared by a registered architect or other qualified residential designer depicting elevations of the proposed dwelling units shall be submitted to the Planning and Zoning Board with the Application for Plan Approval.
 - (d) Streets and Utilities.
 - [1] Road layouts should be designed to provide visual interest, promote walkability and contributed to a sense of neighborhood and place.
 - [2] All streets, along with all sewage, drainage facilities and utilities, shall be designed and constructed in compliance with the Town of Easton Subdivision Rules and Regulations, except as specifically modified by the Planning & Zoning Board.
 - [3] Roads shall include sidewalks providing access both within the residential development and to the adjoining public way.
 - (e) Landscape Design Standards.

- [1] Detailed Plans prepared by a registered landscape architect depicting proposed landscaping shall be submitted to the Planning and Zoning Board with the Application for Plan Approval.
 - [2] Landscaping should be designed to provide shade, buffer and visual appeal appropriate to the development and surrounding environment.
- or take any other action relative thereto.
- Submitted by Planning & Zoning Board

MOTION: Selectman Fulginiti moved that the Town vote to amend § 235-51 Compact Neighborhood Overlay Districts of the Town of Easton Zoning Bylaws as printed in the warrant.

Explanation: The inserted text which limits the number of bedrooms per dwelling unit in the Foundry Compact Neighborhood Overlay district was inadvertently omitted from the zoning article.

<i>Vote Required:</i>	<i>TWO-THIRDS MAJORITY</i>
<i>Selectmen Recommendation:</i>	<i>RECOMMENDED</i>
<i>Finance Committee Recommendation:</i>	<i>RECOMMENDED</i>
<i>Planning Board Recommendation:</i>	<i>RECOMMENDED</i>

Gregory Strange, Chairman of the Planning & Zoning Board reported that the Planning & Zoning Board met on April 8, 2019 and voted 4-0 in favor to recommend Article 31.

DECLARED VOTED BY 2/3 BY THE MODERATOR

ARTICLE 32.

To transact any other business that may legally come before said meeting.

The Annual Town Meeting was declared Adjourned at 11:59 PM.

ATTEST:

Danielle M. Sicard
Town Clerk



**TOWN OF EASTON
COMMONWEALTH OF MASSACHUSETTS
SPECIAL TOWN MEETING
WARRANT AND RESULTS
OCTOBER 28, 2019**

BRISTOL, SS.

To either of the Constables of the Town of Easton in the County of Bristol:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Easton qualified to vote in elections and Town affairs to meet in the Ames Sports Complex, Stonehill College, 320 Washington Street in said Easton on Monday, the 28th day of October, next, at 7:00 P.M., then and there to act upon the following articles:

The Moderator had a moment of silence for Town of Easton Police Officer Patrick Taylor. She led the audience in the Pledge of Allegiance and recognized the following Deputy Moderators assisting with tonight's meeting: Jessica Dubin, Mike Spillane, Walter Mirrione, Tom Pursley. The Moderator reviewed some town meeting rules and procedures for this meeting.

A quorum of registered voters of the Town of Easton being present and the proper return of the warrant being met, Town Moderator Kate Welch called the October 28, 2019 Special Town Meeting, held in the Ames Sports Complex at Stonehill College to order at 7:21 PM.

**ARTICLE 1. APPROPRIATION OF FUNDS FOR THE
EASTON EARLY ELEMENTARY SCHOOL PROJECT**

To see if the Town will vote to appropriate, borrow or transfer from available funds, an amount of money to be expended under the direction of the School Planning Committee for the Easton Early Elementary School Project, a new early elementary school serving the pre-kindergarten through 2nd grade students of Easton to be constructed on the existing Parkview School site located at 50 Spooner Street, Easton, Massachusetts. The project shall include the demolition of the existing Parkview School and construction of a new building for all preK-2 students in Easton (including those currently enrolled at the Center School and Moreau Hall), and shall include but not be limited to reconfiguration of the Parkview School site for related uses such as pedestrian pathways, parking, bus and other vehicle traffic routes and all other costs incidental and related thereto; the school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the Town may be eligible for a school construction grant

from the Massachusetts School Building Authority ("MSBA"). The Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town. Any grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) fifty-five and ninety-three hundredths percent (55.93%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Submitted by Select Board

MOTION: Select Board Chair Fulginiti moved that the Town vote to appropriate the amount of \$94,839,543 for the purpose of paying costs of the Easton Early Elementary School Project, a new early elementary school serving the pre-kindergarten through 2nd grade students of Easton to be constructed on the existing Parkview School site located at 50 Spooner Street, Easton, Massachusetts; the project shall include the demolition of the existing Parkview School and construction of a new building for all preK-2 students in Easton (including those currently enrolled at the Center School and Moreau Hall), and shall include but not be limited to reconfiguration of the Parkview School site for related uses such as pedestrian pathways, parking, bus and other vehicle traffic routes and all other costs incidental and related thereto (the "Project"); which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the Town may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of the School Planning Committee. To meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow said amount under M.G.L. Chapter 44, or 6 pursuant to any other enabling authority. The Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town; provided further that any grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) fifty-five and ninety-three hundredths percent (55.93%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; provided that any appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2½); and that the amount of borrowing authorized pursuant to this vote shall be reduced by

any grant amount set forth in the Project Funding Agreement that may be executed between the Town and the MSBA; and any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Explanation: This article will authorize the necessary borrowing authority for the Town to design and construct the Easton Early Elementary School. The Early Elementary School will be a new district-wide preK-2 school which will provide a state-of-the-art, innovative, and nurturing learning environment to EPS students for decades to come and will serve as a premier community resource and gathering space. The appropriation and borrowing authorization in this article is contingent upon a successful debt exclusion election scheduled for Tuesday, November 5, 2019 from 7 AM to 8 PM at the town-wide polling location, Oliver Ames High School. In order for the Easton Early Elementary School Project to advance, both this article and the debt exclusion ballot question on November 5 must pass.

<i>Vote Required:</i>	<i>TWO-THIRDS MAJORITY</i>
<i>Select Board Recommendation:</i>	<i>RECOMMENDED</i>
<i>Finance Committee Recommendation:</i>	<i>RECOMMENDED</i>
<i>School Committee Recommendation:</i>	<i>RECOMMENDED</i>
<i>School Planning Committee Recommendation:</i>	<i>RECOMMENDED</i>
<i>Municipal Building Committee Recommendation:</i>	<i>RECOMMENDED</i>
<i>Budget Subcommittee Recommendation:</i>	<i>RECOMMENDED</i>
<i>Economic Development Council:</i>	<i>RECOMMENDED</i>

A MOTION to move the Question was made by Kellen Reed and seconded.
DECLARED VOTED BY 2/3 BY THE MODERATOR

A secret ballot vote was taken:
YES - 1029 NO - 48
DECLARED VOTED BY 2/3 BY THE MODERATOR

The Special Town Meeting was declared Adjourned at 9:30 PM.

ATTEST:

Danielle M. Sicard
Town Clerk

TOWN OF EASTON
Special Town Election
Tuesday, November 5, 2019

The following is a tabulation of voters for all six precincts at this election.

The Poll hours were open from **7:00 AM - 8:00 PM**

Registered Voters: **16,870**

Total Votes Cast: **4,142**

Percentage of Registered Voters who Voted: **24.55%**

BALLOTS CAST	Per Precinct counts
Precinct 1:	429
Precinct 2:	844
Precinct 3:	484
Precinct 4:	883
Precinct 5:	861
Precinct 6:	641
TOTAL	4142

Absentee Ballots	# ballots sent	# returned & Cast
P1	36	30
P2	34	30
P3	25	21
P4	49	43
P5	49	45
P6	27	22
TOTAL	220	191

Provisional Ballots	# received	# counted
P1		
P2		
P3	1	1
P4		
P5		
P6		
TOTAL	1	1

86.8% % Absentee Ballots requested vs Cast
1.1% % Absentee Ballots requested vs # Registered Voters

A True Record Attest:

Danielle M. Sicard, Town Clerk

	P1	P2	P3	P4	P5	P6	
Debt Exclusion Override - EES Project							
Blanks	0	0	0	0	0	0	0
Yes	364	672	356	723	710	476	3301
No	65	172	128	160	151	165	841
	429	844	484	883	861	641	4142



**TOWN OF EASTON
COMMONWEALTH OF MASSACHUSETTS
SPECIAL TOWN MEETING
WARRANT AND RESULTS
November 12, 2019**

BRISTOL, SS.

To either of the Constables of the Town of Easton in the County of Bristol:
GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Easton qualified to vote in elections and Town affairs to meet in the Oliver Ames High School Auditorium in said Easton on Tuesday, the 12th day of November, next, at 7:00 P.M., then and there to act upon the following articles:

The moderator reviewed some town meeting rules & procedures and noted that the glossary of terms is located at the back of the warrant. She introduced several Girl Scouts from the Town of Easton who led the crowd in the Pledge of Allegiance.

A quorum of registered voters of the Town of Easton being present and the proper return of the warrant being met, Town Moderator Kate Welch called the November 12, 2019 Special Town Meeting, held in the Auditorium of Oliver Ames High School, to order at 7:11 PM.

ARTICLE 1. TRANSFER TO STABILIZATION FUND

To see if the Town will vote to appropriate, by transfer from free cash, a sum of money to be placed into the Stabilization Fund, or take any other action relative thereto.

Submitted by Select Board

MOTION: Select Board Chair Fulginiti moved that the Town vote to appropriate by transfer from free cash the sum of \$454,714 to be placed into the Stabilization Fund.

Explanation: This article transfers twenty-five percent of available free cash to the stabilization fund in accordance with the Town's financial management guidelines and the ongoing goal to build up reserves.

Vote Required:

SIMPLE MAJORITY

Select Board Recommendation:

RECOMMENDED

Finance Committee Recommendation:

RECOMMENDED

DECLARED VOTED BY MAJORITY BY THE MODERATOR

ARTICLE 2. PAYMENT OF BILL(S) FROM A PRIOR FISCAL YEAR

To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds a sum of money to pay the cost of bills incurred in a prior fiscal year, or take any other action relative thereto.

Submitted by Select Board

MOTION: Select Board Member Barger moved to dismiss Article 2.

Explanation: There are no prior year bills at this time.

Vote Required: SIMPLE MAJORITY FOR DISMISSAL

DISMISSAL DECLARED PASSED BY THE MODERATOR

ARTICLE 3. SUPPLEMENT FISCAL YEAR 2020 BUDGET

To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds the sum of \$433,020 to supplement fiscal year 2020 departmental budgets, as follows:

Reserve Fund	\$ 50,000
Maturing Debt & Interest	33,020
Sewer Enterprise	150,000
Solid Waste & Recycling Enterprise	50,000
PEG Cable Access Enterprise	150,000
	<u>\$433,020</u>

or take any other action relative thereto.

Submitted by Town Administrator

MOTION: Select Board Member Brussard moved that the Town vote to appropriate the sum of \$433,020 to supplement the fiscal year 2020 departmental budgets as printed in the warrant and that to meet this appropriation, \$52,262 shall be raised from taxation, \$30,758 shall be transferred from septic betterments receipts reserved for appropriation, \$150,000 shall be transferred from sewer enterprise receipts, \$50,000 shall be transferred from solid waste and recycling surplus and \$150,000 shall be transferred from cable franchise and related revenue enterprise receipts.

Explanation: This article supplements FY2020 budgets. The reserve fund is being augmented to allow for increased town meeting/election costs that are not fully known at this time. The debt and interest budget requires additional funds for new debt related to the septic loan program which will be funded from betterments and additional interest related to a year-end bond anticipation note. The sewer enterprise fund is being increased to allow for the addition of the Queset Sewer District. Solid waste & recycling

has increased costs related to the disposal of recyclables and the PEG cable access enterprise requires an increase to allow for a one-time capital payment in connection with the new cable contracts.

Vote Required: SIMPLE MAJORITY
Select Board Recommendation: RECOMMENDED
Finance Committee Recommendation: RECOMMENDED

DECLARED VOTED BY MAJORITY BY THE MODERATOR

ARTICLE 4. SUPPLEMENT FY2020 CAPITAL BUDGET

To see if the Town will vote to raise and appropriate, appropriate by borrowing, or appropriate by transfer from available funds, a sum of money to supplement the capital budget needs of the Town for fiscal year 2020, or take any other action relative thereto.

Assessing – Inspection Vehicle	\$ 26,000
Information Technology – Computer Replacements	33,747
School Technology – UPS Battery Backups	19,200
Police Cruisers (3)	132,300
Fire - Escape Harnesses	12,815
Inspectional Services – Replace Inspection Vehicle	29,466
DPW Replace Vehicle #40	48,000
Sewer – Fiber Connection to NEV WWTP	10,000
Total	<u>\$ 311,528</u>

Submitted by Town Administrator

MOTION: Select Board Member King moved that the Town vote to appropriate the sum of \$311,528 for the purpose of supplementing the capital budget needs of the Town for fiscal year 2020 as listed in the warrant under Article 4, and that to meet this appropriation, \$80,632 shall be transferred from overlay surplus, \$168,894 shall be transferred from available FEMA funds, \$12,002 shall be transferred from surplus funds voted pursuant to Article 4 of the November 14, 2016 Special Town Meeting, \$20,000 shall be transferred from the DPW Vehicle and Equipment Revolving Fund, \$20,000 shall be transferred from the Stonehill gift account and \$10,000 shall be transferred from sewer surplus.

Explanation: This article addresses additional capital needs for fiscal 2020 that were not able to be funded at the Annual Town Meeting in May.

Vote Required: SIMPLE MAJORITY
Select Board Recommendation: RECOMMENDED
Finance Committee Recommendation: RECOMMENDED

DECLARED VOTED BY MAJORITY BY THE MODERATOR

ARTICLE 5. RESCIND PREVIOUSLY AUTHORIZED DEBT

To see if the Town will vote to rescind \$700,000 of the borrowing authorized under Article 9 of the November 4, 2013 Special Town Meeting, said borrowing was authorized for the purpose of replacing and/or repairing the roof and boilers at Moreau Hall Elementary School but is no longer needed as the project is complete and the boiler was not replaced, or take any other action relative thereto.

Submitted by Select Board

MOTION: Select Board Member Lamb moved that Town vote to rescind \$700,000 of the borrowing authorized under Article 9 of the November 4, 2013 Special Town Meeting, as said borrowing was authorized for the purpose of replacing and/or repairing the roof and boilers at Moreau Hall Elementary School but is no longer needed as the project is complete and the boiler was not replaced.

Explanation: The original borrowing authorization for this project was \$1,500,000. The roof was replaced at a cost of \$764,353 which was offset by a grant from the Massachusetts School Building Authority of \$394,353. This “housekeeping” article will remove the remaining authorization which would otherwise remain on the books indefinitely.

<i>Vote Required:</i>	<i>SIMPLE MAJORITY</i>
<i>Select Board Recommendation:</i>	<i>RECOMMENDED</i>
<i>Finance Committee Recommendation:</i>	<i>RECOMMENDED</i>

DECLARED VOTED BY MAJORITY BY THE MODERATOR

ARTICLE 6. APPROVE FUNDING FOR EASTON PATROL OFFICERS ASSOCIATION CONTRACT

To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds, a sum of money needed to fund the incremental cost items contained in a collective bargaining agreement between the Town and the and the Easton Patrol Officers Association, such agreement to be effective July 1, 2018 through June 30, 2021; or take any other action relative thereto.

Submitted by Town Administrator

MOTION: Select Board Chair Fulginiti moved to dismiss Article 6.

Explanation: Negotiations with this union are still underway.

<i>Vote Required:</i>	<i>SIMPLE MAJORITY FOR DISMISSAL</i>
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DECLARED DISMISSED BY THE MODERATOR

ARTICLE 7. RECONSTRUCTION OF DEPOT STREET - LAND TAKINGS

To see if the Town will vote to purchase, acquire or take by eminent domain, and to raise and appropriate a sum of money, either by appropriation, borrowing or otherwise, to fund said purchase or taking along with all costs incidental or relative thereto, certain temporary easements and permanent easements as necessary to facilitate the reconstruction of Depot Street, said easements being depicted on a certain plan of land entitled “Reconstruction of Depot Street (Route 123)”, prepared by BETA Group, dated March 8, 2019, said plan being on file with the Town Clerk’s Office fourteen days before Town Meeting.

Submitted by Director of Public Works

MOTION: Select Board Members Barger moved that the Town vote to appropriate the sum of \$800,000 to purchase, acquire or take by eminent domain certain temporary and permanent easements as necessary to facilitate the reconstruction of Depot Street as printed in the warrant under Article 7, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow \$800,000 under Massachusetts General Laws, Chapter 44 or any other enabling authority, provided that in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount authorized to be borrowed shall be reduced by the amount of any such premium so applied, and to authorize the Select Board to do or take all actions necessary to carry out this project on behalf of or in the name of the Town.

Explanation: Temporary and Permanent Easements are required from 116 properties as part of the reconstruction of Depot Street between Fox Ridge Road and Washington Street. Temporary easements are needed to allow workers to blend existing driveways, walkways, and lawn areas with the new street and sidewalk surfaces. Permanent Easements are needed to grant the Town use of the land to locate, build, and maintain roadways, drainage components, and public utilities. In most cases, the easements required are fairly small and the value of those easements are low. Property owners are entitled to just compensation for the value of the land covered by the easement. The construction project, which is estimated to cost \$10 million +/-, will be constructed by MassDOT using state and federal dollars. However, in order for Easton to benefit from those state and federal dollars, we are required to acquire these easements prior to construction. If the Town does not acquire these easements, the project cannot proceed and the \$10 million construction project to renovate Depot Street will be canceled.

Vote Required:	TWO-THIRDS MAJORITY
Select Board Recommendation:	RECOMMENDED
Finance Committee Recommendation:	RECOMMENDED

DECLARED VOTED BY 2/3 BY THE MODERATOR

ARTICLE 8. ACCEPTANCE OF M.G.L. CHAPTER 60 § 3D: SENIOR & DISABLED TAXATION RELIEF FUND

To see if the Town will vote to accept M.G.L. Chapter 60 Section 3D to establish an elderly and disabled taxation relief fund; or take any other action relative thereto.

Submitted by Select Board

MOTION: Select Board Member Brussard moved that the Town vote to accept M.G.L. Chapter 60 Section 3D to establish an elderly and disabled taxation relief fund.

Explanation: Acceptance of this statute allows the Town to create a taxation relief fund for the purpose of defraying the real estate taxes of elderly and disabled persons of low income. Under M.G.L. c. 60 s. 3D, the Town would design and designate a place on its property and/or motor vehicle excise tax bills, or to mail with such tax bills a separate form, whereby the taxpayers of Easton may voluntarily check off, donate and pledge an amount not less than \$1 or such other designated amount which shall increase the amount otherwise due. Donations to the taxation relief fund will be deposited into a special account in the Treasury and shall be in the custody of the Collector/ Treasurer. If accepted, this fund and program shall be administered by a Taxation Aid Committee to consist of the Chair of the Board of Assessors, the Collector/ Treasurer and three residents to be appointed by the Select Board. The Committee shall adopt rules and regulations to carry out the provisions of this section and to identify the recipients of such aid.

<i>Vote Required:</i>	<i>SIMPLE MAJORITY</i>
<i>Selectmen Recommendation:</i>	<i>RECOMMENDED</i>
<i>Finance Committee Recommendation:</i>	<i>RECOMMENDED</i>

DECLARED VOTED BY MAJORITY BY THE MODERATOR

ARTICLE 9. GENERAL BYLAW AMENDMENT: AMEND CHAPTER 198 – SOLID WASTE - NEW SECTION FOR PLASTIC BAG REDUCTION

To see if the Town will vote to amend the Town Code to the extent necessary to amend Chapter 198: Solid Waste of the Easton Town Code, by adding **Article III Waste Reduction**, as printed in the warrant below, or that any action relative thereto.

Article III Waste Reduction

§ 198-10: Purpose and Intent

The production and use of thin-film, single-use plastic checkout bags have significant impacts on the environment, including: contributing to pollution of the land environment

indefinitely; creating a burden to recycling facilities through improper recycling; clogging storm drains; contributing to the potential death of wildlife and marine animals through ingestion and entanglement; and requiring the use of millions of barrels of crude oil nationally for their manufacture. The purpose of this bylaw is to reduce the usage of thin-film plastic check-out bags by all retail establishments in the Town of Easton.

§ 198-11: Definitions

Thin-Film Plastic Check-Out Bags

Typically with plastic handles, are bags with a thickness under 4.0 mils that are intended for single-use transport of purchased products.

Biodegradable Bag

A bag that: 1) contains no polymers derived from fossil fuels; and 2) is intended for single use and will decompose in a natural setting at a rate comparable to other biodegradable materials such as paper, leaves, and food waste.

Reusable Bag

A bag, with handles, that is specifically designed for multiple use and is made of thick plastic (durable, non-toxic plastic other than polyethylene or polyvinyl chloride that is generally considered a food-grade material that is more than 4.0 mils thick), cloth, fabric or other durable materials.

Retail Establishment

A facility selling new or used goods to an end user within the town of Easton, Massachusetts, which shall include restaurant, bakery, and any establishment where products or goods are dispensed to a consumer for offsite use or consumption.

§ 198-12: Use Regulations

- A. Thin-film plastic check-out bags shall not be distributed, used, or sold for checkout or other purposes at any retail establishment within the Town of Easton.
- B. Customers are encouraged to bring their own reusable or biodegradable shopping bags to stores. Retail establishments may provide reusable or recyclable thick plastic (over 4.0 mils thick), paper, fabric or other types of bags at no charge, or charge a fee for paper or other bags, as they so desire. Retail establishments are strongly encouraged to make reusable bags available for sale to customers at a reasonable price.
- C. Thin-film plastic bags used to contain dry cleaning, newspapers, produce, meat, bulk foods, wet items and other similar merchandise, typically without handles, are still permissible.

§ 198-13: Administration and Enforcement

A. The Board of Health, its Health Agent / Inspector, shall have the authority to administer and enforce this bylaw. The Board of Health may adopt and amend rules and regulations to effectuate the purposes of this bylaw.

B. The Board of Health, its Health Agent / Inspector, shall be responsible for enforcing this bylaw through the issuance of a non-criminal citation notice. A non-criminal citation notice may be reissued for each day that the activity persists until the violation is corrected.

C. Non-Criminal Dispositions. Fines assessed under paragraph B. of this section of the bylaw may be assessed through non-criminal process in accordance with Massachusetts General Laws Chapter 40, Section 21 D and Chapter 50 of the Town Code. The availability of non-criminal process under this article shall not preclude the use of criminal process or other means of enforcement allowable under law.

D. Each day on which any such violation continues shall be considered a separate violation of this section. Violations under this Article shall be punishable as follows:

- 1) First offense by a written warning;
- 2) Second offense by a fine of \$100;
- 3) Third offense by a fine of \$200;
- 4) Fourth and each subsequent offense by a fine of \$300.

§ 198-14: Effective Date

This bylaw shall become effective 30 days after adoption, with a six-month grace period for retail establishments under 3,000 square feet.

Submitted by Green Communities Committee

MOTION: Select Board Member King moved that Chapter 198 of the Town's General Bylaws be amended by adding a new section, as printed in the warrant.

Explanation: It is the intent of the Town of Easton to be environmentally responsible wherever possible. Adoption of this bylaw will aide in reducing the use of thin-film, single-use plastic checkout bags which have an overall negative impact on the environment.

Vote Required:

SIMPLE MAJORITY

Selectmen Recommendation:

RECOMMENDED

Finance Committee Recommendation:

RECOMMENDED

DECLARED VOTED BY MAJORITY BY THE MODERATOR

A MOTION to move the Question for Article 9 was made by Edmund Hands and seconded.
(Move the Question) - DECLARED VOTED BY 2/3 MAJORITY BY THE MODERATOR

**ARTICLE 10. GENERAL BYLAW AMENDMENT; CHAPTER 188 –
MARIJUANA – CULTIVATION ONLY PERMITTED**

To see if the Town will vote to amend the Town of Easton General Bylaws to amend Chapter 188 - Marijuana by making the following changes hereto, by deleting the text shown with a strikethrough, and inserting the text shown in *italics*, or take any action relative thereto:

Chapter 188 – Marijuana

§ 188-1. Public consumption forbidden.

No person shall smoke, ingest or otherwise use or consume Marijuana or tetrahydrocannabinol (as defined in MGL c. 94G, § 1, as amended) while in or upon any street, sidewalk, public way, footway, passageway, stairs, bridge, park, playground, beach, recreation area, boat landing, public building, school house, school grounds, cemetery, parking lot or any area owned by or under the control of the Town; or in or upon any bus or other passenger conveyance operated by a common carrier, or in any place accessible to the public.

§ 188 -2 Recreational Marijuana Establishments Prohibited.

Consistent with G.L. c. 94G, § 3(a)(2), “marijuana establishments, as defined in G.L. c. 94G, § 1, *with the exception of Marijuana Cultivators as defined in G.L. c. 94G, § 1 and as allowed by the Easton Zoning Bylaw § 235-50*, shall be prohibited within the Town of Easton.

§ 188-3 Marijuana License Required.

A. No person shall operate as a Marijuana Cultivator as defined by in G.L. c. 94G, § 1 and the Town of Easton Zoning Bylaw, §235-60, within the Town unless first duly licensed thereof by the Select Board.

§ 188-4 Regulations.

A. The Board may adopt reasonable rules and regulations related to the issuance of such licenses, including the fees to be paid therefore and the conditions to be satisfied by any applicant for such a license.

§ 188-5 Applications.

Applicants for a license shall file an application on a form by the Select Board, signed under the penalties of perjury by the applicant, containing such information as the Select Board may reasonably require from time to time. Each applicant shall pay an application fee, abutters’ notices and advertisements, as may be reasonably determined from time to time by the Select Board.

§ 188-6 Hearing.

A. The Select Board must act upon the application at one of their next two regularly scheduled meetings with due written notice provided to the applicant of the time, date and location where such appeal will be heard.

§ 188-7 Decision.

A. The Select Board may approve, deny or approve the application with conditions. Such decision shall be based on the evidence taken at the public hearing, consistent with the protection of the health, safety and welfare of the public, and consistent with the regulations promulgated by such board.

B. For original applications, at least 14 days prior to the hearing, but not more than 21 days before the hearing, the Town shall send a notice of the public hearing to all abutters within 300' of the locus by certified mail, return receipt requested and shall publish said notice in a newspaper of general circulation. The cost of said mailings and advertisement shall be borne by the Applicant.

§ 188-8 Nonpayment of Taxes.

A. The licensing authority may deny, revoke or suspend any license or permit, including renewals and transfers, of any party or agent thereof whose name appears on said list furnished to the licensing authority from the Town Collector of individuals delinquent on their taxes and/or water bills. Written notice must be given to the party by the Tax Collector, as required by applicable provision of law, and the party must be given the opportunity for a hearing not earlier than 14 days after said notice.

B. See §§ 162-1 through 162-4 of this Code for specific language on the effect of nonpayment of taxes.

§ 188-9 Authority.

A. Home Rule Amendment [art. 89 of the Amendments to the Massachusetts Constitution]; Charter Section 3-3, Massachusetts General Laws, Chapter 94G, § 3, 935 CMR 500.000.

§ 188 -11 Enforcement.

This By-law may be enforced through any lawful means in law or in equity including, but not limited to, enforcement by criminal indictment or complaint pursuant to Massachusetts General Laws Chapter 40, section 21, as amended, or by noncriminal disposition pursuant to Massachusetts General Laws Chapter 40, section 21D, as amended, by the Select Board, the Town Administrator, or their duly authorized agents, or any police officer. Further, the Select Board may hold a hearing, with notice to a licensee, to determine if such license should be modified, suspended or revoked.

§ 188 - 12 Penalty.

The fine for violation of this By-law shall be \$300.00 for each offense. Each day of a continued non-compliance shall constitute a separate violation.

Submitted by Select Board

MOTION: Select Board Chair Fulginiti moved that Chapter 188 of the Town’s General Bylaws be amended as printed in the warrant

Explanation: This amendment to Chapter 188 – Marijuana – would still prohibit all recreational marijuana establishments in Easton with the exception of cultivation facilities within an approved zoning overlay district and subject to a licensing and public hearing process before the Select Board as outlined above.

Vote Required:	SIMPLE MAJORITY
Selectmen Recommendation:	RECOMMENDED
Finance Committee Recommendation:	RECOMMENDED

A counted vote was taken:
YES - 100 NO - 80

DECLARED VOTED BY MAJORITY BY THE MODERATOR

ARTICLE 11. ZONING AMENDMENT; ARTICLE IX; § 235-50 MEDICAL MARIJUANA TREATMENT CENTER AND MARIJUANA CULTIVATION OVERLAY DISTRICT

To see if the Town of Easton will vote pursuant to MGL, Chapter 40A, to amend the Zoning Bylaw of the Town of Easton, adopted at Town Meeting, March 27, 1973 and amended through May 20, 2019, by making the following changes thereto, by deleting the text shown with a strikethrough, and inserting the text shown in *italics*:

- § 235-50 MEDICAL MARIJUANA TREATMENT CENTER AND MARIJUANA CULTIVATION OVERLAY DISTRICT (MMMCOD).**
- A. Purpose. The purpose of this Section is provide for the placement of Medical Marijuana Treatment Centers (MMTCs) *and Marijuana Cultivation Facilities (MCFs)*, consistent with the Humanitarian Medical Use of Marijuana Act, MGL c. 94I, App. § 1-1, et seq. (*hereinafter MGL c. 94I*), the Regulation and Taxation of Marijuana Act, MGL c. 94G, §1, et seq. (*hereinafter MGL c.94G*), and regulations promulgated thereunder, 935 CMR 500.000 and 935 CMR 501.000 by the Cannabis Control Commission (*hereinafter CCC*), in locations suitable for lawful medical marijuana ~~and cultivation~~ *facilities and adult-use cultivation facilities*; and to mitigate adverse impacts of MMTCs *and MCFs* on adjacent properties, residential neighborhoods, historic districts, schools, playgrounds and other locations where minors congregate by regulating the siting, design, placement, security, and removal of *MMTCs and MCFs*.
 - B. Definitions. See Article **XI**, "Medical Marijuana Treatment Center *and Marijuana Cultivation Overlay District*" *and Marijuana Cultivation Facility*.
 - C. Overlay District. The Medical Marijuana Dispensary Overlay District, hereinafter referred to as the "~~MMOD~~ *MMMCOD*", is an overlay district that is superimposed

over the underlying zoning districts, as shown on the Zoning Map and as set forth on the map entitled "~~Medical Marijuana Dispensary-Treatment Center and Marijuana Cultivation~~ Overlay District," dated ~~May 27, 2014~~ November 12, 2019, attached hereto as Appendix B. This map is hereby made a part of this chapter and is on file in the Office of the Town Clerk. The ~~MMODMMMCOD~~ shall not limit, preclude or otherwise affect any uses that are permitted in the underlying zoning district.

- D. General Requirements for all Medical Marijuana Treatment Centers *and Marijuana Cultivation Facilities*. ~~MMTCs and MCFs~~ may be permitted in the ~~MMODMMMCOD~~ only pursuant to a Special Permit. The Planning & Zoning Board shall be the Special Permit Granting Authority (SPGA) for a ~~MMTC or MCF~~ ~~MMTC~~ special permit. The construction and operation of all ~~Medical Marijuana Treatment Centers~~ ~~Medical Marijuana Treatment Centers and Cultivation Facilities~~ *MMTCs and MCFs* shall be consistent with all applicable local, state and federal requirements, including but not limited to the ~~Humanitarian Medical Use of Marijuana Act, MGL c. 94E, App. § 1-1, et seq, MGL c.94G, §1, et seq., and the CCC.~~
- E. Location. ~~MMTCs and MCFs~~ ~~MMTCs~~ may not be located within 500 feet of the following. The distances under this subsection is measured in a straight line from the nearest point of the property line of the protected uses hereunto the nearest point of the property line of the proposed ~~MMTC or MCF~~:
- (1) School, including a public or private elementary, vocational, or secondary school or a public or private college, junior college, or university;
 - (2) Child Care Facility or Day Care Center;
 - (3) Library;
 - (4) Playground;
 - (5) Public Park;
 - (6) Youth and/or recreation center;
 - (7) Public swimming pool;
 - (8) Similar facility in which minors commonly congregate including but not limited to a place of worship; dance, arts or martial arts studio; or tutoring center.
 - (9) ~~MMTCs and MCFs~~ may not be located within 1,000 feet of another ~~MMTC or MCF~~.
 - (10) ~~MMTCs and MCFs~~ may not be located within 200 feet of an existing, legal residential use. The distance under this subsection is measured in a straight line from the nearest point of the legal residential building to the nearest point of the proposed ~~MMTC or MCF~~ building.

- F. Site Plan Review. Medical Marijuana Treatment Centers *and Cultivation Facilities* shall undergo Site Plan Review in accordance with § **235-57** by the Planning & Zoning Board prior to construction, installation or modification and shall also meet the requirements of this Section. The Application for Site Plan Review shall be submitted with the Application for Special Permit.
- G. Additional Required Documents. In addition to the materials required under § **235-57**, the applicant shall include:
- (1) A copy of its registration as a *Medical Marijuana Treatment Center* or provisional license as a *Marijuana Cultivation Facility* from the CCC ~~an MMTC from the Massachusetts Department of Public Health ("DPH"); or~~
 - (2) A detailed floor plan of the premises of the proposed MMTCs *and MCFs* ~~MMTC~~ that identifies the square footage available and describes the functional areas of the MMTCs *and MCFs* including areas for any preparation of MIPs;
 - (3) Design and appearance of proposed buildings, structures, freestanding signs, screening and landscaping;
 - (4) A description of the security measures, including employee security policies, approved by ~~DPH for the MMTC the CCC;~~
 - (5) A copy of the emergency procedures approved by ~~DPH for the MMTC the CCC;~~
 - (6) A copy of the policies and procedures for patient or personal caregiver home delivery approved by *the CCC for the MMTC*;
 - (7) A copy of the policies and procedures for the transfer, acquisition, or sale of marijuana between ~~RMDs~~ *MMTCs* approved by ~~DPH the CCC;~~
 - (8) A copy of proposed waste disposal procedures; and
 - (9) A description of any waivers from ~~DPH~~ CCC regulations issued for the ~~RMD~~ *MMTC or MFC*.
- H. Special Permit Conditions. The Planning & Zoning Board, acting as the Special Permit Granting Authority (SPGA) shall impose conditions reasonably appropriate to improve site design, traffic flow, public safety, protect water quality, air quality, and significant environmental resources, preserve the character of the surrounding area and otherwise serve the purpose of this Section. In addition to any other specific conditions applicable to the applicant's MMTC *or MCF*, the Planning & Zoning Board may include the following conditions in any special permit granted hereunder:
- (1) Hours of Operation, including dispatch of home deliveries.

- (2) The permit holder shall file a copy of any Incident Report required under ~~405-CMR 725.110(F)~~ 935 CMR 501.110(6) or 935 CMR 500.110(7) with the Zoning Enforcement Officer and the Planning & Zoning Board within 24 hours of creation.
- (3) The permit holder shall file a copy of any summary cease and desist order, cease and desist order, quarantine order, summary suspension order, order limiting sales, notice of a hearing, or final action issued by ~~DPH~~, the CCC or the Division of Administrative Law Appeals, as applicable, regarding the MMTC or MCF with the Zoning Enforcement Officer and Planning & Zoning Board within 48 hours of its receipt.
- (4) The permit holder shall provide to the Zoning Enforcement Officer and Chief of the Police Department, the name, telephone number and electronic mail address of a contact person in the event that such person needs to be contacted after regular business hours to address an urgent issue. Such contact information shall be kept updated by the permit holder.
- (5) The special permit shall be limited to the current applicant and shall lapse if the permit holder ceases operating the MMTC or MCF.
- (6) The special permit shall lapse upon the expiration or termination of the applicant's registration or license by ~~DPH~~ the CCC.
- (7) The permit holder shall notify the Zoning Enforcement Officer and Planning & Zoning Board in writing within 48 hours of the cessation of operation of the ~~RMD~~ MMTC or MCF or the expiration or termination of the permit holder's registration or license with ~~DPH~~ the CCC.

Submitted by Planning & Zoning Board

MOTION: Select Board Chair Fulginiti moved that the Section 235-50 of the Town’s Zoning Bylaws be amended as printed in the warrant.

Explanation: This zoning amendment would allow all Marijuana Cultivation facilities within the Medical Marijuana Treatment Center and Marijuana Cultivation Overlay District.

Vote Required:	TWO-THIRDS MAJORITY
Select Board Recommendation:	RECOMMENDED
Finance Committee Recommendation:	RECOMMENDED
Planning Board Recommendation:	RECOMMENDED

Gregory Strange, Chairman of the Planning & Zoning Board, reported that the Planning & Zoning Board met on October 15, 2019 and voted 4-0 in favor to recommend Article 11.

A counted vote was taken:
YES - 94 NO - 90

DECLARED FAILED BY THE MODERATOR

ARTICLE 12. ZONING AMENDMENT; ARTICLE IX: § 235-60
DEFINITIONS

To see if the Town of Easton will vote pursuant to MGL, Chapter 40A, to amend the Zoning Bylaw of the Town of Easton, adopted at Town Meeting, March 27, 1973 and amended through May 20, 2019, by making the following changes thereto, by deleting the text shown with a strikethrough, and inserting the text shown in *italics*:

§ 235-60 DEFINITIONS.

MEDICAL MARIJUANA TREATMENT CENTER AND MARIJUANA CULTIVATION OVERLAY DISTRICT (MMMCOD)

For the purposes of § 235-50, the following definitions shall apply:

- A. **MEDICAL MARIJUANA TREATMENT CENTER** ~~A not for profit entity, as defined by Massachusetts law only, registered under applicable Massachusetts law~~ *An entity formerly and validly registered under 105 CMR 725.000: Implementation of an Act for the Humanitarian Medical Use of Marijuana or currently and validly registered under 935 CMR 501.100, that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers.*

- B. **MEDICAL USE OF MARIJUANA** *The acquisition, cultivation, possession, processing, (including development of related products such as food, tinctures, aerosols, oils, or ointments), transfer, transportation, sale, distribution, dispensing, or administration of marijuana, for the benefit of qualifying patients in the treatment of debilitating medical conditions, or the symptoms thereof, as may be further defined under Massachusetts law.*

- C. **MARIJUANA CULTIVATION FACILITY** *An entity licensed solely to cultivate, process, and package marijuana, to deliver marijuana to Marijuana Establishments and to transfer marijuana to other Marijuana Establishments, but not to consumers, as defined in GL. c. 94G.*

Submitted by Planning & Zoning Board

MOTION: Select Board Chair Fulginiti moved that Section 235-60 of the Town’s Zoning Bylaws be amended as printed in the warrant.

Explanation: This amendment provides a definition of Marijuana Cultivation Facility and updates the definition of Medical Marijuana Treatment Center to be consistent with newly promulgated CCC regulations.

<i>Vote Required:</i>	TWO-THIRDS MAJORITY
<i>Select Board Recommendation:</i>	RECOMMENDED
<i>Finance Committee Recommendation:</i>	RECOMMENDED
<i>Planning Board Recommendation:</i>	RECOMMENDED

Gregory Strange, Chairman of the Planning & Zoning Board, reported that the Planning & Zoning Board met on October 15, 2019 and voted in favor to recommend Article 12.

A counted vote was taken:
YES - 89 NO - 73

DECLARED FAILED BY THE MODERATOR

ARTICLE 13. ZONING AMENDMENT; AMENDMENT TO CHAPTER 235 OF EASTON TOWN CODE – ZONING BYLAW – TO REPLACE ALL GENDERED REFERENCES TO BOARD OF SELECTMEN WITH SELECT BOARD

To see if the Town will vote to amend Chapter 235 of the Easton Town Code - Zoning Bylaw, to replace all gendered references to “Board of Selectmen” with “Select Board” or take any other action relative thereto

Submitted by Planning & Zoning Board

MOTION: Select Board Member Brussard moved that the Town vote to amend Chapter 235 of the Easton Town Code - Zoning Bylaw, to replace all gendered references to “Board of Selectmen” with “Select Board.”

Explanation: This May, Town Meeting voted to amend all general bylaws and to petition the General Court of the Commonwealth to amend the Town Charter to update all references of “Board of Selectmen” to “Select Board.” The Charter Change legislation is pending and the general bylaw amendments have been approved by the Attorney General’s Office. However, making this change to the Zoning Bylaw requires the Planning and Zoning Board to hold a hearing on the matter, which will occur prior to this Fall Town Meeting.

<i>Vote Required:</i>	<i>TWO-THIRDS MAJORITY</i>
<i>Select Board Recommendation:</i>	<i>RECOMMENDED</i>
<i>Finance Committee Recommendation:</i>	<i>RECOMMENDED</i>
<i>Planning Board Recommendation:</i>	<i>RECOMMENDED</i>

Gregory Strange, Chairman of the Planning & Zoning Board, reported that the Planning & Zoning Board met on October 15, 2019 and voted unanimously in favor to recommend Article 13.

DECLARED VOTED BY 2/3 BY THE MODERATOR

ARTICLE 14. ZONING MAP AMENDMENT

To see if the Town of Easton will vote pursuant to MGL, Chapter 40A, to amend the Zoning Map of the Town of Easton, adopted at Town Meeting, March 27, 1973 and amended through May 20, 2019, to extend the Medical Marijuana and Marijuana Cultivation Overlay District and to include the following properties. Maps are on file in the Town Clerk’s Office.

Map/Lot	Location	Lot Size	Book/Page
57U-16A	642 Turnpike Street	45	02664/0315
57U-16	644 Turnpike Street	17.8	02664/0315

And further to amend section 235.50 C. to add the following sentence:

Lots 16A and 16 on Map 57U shall constitute a sub-overlay district that shall be strictly limited to cultivation facilities for either Medical or Adult-Use Marijuana, inclusive of the cultivation, processing and packaging of Marijuana, and to transfer Marijuana to other Marijuana Establishments, but not to consumers or qualifying patients. The manufacturing of Marijuana or Marijuana Products, whether Medical or Adult-Use at these locations is prohibited. The sale, distribution, dispensing, or administering of Marijuana or Marijuana Products to qualifying patients or customers is prohibited at these locations.

Submitted by Planning & Zoning Board

MOTION: Select Board Chair Fulginiti moved that the Town vote to amend to amend the Zoning Map of the Town of Easton, adopted at Town Meeting, March 27, 1973 and amended through May 20, 2019 to incorporate changes as printed in the warrant.

Explanation: This map amendment would expand the Medical Marijuana Treatment Center and Marijuana Cultivation Overlay District to include two additional properties.

<i>Vote Required:</i>	<i>TWO-THIRDS MAJORITY</i>
<i>Select Board Recommendation:</i>	<i>RECOMMENDED</i>
<i>Finance Committee Recommendation:</i>	<i>RECOMMENDED</i>
<i>Planning Board Recommendation:</i>	<i>RECOMMENDED</i>

Gregory Strange, Chairman of the Planning & Zoning Board, reported that the Planning & Zoning Board met on October 15, 2019 and voted 4-0 in favor to recommend Article 14.

A counted vote was taken:
YES - 84 NO - 78

DECLARED FAILED BY THE MODERATOR

The Special Town Meeting was declared Adjourned at 9:09 PM.

ATTEST:

Danielle M. Sicard
Town Clerk

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AT YOUR SERVICE

Ames Free Library	508-238-2000
Animal Control Officer	508-230-3353
Assessors	508-230-0520
Board of Appeals	508-230-0590
Board of Health	508-230-0620
Board of Selectmen	508-230-0501
Collector	508-230-0610
Commission on Disability	508-230-0586
Conservation Commission	508-230-0640
Council on Aging	508-230-0690
Department of Public Works	508-230-0800
Department of Public Works Water Division	508-230-0850
Fire Department	508-230-0750
Food Pantry	508-230-0670
Housing Authority	508-238-4747
Inspectional Services	508-230-0580
Planning & Community Development	508-230-0630
Planning Board	508-230-0630
Police Department	508-230-3322
Recreation Department	508-230-0690
Town Accountant	508-230-0560
Town Administrator	508-230-0510
Town Clerk	508-230-0530
Treasurer	508-230-0600
Veterans Services Department	508-230-0690
Superintendent of Schools	508-230-3201
Center School	508-230-3233
Easton Middle School	508-230-3222
Richardson Olmstead	508-230-3227
Moreau Hall School	508-230-3235
Oliver Ames High School	508-230-3210
Parkview School	508-230-3230

**EASTON EMERGENCY
POLICE
FIRE
MUNICIPAL AMBULANCE**

DIAL 911